



Springfield Township Historical Commission

JANUARY 5, 2021

MINUTES OF MEETING OF REGULAR MEETING

HC-9

ZOOM DIGITAL BROADCAST

NOTICE: The Historical Commission of Springfield Township is an advisory board appointed by the Board of Commissioners. The actions of the Historical Commission on any agenda items does not reflect a final decision. The Board of Commissioners must render the final decision on any agenda items

MEETING ATTENDEES

Name:

Name:

Scott Kreilick	Commission Chair	Heather Snyder-Killinger	Commission Member
Matthew Harris	Commission Vice Chair	Mark Penecale	Staff Liaison
Al Comly	Commission Secretary	Baird Standish	Commissioner Liaison
David Sands	Commission Member		

Not on the call: Joseph Devine (Commission Member), Brandon Ford (Assistant to Township Manager)

Guests: Chris Weth, Oreland,
Graham Brent, Philadelphia

- 1) Call by Order by the Chairperson-**Called to order at 6:05 PM by the Chair with roll taken. Mr. Penecale assumed the Chair for the election of Historical Commission officers for the year 2021. Nominations were taken and a vote of the members finalized the following as officers for 2021:

Chairman: Scott Kreilick
Vice Chair: Matthew Harris
Secretary: Al Comly

Motion by Mr. Sands, second by Ms. Snyder-Killinger to confirm the selection passed on voice vote of the members.

- 2) **Approval of Minutes** from previous meeting (December 1, 2020) were approved on motion by Mr. Sands, second by Mr. Harris.
- 3) **Update by Board of Commissioners' Liaison** Commissioner Standish presented his comments in the course of the discussion. The Commissioner provided the Commission with a brief summary of recent revelations regarding the former Township Engineer—noting this does not really impact the operations and purpose of the Historical Commission. He also noted that a property at Flouertown Ave and Gravers Lane was reportedly on them market.
- 4) **Review of Agenda** No changes to the agenda
- 5) **Discussion Items and Appropriate Action (“Previous Business” and “New Business” in earlier minutes).**

HC-8.1 A discussion was held as to how best to move forward. It was agreed the best approach would be to prepare the presentation to do a “dry run” for review and comment prior to “going live”. This will be done at the January 5 meeting. This will also allow time to review the invitation to be sent from the Township to the property owners on the initial list.

2021-01.05 Update *Commission reviewed the draft of the presentation. It was agreed that photos should be added to the power point to enhance the graphic appearance.*

HC-7.4 **The Board drafted a preliminary schedule moving forward:**

- (i) December 1 meeting finalize groupings of property owners to invite to discuss their properties and develop outline of meeting agenda/ content. Each meeting would be approximately 12-13 owners. Some overview, similar to that given to the Board of Commissioners was thought to be appropriate. For meetings—each property will have base line data (construction date, ownership), and a photograph or photographs.
- (ii) January 5 meeting First group of property owners.
- (iii) February 2 meeting Second group of property owners

2020-12.01 Update The schedule will be revised to allow for a review of the presentation and a run-through before meeting with the property owners. First group of property owners will now be invited to the February 2, meeting with the balance on March 2, 2021

2021-01.05 Update *The revised schedule is to be maintained, but it was agreed to have another Commission meeting to review the revised version of the power point. January 19, 2021 was the agreed upon date.*

Discussion followed regarding the invitation packet. The inclusion of a data sheet on each property was discussed. Mr. Kreilick presented the option of having the Historical Society's archivist prepare these data sheets (1 for each property). He and Mr. Comly will finalize the cost of having this done for review by the Township

It was also agreed the invitations should include a RSVP so we can know how many of the invitees will "attend" the meeting.

All comments on the package are due to Mr. Penacale by end of day January 15 so they can be incorporated for the January 19 meeting.

6) Citizen Comments

Each of the citizen guests were asked for comments. Each expressed an interest in the Committee's work and were interested in how the work would enhance the preservation of the Township's historic properties

7) Assignment of Member Action Items

Committee: develop the format for the presentation to property owners

Mr. Penacale: Draft invitation form, confirm names and addresses, gather photos of each property to be discussed and update the power point

Mr. Comly: provide cost information for property data sheets for Township review

8) Agenda for next meeting *All new agenda items shall be forwarded to Mr. Penacale at least one week prior to scheduled meeting date*

Continuation of discussion regarding how to "roll-out" this program to the public.

9) Adjournment Motion by Mr. Comly, seconded by Mr. Sands passed. Meeting was adjourned at 6:57 PM.

Respectfully Submitted

Albert M. Comly, Jr., AIA