



Springfield Township Historical Commission

NOVEMBER 10, 2020

MINUTES OF MEETING OF REGULAR MEETING

HC-7

ZOOM DIGITAL BROADCAST

NOTICE: The Historical Commission of Springfield Township is an advisory board appointed by the Board of Commissioners. The actions of the Historical Commission on any agenda items does not reflect a final decision. The Board of Commissioners must render the final decision on any agenda items

Meeting of November 10, 2020 meeting was called to order at 6:10 PM with roll call. Meeting date was changed from usual first Tuesday of the month due to Election Day.

MEETING ATTENDEES

Name:		Name:	
Scott Kreilick	Commission Chair	Joseph Devine	Commission Member
Matthew Harris	Commission Vice Chair	Mark Penecale	Staff Liaison
Al Comly	Commission Secretary	Baird Standish	Commissioner Liaison

Not on the call: Heather Snyder-Killinger & David Sands (Commission Members); Brandon Ford (Assistant to Township Manager)

No guests were on the call

FORMAT REVISION—THIS SET OF MINUTES IS REVISED TO THE AGENDA OUTLINE SET FORTH IN THE LATEST VERSION OF THE HISTORICAL COMMISSION BY-LAWS DRAFT-Rev 3-23 Sept 2020

- 1) **Call by Order by the Chairperson**
- 2) **Approval of Minutes** from previous meeting (October 6, 2020) were approved on motion by Mr. Harris, second by Mr. Comly. Mr. Devine abstained since he had not participated in the October 6 meeting call.

- 3) **Update by Board of Commissioners' Liaison** Commissioner Standish presented his comments in the course of the discussion. Commissioner also noted a property on 8700 Montgomery Ave may soon be on the market—highlighting the need to move forward with the process of the inventory and opt-in process
- 4) **Review of Agenda** No changes to the agenda
- 5) **Discussion Items and Appropriate Action (“Previous Business” and “New Business” in earlier minutes).**

HC-5A.1 By-Laws Commission members received updated copies of the By-Laws as reviewed by the Solicitor. While comments were generally acceptable, a few questions were raised regarding term limits (none stated); quorum for meetings (3 members); modifying the outline meeting agenda to include Citizen Comments. Mr Kreilick will work with Mr. Penacale to finalize the text

2020-09.15—Update Revision II of the By-Laws was distributed to the members earlier in the day. Members are to review and comment by e-mail. Schedule is to have this ready for the Commissioners Workshop meeting on 10/12. Inclusion on that schedule must accommodate time for review by the Solicitor—anticipated to be at least one week prior to the meeting (which will be prior to next scheduled Historical Commission meeting on October 6, 2020)

2020-10.06—Update Revision 3 (23 September 2020) of the By-Laws has been forwarded to the Commissioners for final approval. Copy attached

2020-11.10—Update **By Laws (Revision 3 dated 23 September 2020) were approved by the Board of Commissioners on October 14, 2020. Item closed**

HC-7.1 **Discussion continued regarding the initial listing and the process to move forward with next steps. The list in the most recent Comprehensive Plan will be used for the initial phase—noting the next step is agreement from the identified property owners to have their properties included in the township inventory. Salient points of discussion included:**

- (i) How best to approach property owners. Is this a letter to just those on the list or something that is sent on a broader basis. M. Penacale had distributed a draft “soft letter” to the Board for discussion—which was tabled for the time being**
- (ii) Is this accompanied by concurrent publicity such as news articles (Chestnut Hill Local for example) or social media?**
- (iii) Using the Comprehensive Plan list of 27 (now 26 due to the demolition of 1725-1777 Willow Grove Ave) presents a more workable number of sites to discuss.**
- (iv) Format and content of “Opt-In” Form will also be a task for consideration**

HC-7.2 **Mr Penacale had the opportunity to speak with Cheltenham Township regarding their process for accomplishing this task—they hosted a meeting. COVID concerns will make that option difficult to pursue.**

HC-7.3 Previous discussion history of list development has been discontinued in minutes to focus on current activities.

HC-7.4 The Board drafted a preliminary schedule moving forward:

- (i) December 1 meeting** finalize groupings of property owners to invite to discuss their properties and develop outline of meeting agenda/ content. Each meeting would be approximately 12-13 owners. Some overview, similar to that given to the Board of Commissioners was thought to be appropriate. For meetings—each property will have base line data (construction date, ownership), and a photograph or photographs.
- (ii) January 5 meeting** First group of property owners.
- (iii) February 3 meeting** Second group of property owners

HC-6.1 Several other issues were raised as comments regarding other Township sites:

- 8501 Flourtown Ave—Mr. Kreilick noted this property is “on the market” adding the Historical Society had assembled some background information on this site and its history. Mr. Penacale noted the property will have to go to the Zoning Hearing Board for any type of subdivision due the lack of street frontage on adjacent Elliston Drive.
- Lodges Lane property in Oreland—Regarding Montco list of Potential Historic Sites: Proper site identification of site is 911 Valley Lane
- Several other sites appear in need of updating of ownership/ site addresses and similar information

2020-11.10—Update No additional discussion

6) Citizen Comments None

7) Assignment of Member Action Items

Mr. Penacale: Draft invitation form, confirm names and addresses, gather photos of each property to be discussed

8) Agenda for next meeting All new agenda items shall be forwarded to Mr. Penacale at least one week prior to scheduled meeting date

Continuation of discussion regarding how to “roll-out” this program to the public.

9) Adjournment Motion by Mr. Harris, seconded by Mr. Devine passed. Meeting was adjourned at 6:50 PM.

Respectfully Submitted

Albert M. Comly, Jr., AIA