

**AGENDA**  
**WORKSHOP MEETING – BOARD OF COMMISSIONERS OF SPRINGFIELD TOWNSHIP**  
**MONDAY, NOVEMBER 11, 2024 – 7:00 PM**

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1. **All-Way Stop Intersection** – consider amending the Township Code to create an all-way stop intersection on Haws Lane at Greenhill Road in conjunction with the Towns at Pennybrook development
2. **Traymore Avenue** – consider a request to conduct a traffic and parking study
3. **Planning Assistance contract** – consider authorizing planning assistance contract with the Montgomery County Planning Commission for years 2025-2027
4. **1103 Willow Grove Avenue** – consider a request to change the zoning of the subject property from B Residential to B-1 Business
5. **Township Manager's Report** – discuss operational issues as outlined in the Monthly Report
6. **November Bill Listing** – review and approve the monthly bill listing and check reconciliation of the previous month
7. **2025 Budget Meeting Schedule** – announce the tentative meeting schedule through the adoption of the 2025 budget
8. **2025 Budget Presentation** – present the 2025 preliminary budget and continue discussions prior to adoption
9. **Zoning Hearing Board Agenda** – announce the agenda of any special or regular meetings of the Zoning Hearing Board
10. **1725 Walnut Avenue** – consider awarding a contract for the creation of a Master Plan for a proposed public park
11. **Recreation Center Master Plan** – announce that a public meeting will be held on November 20, 2024 at 6:00 PM
12. **Recycling Report** – review the monthly recycling activities
13. **Ordinance No. 979** – consider adopting an ordinance amending Chapter 72, “Recycling”, of the Township Code by adding a definition for “community events” as requested by the PA Department of Environmental Protection
14. **MORE Grant** – authorize an application to the Municipal Opportunities for Retrofits and Energy Efficiency program to conduct an energy efficiency and/or renewable energy project
15. **Pennsylvania Avenue** – consider participating in a multi-municipal multimodal review of Pennsylvania Avenue with Upper Dublin Township
16. **Hillcrest Pond** – authorize the advertisement of bids to conduct a partial dredging of the pond

