

## AGENDA

### BOARD OF COMMISSIONERS – WORKSHOP MEETING JUNE 6, 2022 – 7:00 PM

ZOOM MEETING ID: [857 7221 6437](https://us02web.zoom.us/j/85772216437)  
MEETING PASSCODE: township

LINK TO LIVE BROADCAST: <https://us02web.zoom.us/j/85772216437>

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**In response to the rising number of positive COVID cases in Montgomery County, masks are strongly encouraged for this meeting.**

**PUBLIC COMMENT:** Residents who plan to attend the meeting in person are encouraged to comment on agenda items or bring new business to the attention of the Board of Commissioners at the beginning of the meeting.

Residents who will be attending remotely are encouraged to submit their comments or questions to the Township Manager prior to the close of the business day on the date of the meeting using the link below:

**[SUBMIT PUBLIC COMMENT](#)**

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1. **Recycling Report** – review the monthly recycling activities
2. **Environmental Advisory Commission** – consider the reappointment of two existing members
3. **Electric Vehicle Charging Station Signage** – consider a request from the Environmental Advisory Commission to install public information signage on Paper Mill Road near Hawthorne Lane
4. **Bid – 2022 Highway Resurfacing Program** – review bids received and consider awarding a contract
5. **Bids – Mermaid Park – Streambank Stabilization and Walking Trail** – review bids received and consider awarding a contract for one or both projects
6. **Township Manager’s Report** – discuss operational issues as outlined in the Monthly Report
7. **June Bill Listing** – review and approve the monthly bill listing and check reconciliation of the previous month
8. **Virtual Public Meetings** – discuss the circumstances by which the Board may conduct official business in a remote or hybrid public meeting format
9. **Zoning Hearing Board** – announce the agenda of any special or regular meeting of the Zoning Hearing Board

10. **Needs Assessment Survey** – consider the distribution of a community survey to obtain feedback on existing facilities and programs, and to determine future priorities
11. **Community Trail Plan** – review the proposed scope of work, project timeline and focus group participants associated with the trail planning process

Michael Taylor  
Township Manager

MT:cmt  
6/1/22

**NOTE: AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT FURTHER NOTICE!**

**ANY INDIVIDUAL WITH A DISABILITY WISHING TO ATTEND THE ABOVE SCHEDULED MEETING AND REQUIRING AN AUXILIARY AID, SERVICE OR OTHER ACCOMMODATION TO PARTICIPATE IN THE PROCEEDINGS, PLEASE CONTACT THE OFFICE OF THE TOWNSHIP MANAGER AT 215-836-7600, 72 HOURS PRIOR TO THE MEETING.**

**To access the live broadcast of the meeting via zoom, residents can watch:**

- VIA WEB BROWSER: Copy and paste this link into your web browser: <https://us02web.zoom.us/j/85772216437>; type in the passcode: *township*, when prompted.
- VIA ZOOM APP: if you have the Zoom App on your smartphone, tablet, or computer, open the program, click join a meeting, and enter the Meeting ID: **857 7221 6437**; type in the passcode: *township*, when prompted.
- VIA CALL-IN: Dial +1 646 558 8656 and enter the Meeting ID: **857 7221 6437**; type in the passcode: *township*, when prompted.

**RECYCLING REPORT  
STATISTICAL DATA  
FOR THE MONTH OF MAY 2022**

	<u>THIS MONTH</u>	<u>YEAR TO DATE</u>	<u>2022 BUDGET</u>
<b>Materials Collected (tons)</b>			
Single Stream Recyclables	166.3	862.6	2,231
<b>Householder Participation</b>			
No. of Curb Stops	21,885	107,667	281,276
Percent of Total (7,200)	76.0	71.2	75.0
Avg. Lbs. per Curb Stop	15.2	16.0	15.9
<b>Sales Value of Recyclables (net)</b>			
Single Stream Recyclables \$11.88*	1,975.64	(5,683.02)	(101,323.33)
<b>Disposal Savings/Cost Avoidance</b>			
Authority Tipping Fee @ \$62.03	10,315.59	53,507.08	138,407.54
<b>State Performance Grant</b>			
Prorated Annual Award	2,470.42	12,352.10	29,645.00
<b>Grand Total Sales/Savings</b>	<b>14,761.65</b>	<b>60,176.16</b>	<b>66,729.21</b>
<b>Cost of Collection (prorated)</b>			
Labor and Overhead	(25,313.00)	(126,565.00)	(303,756.00)
Equipment Cost	(3,816.75)	(19,083.75)	(45,801.00)
General Expense/Recycling Center	(83.33)	(416.65)	(1,000.00)
Total Cost	(29,213.08)	(146,065.40)	(350,557.00)
<b>Net Income and Saving</b>	<b>(14,451.43)</b>	<b>(85,889.24)</b>	<b>(283,827.79)</b>

