

Springfield Township Municipal Campus Advisory Committee

Meeting Minutes  
May 19, 7:00 PM, Township Building

**Attendees:**

**Township staff**

Don Berger, Township Manager  
Marycatherine McGarvey, Library Director  
Don Sirianni, Public Works Director  
Mike Taylor, Assistant Township Manager

**Municipal Campus Advisory Committee members**

Mary Holland, chair  
Lew Salotti, vice-chair  
Mara Baird  
Joy Bergey, recording secretary  
Bill Drayton  
Dan Supplee  
Michael Heffernan

Mary Holland called the meeting to order.

All welcomed Michael Heffernan to the committee.

Committee members and staff shared their reactions to the four proposals we've received in response to the RFP, and reviewed the list of questions we'll suggest the commissioners might ask at the interviews with the four firms.

In advance of the interviews, Mike Taylor will call three references for each of the four firms.

Upcoming dates:

- Wed., May 28, 7PM – Board of Commissioners will conduct interviews with the four firms. All committee members urged to attend.
- Wed., June 4, 7PM – Committee will meet to formulate our recommendations to the commissioners (This will serve as the committee's June meeting).
- Mon., June 9 – Board of Commissioners workshop meeting to discuss the interviews (and our recommendations, we hope).
- Wed., June 11 – Board of Commissioners business meeting to identify the chosen firm. It is anticipated the board will give authorization to proceed.

The meeting was adjourned.

Respectfully submitted,

Joy Bergey