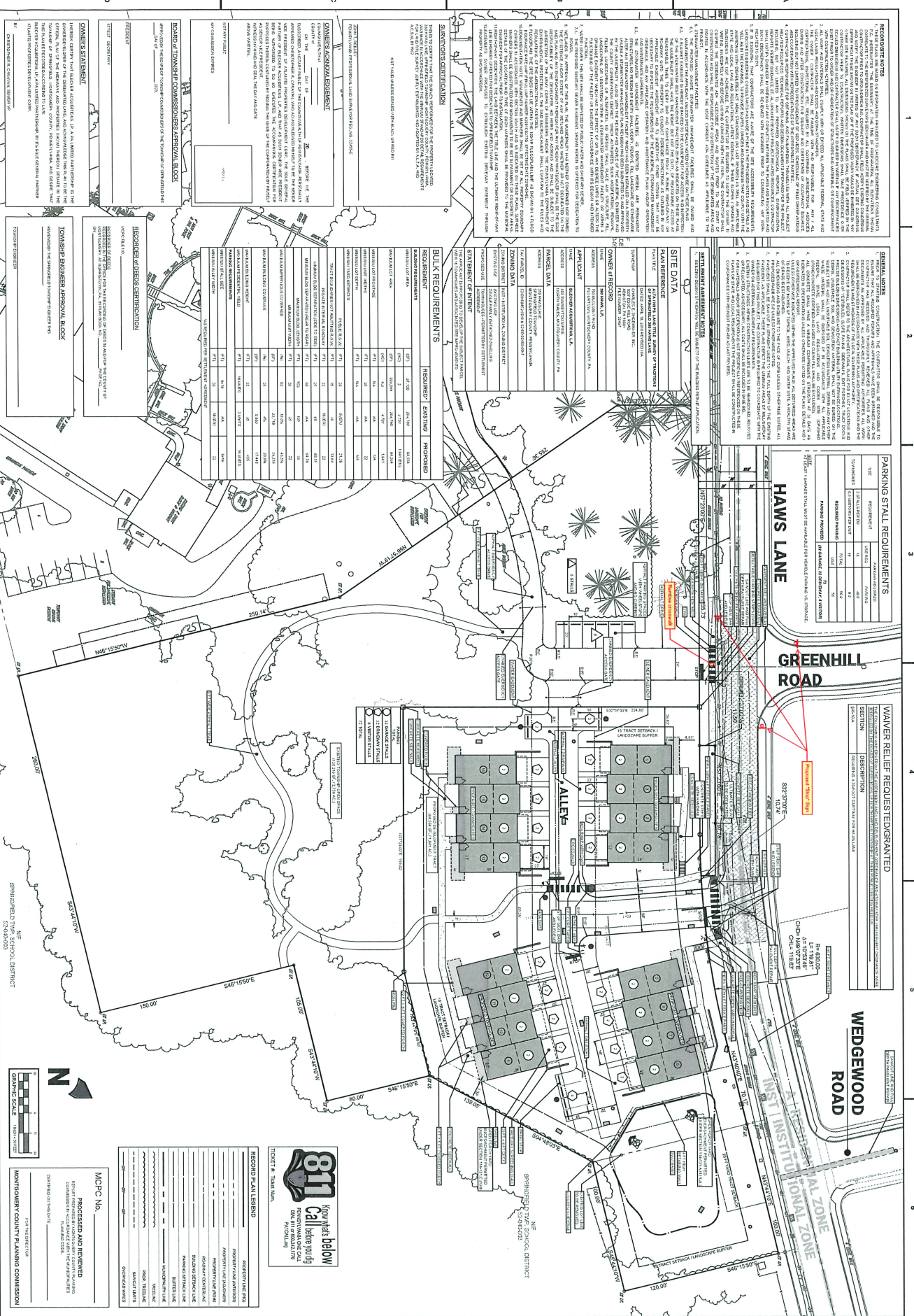
NEW BUSINESS

Michael Taylor  
Township Manager

MT:cmt  
11/6/24

**NOTE: AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT FURTHER NOTICE!**

**ANY INDIVIDUAL WITH A DISABILITY WISHING TO ATTEND THE ABOVE SCHEDULED MEETING AND REQUIRING AN AUXILIARY AID, SERVICE OR OTHER ACCOMMODATION TO PARTICIPATE IN THE PROCEEDINGS, PLEASE CONTACT THE OFFICE OF THE TOWNSHIP MANAGER AT 215-836-7600, 72 HOURS PRIOR TO THE MEETING.**



**PROPOSED LOT**

1. The proposed lot is located within the existing lot and is to be used for the same purpose as the existing lot. The proposed lot is to be used for the same purpose as the existing lot. The proposed lot is to be used for the same purpose as the existing lot.

**GENERAL NOTES**

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**OWNER'S RECORD**

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**OWNER'S RECORD**

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REQUIREMENT	REQUIRED	EXISTING	PROPOSED
MINIMUM LOT AREA	10,000	10,000	10,000
MINIMUM LOT WIDTH	100	100	100
MINIMUM LOT DEPTH	100	100	100
MINIMUM LOT AREA	10,000	10,000	10,000
MINIMUM LOT WIDTH	100	100	100
MINIMUM LOT DEPTH	100	100	100
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**RECORD PLAN LEGEND**

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**RECORD PLAN LEGEND**

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TRAFFIC PLANNING AND DESIGN, INC.

[WWW.TRAFFICPD.COM](http://WWW.TRAFFICPD.COM)

**April 30, 2024**

Christopher Canavan  
Blecker Acquisitions, LP  
c/o WB Homes, Inc.  
404 North Sumneytown Pike  
Suite 200  
North Wales, PA 19454

**RE: Haws Lane & Greenhill Road/Proposed Park Driveway - AWSC Analysis**  
*Springfield Township, Montgomery County, PA*  
TPD Job #WBHO.00031

Dear Mr. Canavan:

As requested per your discussions with Springfield Township, TPD has completed an All-Way Stop Control (AWSC) Analysis at the intersection of Haws Lane & Greenhill Road/Proposed Park Driveway, in relation to the Proposed Towns at Pennybrook Residential Development in Springfield Township, Montgomery County, PA. TPD previously completed a Transportation Impact Assessment (TIA) for this site, dated December 13, 2023. Information from that study was utilized for purposes of this analysis, and for reference, text and figures from the previously completed TIA are included in **Attachment A**.