\* Sales value estimated



SPRINGFIELD TOWNSHIP  
ENVIRONMENTAL ADVISORY  
COMMISSION

May 26, 2022

**To: Springfield Township Board of Commissioners (“Board”)**

**From: Springfield Township Environmental Advisory Commission (“EAC”)**

**Subject: Purchase and Installation of EV Sign**

Board of Commissioners,

The Environmental Advisory Commission (“EAC”) is requesting authorization from the Board for the purchase and installation of a sign for the two public Chargepoint CT4000 charging stations located at the municipal library parking lot at 8900 Hawthorne Lane in Wyndmoor, Pennsylvania, in the vicinity of the Township administrative building. The purchase would come out of the EAC’s budget, and installation would be completed by Township public works employees at a location near Papermill Road and Hawthorn Lane. This sign would not only provide direction for those seeking to use the charging station, it would also signal to those in the community that the Township is supportive of vehicle electrification and is actively promoting it.

Very Truly Yours,

/s/ Aaron Stemplewicz

Aaron Stemplewicz, Chairperson  
ENVIRONMENTAL ADVISORY COMMISSION  
OF SPRINGFIELD TOWNSHIP







**Springfield Township  
Zoning Hearing Board  
June 27, 2022  
7:00 P.M.**

**7:00 P.M. Call to Order:**

**Pledge of Allegiance:**

**Roll Call:** Ed Fox; Esq. Chairman, Zoning Hearing Board  
Jennifer Guckin, Vice Chair, Zoning Hearing Board Member  
Megan McDonough; Esq., Zoning Hearing Board  
James Brown; Zoning Hearing Board Alternate Member  
Kate M. Harper, Esq.; Solicitor, Zoning Hearing Board

**Decisions:** There are no pending Order & Opinions to render.

**New Business:**

**Case #22-03:** This is the application of **William & Cathy Murphy**, owners of a vacant lot on Carolton Way, known as Parcel #52-00-03025-01-9, and located in the A – Residential District of Ward #6 of Springfield Township ("Property"). The applicants request the following relief to construct a single-family dwelling with attached garage and rear deck on the Property. (1) An appeal of the Zoning Officer's determination that section 114-12B3.A "Regulations for Areas of Steep Slopes" is applicable to the development of the Property, based on the approved and recorded subdivision plan, or in the alternative a variance from section 114-12B3.A to permit more than 40% of the total lot area to be regraded; and (2) a variance from section 114-54.A(1) "Front Yards" to permit a 30' front yard setback rather than the required 40'.

**Adjournment:**

**Note:** The next meeting of the Zoning Hearing Board is scheduled for Monday, July 25, 2022 with a 7:00 P.M. start time. This meeting will be held at the Springfield Township Administration Building located at 1510 Paper Mill Road, Wyndmoor, PA 19038

## Springfield Township Trails Study Proposed Scope of Work

### **Project Working Group**

MCPC Staff: Anne Nygard, MCPC Trails and Open Space Planner Brian Olszak, Graphic TBD, GIS TBD

Springfield Township Staff: Brandon Ford (Assistant Township Manager), Emily Croke

### **SCOPE OF WORK**

#### **A. Conduct Existing Trails Inventory**

- **Tasks**
  - MCPC with the help of working group will identify and assess the existing system of both local and county trails and recreational areas/venues in Springfield Township and its adjacent municipalities that could potentially connect to a trail network in Springfield Township.
  - MCPC will assess current trail usage patterns for existing township, county, and other trails in and adjacent to Springfield Township via a public survey.
  - MCPC will use SurveyMonkey and/or Wikimapping to identify trail usage and preferences.
  - MCPC will map:
    - Existing Trails, Proposed Trails and Sidewalks
    - Existing Open Space and Greenways
    - Existing Employment Centers, Shopping Centers
    - Existing Environmental Features such as Floodplains, Water Features and Woodlands
- **Relevant Public Engagement & Meetings**
  - Task Force Meeting #1
  - Outreach Survey and/or Wikimapping
  - Internal Coordination Meetings
- **Deliverable**
  - Existing Local/County Trail Inventory

