

Springfield Township Municipal Campus Advisory Committee

Meeting Minutes

March 19, 2014, 7:00 PM, Township Building

Attendees:

Township staff

Randy Hummel, Chief of Police
Marycatherine McGarvey, Library Director
Don Sirianni, Director of Public Works

Municipal Campus Advisory Committee members

Mary Holland, chair
Lew Salotti, vice-chair
Mara Baird
Joy Bergey, recording secretary
Bill Drayton
Dan Supplee

Mary Holland called the meeting to order.

The committee discussed Don Berger's recommendation to release the modified RFP without having finalized the contract. Joy moved that Paragraph 1.6.1 of the RFP (Page 10) should be modified to read: "The Contract between the selected Respondent and the Township will be the Owner and Architect (Design) Agreement based on AIA B 101-2007, as modified by the Township" and that Paragraph 1.6.2 should be deleted before the RFP is issued. Mara seconded the motion, and it passed unanimously.

The group discussed the advisability of using a construction manager to present the interests of the township. All continue to agree we should use a construction manager.

The committee asks Don Berger to revise the follow-up dates in the RFP to reflect the actual RFP issuance date. We will need two consecutive evenings for the interviews with the respondents, each for an hour.

At the committee's next meeting in April, we'll develop a list of questions for interviewing the architects who respond to the RFP.

The next meeting will be on Wed., April 16, at 7:00 p.m.

The meeting was adjourned.

Respectfully submitted,

Joy Bergey