The following is a summary of TPD's findings:

## **ALL-WAY STOP CONTROL (AWSC) ANALYSIS**

In order to evaluate these warrants, TPD collected/developed 13 hours of count data (**Attachment B**) at the subject intersection, utilizing a K-Factor methodology (**Attachment C**). The warrants evaluated are consistent with Sections 4C.1-10 of the 2009 MUTCD and Section 4.2 of PennDOT Publication 46, Traffic Engineering Manual.

The evaluation was conducted in accordance with the FHWA Publication Manual on Uniform Traffic Control Devices (MUTCD), Part 2, "Signs," Chapter 2B, "Regulatory Signs," Section 2B.07, "Multi-way Stop Applications," and Title 67 of the PA Code, Chapter 212, Official Traffic Control Devices, Subchapter B, "Signs," Section 212.106, "Additional warrants for Stop Signs (R1-1) and Yield Signs (R1-2)" (Chapter 212).

Per the MUTCD, multi-way stop installation can be useful as a safety measure at some locations. However, a multi-way stop installation may not be used for speed control. The decision to install multi-way stop control should be based on an engineering study and judgement. The following guidance is identified in the MUTCD to be considered in the engineering study for a multi-way STOP

sign installation:

- A. Traffic signal warrants;
- B. Crash history;
- C. Minimum traffic volume;
- D. Combination of warrants.

Other options that may be considered in an engineering study from the MUTCD include:

- A. Left-turn conflicts;
- B. Vehicle/pedestrian conflicts;
- C. Sight distance;
- D. Neighborhood collector streets.

PennDOT Chapter 212 specifies additional information pertaining to the crash history and sight distance criteria used for determining the applicability of all-way stop control.

The multi-way STOP guidance and options are indicated in *italics* with the evaluation being shown in **bold text**.

#### **Guidance:**

##### Traffic Signal Warrants

*(A) Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.*

**Based on a review of the minor street volumes projected to/from Greenhill Road and the Proposed Park Driveway, it is TPD's opinion that PennDOT would not permit signalization at this intersection, since the maximum volume projected is 17 vehicles from Greenhill Road in the peak hour of traffic (AM Peak).**

##### Crash History

*(B) A crash problem, as indicated by five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right- and left-turn collisions as well as right-angle collisions. PA Code Title 67, Chapter 212 adds: The five or more reported crashes in a 12-month period for this warrant may include both reportable crashes, and nonreportable crashes that are documented in the police files, that occurred during a 12-month period during the most recent three years of available crash data.*

**As shown in the TIA, there were no reportable crashes at this intersection (See Table 2 in Attachment A) within the last five years of data collected.**

##### Minimum Traffic Volume

*(C) Minimum volumes:*

- (1) The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and*
- (2) The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor*



street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor street vehicular traffic of at least 30 seconds per vehicle during the maximum hour, but

(3) If the 85th percentile approach speed of the major street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70% of the above values.

As stated above, a total of 13 hours of traffic data was collected/developed as part of the analysis conducted (6 AM to 7 PM) (See volumes in Attachment C). During these 13 hours:

- C.1 - The volume thresholds on the major streets is met for 6 hours.
- C.2 - The volume thresholds on the minor streets (including pedestrian volumes) is met for 0 hours, so the concurrent thresholds are not met.
- C.3 – Since the speed limit along Haws Lane is 25 mph, the 70% is not applicable. Therefore, this standard is not satisfied.

#### Combination of Warrants

(D) Where no single criterion is satisfied, but where Criteria B, C.1 and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.

Criteria B would still not be met. C.1 and C.2 do not meet concurrently even with the application of 80%.

#### **Option:**

#### Left-Turn Conflicts

(A) The need to control left-turn conflicts.

Based on a review of the existing intersection geometry, there are no issues identified that would cause left-turns to overlap or conflict. Therefore, it is TPD's opinion this criterion is not applicable.

#### Vehicle/Pedestrian Conflicts

(B) The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes.

During the 13 hours of count data, a total of 8 pedestrians were observed crossing the two legs of Haws Lane. During the 13 hours of count data, a total of 66 pedestrians were observed crossing the northern leg of Greenhill Road. It is TPD's understanding that the Applicant is dedicating open space to the Township that would include a paved trail for the public use, as well as a parking lot for the public use when visiting the open space/trail system. In addition, the Applicant will be tying the trail into the existing pedestrian network along Haws Lane. Therefore, it is TPD's opinion that these provisions would significantly increase the pedestrian volumes at the intersection and increase vehicle/pedestrian conflicts. Therefore, it is TPD's opinion that this criterion could be applied to control vehicle/pedestrian conflicts.

