

**Springfield Township Municipal Campus Advisory Committee
September 17, 2014, 7:00 PM, Township Building**

In attendance:

Township staff

Marycatherine McGarvey, Library Director
Mike Pitkow, Chief of Police
Don Sirianni, Public Works Director
Mike Taylor, Assistant Township Manager

Municipal Campus Advisory Committee members

Lew Salotti, vice-chair
Mara Baird
Dan DeCarlo
Michael Heffernan
Dan Supplee

Daley + Jalboot staff

Christopher Greene

Commissioner Gillies and Don Berger, Township Manager, joined the meeting after attending a budget meeting in an adjacent room.

It was noted that five township residents were present at the meeting to observe the proceedings.

Mr. Salotti called the meeting to order at 7:00 PM.

Construction Managers

Mr. Salotti asked the committee members to identify their top three or four firms who submitted a proposal in response to the Request for Proposals (RFP) for Construction Managers (CM) issued in mid August and received by the September 6 due date. After hearing from each of the members present at the meeting, as well as the evaluations received from Mary Holland, Joy Bergey and Don Berger, the committee is recommending the following firms for further evaluation via the interview process: D'Huy Engineering, Boyle Construction Management, and Jingoli Contractors/Construction Managers.

The committee reviewed the format for the interviews and agreed that a 20 – 30 minute presentation, followed by 10 – 15 minutes for questions, would be appropriate. Interviews are scheduled to be conducted on Wednesday evening, October 1, 2014 at the Springfield Township Building beginning at 7 PM.

Mr. Gillies suggested that one question for the committee to consider asking of the construction management firms was how they bring value to the project.

Architect Update

Chris Greene provided an update on Daley + Jalboot's activities since the last meeting of the advisory committee:

- A spreadsheet outlining the parking requirements for the campus was distributed and reviewed by Mr. Greene. The largest increase in parking will be required at the library due to the new community meeting space that will be created. Opportunities exist to share parking between the administration and library buildings but will require staff to be mindful of scheduling popular library and community events that might conflict with the Board of Commissioners, Planning Commission and/or Zoning Hearing Board meetings that might attract a large audience. The campus parking requirements/estimates range from 145 – 172 depending on the time of day, and are in line with the Master Plan estimate of 175.

- Mr. Greene reviewed a few of the sustainability initiatives that will be explored as part of the design process. A spreadsheet was distributed to identify the 12-month water consumption and associated cost for the campus to determine the feasibility/cost effectiveness of installing a cistern at the public works facility. The cistern would collect rainwater for making salt brine, washing trucks and filling the street sweeper. The cistern will also serve as a stormwater management facility in place of a traditional detention basin. There does not appear to be enough water usage at the library or administration building to justify the installation of a cistern at either of these buildings.
- Mr. Greene also identified green roofs, solar energy, high efficiency heating and air conditioning systems, locally-sourced materials, and well-insulated building envelopes as sustainable practices that will be explored. The committee confirmed their desire to design and build to LEED silver criteria but not necessarily obtain LEED certification, which adds cost but does not increase sustainability or efficiency.
- The boundary and topographical survey has been received and was projected for the committee on a large screen. Mr. Green explained that the architects and site engineers have begun the process of overlaying the master plan onto the site with the knowledge obtained in the new topographical data. It was noted that it will be a challenge to connect the driveways of the upper and lower parking lots due to the elevation rise. On the public works side of the street, the grades and the site are one and the same due to the need to enter and exit the garages at the same elevation. Therefore, the architects will be exploring alternate building and driveway placement to the master plan in order to maximize site circulation and functionality.
- It was noted that the Township was provided five paper copies of the Space Needs Study and Program drawings for each of the user groups. The document will also be supplied in a PDF for distribution.

Mr. Salotti noted that he and Mrs. Holland and Ms. Bergey participated in the Community Day event on behalf of the committee and found most residents to be supportive of the project. A list of persons who desire to receive e-mail alerts about the project was compiled. Mr. Taylor will distribute an e-mail and link encouraging the persons to sign up for e-mail alerts via the web site.

The following meeting dates were announced for the municipal campus advisory committee:

- Wednesday, October 1: Interviews with Construction Managers
- Tuesday, October 7: Review of preliminary site design and building placement
- Wednesday, October 8: (Board of Commissioners) Selection of Construction Manager (anticipated)
- Wednesday, October 15: Regular monthly meeting of the Municipal Campus Advisory Committee

The meeting was adjourned at approximately 9:00 PM.

Respectfully submitted, Mike Taylor