



Attendance/Public Participation Criteria for Township Meetings through the duration of the COVID-19 Public Health Emergency

Given the current state of emergency which has been declared in Pennsylvania and Montgomery County, the following additional temporary criteria shall be in place for all public meetings of the Board of Commissioners of Springfield Township.

ALL FUTURE MEETINGS WILL BE VIRTUAL AND HELD VIA THE ZOOM WEB CONFERENCING PROGRAM UNTIL FURTHER NOTICE.

PARTICIPATING VIA WEB CONFERENCING (Zoom)

Residents are not required to have an account with Zoom. If you wish to participate via a smartphone, which has video capability, you will need to download the app for ZOOM Cloud Meetings. If you utilize a computer, you may also be required to download the program. Please allot additional time to install the software on your phone or computer prior to the start of the meeting.

A link to all meetings will provided on the Township's website – both on the front page and on the meeting calendar page.

SUBMITTING PUBLIC COMMENT

Public comment must be submitted no later than one hour prior to the start of the meeting. Individuals wishing to make public comment may do so by submitting their written comments via email to Publiccomment@springfieldmontco.org.

All participants will be muted upon entry into the Zoom meeting with only the Board of Commissioners and Township staff having the ability to speak and interact during the meeting. A chat feature will be available during the meeting, but all communication via the chat will go directly to Township staff.

PARTICIPATING IN PERSON

Individuals that are unable to join virtually via Zoom will be able to view the meeting in the board room of the Springfield Township Building. In keeping with state and federal guidance the following criteria are in place for anyone wishing to participate by going to the Township Building:

ALL VISITORS TO THE SPRINGFIELD TOWNSHIP BUILDING SHALL BE SUBJECT TO TEMPERATURE SCREENING. ANY INDIVIDUAL WITH A TEMPERATURE OVER 100.4 DEGREES OR WHO SHOW OTHER SYMPTOMS OF COVID-19 WILL BE DENIED ENTRY.

COVID -19 Township Meeting Attendance/Public Participation Criteria

- No more than ten individuals will be permitted in the board room at any time, inclusive of any commissioner or staff member present.
- Individuals wishing to attend may be required to wait in overflow space(s), which will be limited to ten individuals. Once all overflow space is exhausted, individuals will be required to wait outside the building.
- All public comments made at the Township Building must be submitted in writing prior to the start of the meeting. Public comments on any matters appearing on the agenda shall be taken together, followed by general public comments regarding matters germane to Township business.

For the safety of the public, Commissioners and staff, it is strongly recommended that members of the community participate in the meeting online or on the phone. The ability to use web conferences is the result of the State relaxing Sunshine Law standards during this time of crisis to permit municipalities to continue operating while protecting their elected officials, employees and the public.

Please bear with us as we work through this technology that is relatively new to most of us. Springfield Township is committed to providing continuity of essential services throughout this unprecedented time. Thanks to all our community members for their patience and understanding during these trying and unprecedented times.