### Sight Distance

(C) Locations where a road user, after stopping, cannot see conflicting traffic and is not able to reasonably safely negotiate the intersection unless conflicting cross traffic is also required to stop. PA Code Title 67, Chapter 212 adds: Multi-way stop applications may not be used because of limited available corner sight distance unless there is no practical method of improving the sight distance or reducing the speed limit to satisfy the minimum corner sight distance values.

**Table 1 shows the measured, ISD, desirable, and acceptable (SSSD) sight distances at Haws Lane and Greenhill Road/Park Driveway for vehicles entering and exiting the site.**

TABLE 1  
SIGHT DISTANCE ANALYSIS

	Direction	Posted Speed (mph)	Sight Distances (feet)				
			Grade¹ (%)	ISD²	DES²	SSSD²	EXIST³
Haws Lane and Proposed Park Driveway, opposite Greenhill Road							
Exiting Movements	To the Left	25	-2%	335'	345'	201'	500'+
	To the Right	25	+3%	290'	273'	189'	400'+
Entering Left Turns	Approaching same direction	25	+3%	N/A	N/A	189'	385'
	Approaching opposite direction	25	-2%	245'	245'	201'	500'+
Haws Lane and Greenhill Road							
Exiting Movements	To the Left	25	+3%	335'	345'	189'	280'
	To the Right	25	-2%	290'	273'	201'	515'
Entering Left Turns	Approaching same direction	25	-2%	N/A	N/A	201'	470'
	Approaching opposite direction	25	+3%	245'	245'	189'	405'+

ISD = AASHTO Intersection Sight Distance

DES = PennDOT Desirable Sight Distance

SSSD = PennDOT Acceptable Sight Distance

EXIST = Existing (measured) Sight Distance

1 = Roadway Grade Approaching Driveway

2 = Based on the posted speed + 5mph

3 = With Vegetation Maintenance/Removal

Based on a field view, it appears that sight distance for the southbound approach of Greenhill Road at Haws Lane, is limited by offsite vegetation that limits the sight distance looking to the left. This direction does not satisfy AASHTO Intersection Sight Distance (ISD). All remaining sight distance movements do satisfy ISD standards. Therefore, based on this preliminary assessment, it is TPD's opinion that this criterion could be applied to improve sight lines looking to the east.

### Neighborhood Residential Collector Streets

(D) An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.

As shown in Table I of the TIA, the intersection under its current configuration (Two-Way Stop-Control - TWSC) will operate at ILOS A (AM average delay = 0.7 seconds; PM average delay = 0.5 seconds) under the future conditions during the peak hours evaluated, with all movements operating at LOS C or better.

With an all-way STOP configuration, the intersection will operate at ILOS B (AM average delay



= 14.7 seconds; PM average delay = 10.1 seconds), with all movements still operating at LOS C or better. Therefore, it is TPD's opinion that this criterion should not be applied. These analysis printouts are included in Attachment D.

## CONCLUSIONS

As you can see from the above, and based on the findings of this letter, the installation of an AWSC at the intersection of Haws Lane and Greenhill Road/Park Driveway should be considered for the following reasons:

- To control existing and projected vehicle/pedestrian conflicts.
- To improve sight lines looking to the east from Greenhill Road.

If you have any questions, or require additional information, please feel free to contact us.

Sincerely,

TRAFFIC PLANNING AND DESIGN, INC.



Matthew I. Hammond, P.E.

Executive Vice President

mhammond@trafficpd.com

Attachments: Attachment A – TIA (Text and Figures) – December 13, 2023  
Attachment B – Traffic Count Printouts – Haws Lane & Greenhill Road (13-Hours)  
Attachment C – K-Factor Volume Development  
Attachment D – SYNCHRO Printouts - AWSC

cc: Springfield Township  
Project Team

**RESOLUTION NO. 1643**

**BOARD OF COMMISSIONERS OF SPRINGFIELD TOWNSHIP  
MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA**

**PRELIMINARY / FINAL LAND DEVELOPMENT APPROVAL**

**Towns at Pennybrook – 380 and 402 Haws Lane**

**WHEREAS, BLECKER ACQUISITIONS, L.P.** (“Developer”) is the developer of two tracts of land consisting of approximately 4.701± acres located at 380 and 402 Haws Lane in Springfield Township, Montgomery County, Pennsylvania, and which tracts are more particularly identified as Montgomery County Tax Parcel Nos. 52-00-08452-00-9 and 52-00-08455-00-7 (collectively, the “Property”); and