#### **B. Gap Analysis and List of Recommended Trail Improvements**

- **Tasks**
  - MCPC will identify gaps in the overall trail system (including Township sidewalk and bike infrastructure network) based on the location of public parks, open space, and key destinations (e.g., employment centers).
  - MCPC will map:
    - DVRPC Sidewalk gaps
    - DVRPC Streets by Level of Stress for Bicycling
    - TPL/DCNR 'Access for All' Mapping for Open Space Access
    - TPL/DCNR 'Access for All' Mapping for Trail Access



- DCNR Trail Gaps (if any)
  - DVRPC IPD
- **Relevant Public Engagement & Meetings**
  - Task Force Meeting #1
  - Outreach Survey and/or Wikimapping
  - Public Meeting/Open House
  - Internal Coordination Meetings
- **Deliverable**
  - Trail Gap Analysis

### C. Create an Updated Trail Network Map and Trail Improvement Recommendations

- **Tasks**
  - MCPC will create a list of recommended locations comprised of publicly and privately owned land where future trail improvements/development could be incorporated to improve the connectivity of public parks, greenspaces, neighborhoods, employment centers, shopping areas, and other community resources within Springfield Township as well as possible connections to planned and/or established trail networks owned by Montgomery County or neighboring municipalities
  - MCPC will prepare a final color rendering concept map and color aerial map of the Township depicting existing local/county trails and recommended improvements identified as part of the Gap Analysis and feedback from public outreach. Additional maps depicting specific improvements and/or sections of the Township may also be requested and/or included in the final report. The maps are to be provided in paper and digital format suitable for mass reproduction by the Township.
- **Relevant Public Engagement & Meetings**
  - Task Force Meeting #2
  - Internal Coordination Meetings
- **Deliverable**
  - Final Proposed Trail and Connections Map
  - List of Recommended Trail Projects, including:
    - property ownership information for each project
    - general cost estimates
    - potential obstacles to trail construction
    - field review summaries for each project

### D. Develop an Implementation Matrix for Future Trail Development

- **Tasks**
  - MCPC will prepare an implementation matrix that will include the trail recommendations, project phasing for larger trails, the recommended strategies for development (i.e. direct acquisition, easement, etc.), order-of-magnitude cost estimates for each improvement, and potential funding sources.

- **Relevant Public Engagement & Meetings**
  - Task Force Meeting #2
  - Internal Coordination Meetings
  - BOC Meeting and/or Public Meeting #2
- **Deliverable**
  - Final Implementation Matrix
  - Appendices, including:
    - Trail Maintenance & Ownership Best Practices
    - Summary Report of all public engagement meetings/activities
    - Copies of all public meetings materials (i.e. info-sheets, presentations, etc.)

### **PUBLIC ENGAGEMENT STRATEGY AND PUBLIC MEETINGS**

In addition to the tasks outlined above, MCPC will conduct public engagement meetings in partnership with the Township to obtain feedback from residents, civic groups, and other interested local parties throughout the planning process. Outreach will likely include virtual engagement methods including surveys, online mapping tools and exercises, and an in-person public planning workshop. Additional public workshops or events can be added at the request of the Township.

MCPC will present the draft final study to the Springfield Township Board of Commissioners at one of its regularly scheduled public meetings.

**PROJECT TIMELINE**

- Project is scheduled to be completed during the calendar year 2022 with a project kick-off in early 2022 and a likely completion and presentation of the final report to the board of commissioners during Fall 2022.

	2022																		
	April		May		June		July		August		Sept		Oct		Nov		Dec		
	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15	
Kickoff	█																		
Survey	█	█	█	█	█	█													
Inventory and Mapping	█	█	█	█	█	█													
TF Meeting #1					█														
Public Meeting/Open House #1							█	█											
List of Recommended Trail Projects					█	█	█	█	█	█	█								
Proposed Trail and Connections Map					█	█	█	█	█	█	█								
Implementation Matrix									█	█	█	█							
TF Meeting #2											█								
Revisions to Trail Plan Materials												█	█						
Public Draft Plan Review														█	█	█	█	█	█
Delivery to BOC															█	█	█	█	█