**WHEREAS,** the Property is the subject of a certain Settlement Agreement and Mutual Release dated July 12, 2023 (the “Settlement Agreement”), which was approved by Court Order dated August 29, 2023 in Montgomery County Court of Common Pleas Case No. 2023-09588-9, In Re: Condemnation of a Portion of a Certain Parcel of Land Located at 380 Haws Lane, in Springfield Township, Montgomery County, Pennsylvania; and

**WHEREAS,** the Settlement Agreement was reached in connection with the Township’s condemnation of a portion of land formerly a part of 380 Haws Lane (the “Township Property”), and contains certain requirements related to the development of the Property; and

**WHEREAS,** a true and correct copy of the Settlement Agreement and the Court Order approving the same is attached hereto and incorporated herein by reference as Exhibit “A”; and

**WHEREAS,** pursuant to the Settlement Agreement, Developer proposes to construct a 16-unit townhouse development and related improvements on the Property as well as an access drive, 6 parking spaces, an emergency access drive and a 6' wide asphalt trail on the Township Property (the “Development”); and



**WHEREAS**, the Development is more particularly shown on plans prepared by Landcore, being plans consisting of twenty-three (23) sheets dated November 14, 2023, bearing a last revision date of February 5, 2024 (the “Plans”); and

**WHEREAS**, Developer has previously obtained and supplied or will obtain and supply to the Township all applicable permits from all Authorities, Agencies and Municipalities having jurisdiction in any way over the Development and any necessary offsite easements to legally discharge stormwater or connect to utilities; and

**WHEREAS**, the Developer desires to obtain preliminary/final land development approval of the Plans from Springfield Township in accordance with Section 508 of the Pennsylvania Municipalities Planning Code.

**NOW, THEREFORE, BE IT RESOLVED** that Springfield Township hereby grants preliminary/final approval of the land development shown on the Plans described herein, subject, however, to the following:

1. At this time, the Springfield Township Board of Commissioners waives strict compliance with the following provisions of the Springfield Township Subdivision and Land Development Ordinance:

a. Section 95-6, requiring the submission of a preliminary plan and final plan. A waiver is granted to permit Developer to submit the Plans for preliminary and final plan review and approval concurrently.

b. Section 95-10.A, requiring a 30-foot cartway for Haws Lane. A waiver is granted to permit the existing cartway width along the Property’s frontage on Haws Lane to remain in order to maintain a consistent width along Haws Lane and in consideration of the absence of on-street parking on Haws Lane and the existing sidewalk along the Property’s frontage.

c. Section 95-11.I.(11), requiring the planting of approved trees to replace removed trees. A waiver is granted in accordance with the Stipulation.

2. Prior to recording the Plans, the Developer shall revise the Plans to resolve to the satisfaction of the Township, all issues set forth in the Township Engineer's review letter dated February 14, 2024, the entire contents of which are incorporated herein by reference and a true and correct copy of which is attached hereto as Exhibit "B".

3. Prior to recording the Plans, the Developer shall resolve to the satisfaction of the Township Engineer all items identified in the Springfield Township Planning Commission recommendation letter dated March 6, 2024, the entire contents of which are incorporated herein by reference and a true and correct copy of which is attached hereto as Exhibit "C".

4. Prior to recording the Plans, the Township shall be provided with a trail easement agreement to provide public access to the trail connection through the Property from the trail to be constructed on the Township Property. The terms and conditions of the trail easement agreement shall be satisfactory to the Township Solicitor and the agreement shall be recorded simultaneously with the Plans.

5. Prior to recording the Plans, the Township shall be provided with a cross access easement agreement for emergency access between the drive isles and alleys to be constructed on both the Property and the Township Property. The terms and conditions of the cross access easement agreement shall be satisfactory to the Township Solicitor and the agreement shall be recorded simultaneously with the Plans.

6. Prior to recording the Plans, Developer shall enter into a Land Development and Financial Security Agreement ("Agreement") with Springfield Township. The Agreement shall be satisfactory to the Township Solicitor and the Developer shall obligate itself to complete all of the public improvements shown on the Plans in accordance with Township criteria and



specifications as well as to secure the completion of the said public improvements by posting satisfactory financial security as required by the Pennsylvania Municipalities Planning Code.

7. Although the maintenance of all stormwater collection, detention and conveyance facilities shall be the responsibility of Developer, its successors and assigns, Developer shall, prior to the recording of the Plans, execute a declaration to reserve easements in favor of the Township so that the stormwater facilities may be maintained by the Township (with all expenses charged to the Developer, its successors and assigns) in the event that the maintenance responsibilities of the stormwater facilities are not fulfilled after reasonable notice to do so. The terms and conditions of the declaration shall be satisfactory to the Township Solicitor, and the declaration shall be recorded simultaneously with the Plans.

8. Prior to recording the Plans, Developer shall revise the Plans to depict the intersection of the access drive on the Township Property, Haws Lane and Greenhill Road as a 4-way stop intersection to the satisfaction of the Township Engineer.

9. Developer shall submit to the Township Solicitor for review and approval all documents necessary for the creation of the homeowners' association for the Development.

10. The access drive from Haws Lane and the emergency access drive to be constructed by the Developer on the Township Property shall be installed and paved to binder course, and the construction of the trail on the Township Property shall be completed in accordance with the Plans, all to the satisfaction of the Township Engineer, prior to the issuance of a use and occupancy permit for the first townhouse unit on the Property.

11. During construction, Developer and the Township Engineer shall field determine the removal of the existing pavement/blacktop area and certain accessory structures on the Township Property immediately to the rear of the Development by the Developer. Developer shall also remove any dead or clearly dying trees adjacent to the proposed trail through the

Township Property during construction and shall coordinate with the Township Engineer a possible connection of the proposed trail to a portion of existing trail on the adjoining property owned by the School District of Springfield Township, subject to the Township's receipt of permission from the School District to make such connection.

12. Prior to recording the Plans, Developer shall pay to the Township a Stormwater Management Fee in the total amount of Two Thousand Nine Hundred Seventy-two and 95/100 Dollars (\$2,972.95). The fee is calculated at a rate of Twenty-five and 00/100 Dollars (\$25.00) per 1,000 square feet of disturbed area in accordance with the Springfield Township Code of Ordinances.

13. Prior to recording the Plans, Developer shall provide the Township with all required approvals and any necessary easements from any outside agencies having jurisdiction over the Development, including, but not limited to: the Montgomery County Conservation District, the Pennsylvania Department of Environmental Protection, PennDOT, Aqua Pennsylvania, and the Bucks County Water and Sewer Authority.

14. The Development shall be constructed in strict accordance with the content of the Plans, notes on the Plans, the Settlement Agreement, and the terms and conditions of this Preliminary/Final Approval Resolution.

15. The cost of accomplishing, satisfying and meeting all of the terms and conditions and requirements of the Plans and Notes to the Plans and this Preliminary/Final Approval Resolution shall be borne entirely by Developer and shall be at no cost to the Township.

16. Prior to the start of construction, Developer shall notify the Township Manager and the Township Engineer and schedule a preconstruction meeting with the Township. Developer shall provide the Township Manager and the Township Engineer with at least seventy-two (72) hours notice prior to the initiation of any grading or ground clearing (regardless of

whether such grading or ground clearing is for the construction of private or public improvements) so that the Township may certify that all appropriate erosion and sedimentation control facilities have been properly installed and also that snow fencing or other types of boundary markers (acceptable to the Township) have been installed to protect such trees as are specifically proposed not to be eliminated during the construction of the Development.

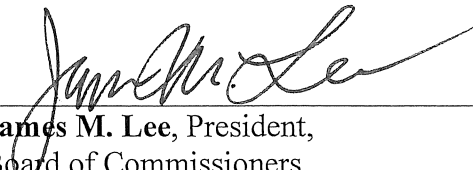
17. Consistent with Section 509(b) of the Pennsylvania Municipalities Planning Code (as amended), the payment of all applicable fees and the funding of all escrows under the Agreement must be accomplished within ninety (90) days of the date of this Resolution, unless a written extension is granted by Springfield Township. Until the applicable fees have been paid and the escrows fully funded, the final plat or record plan shall not be signed or recorded. In the event that the fees have not been paid and the escrow has not been funded within ninety (90) days of this Resolution (or any written extension thereof), this contingent preliminary/final approval shall expire and be deemed to have been revoked.

18. Under the provisions of the Pennsylvania Municipalities Planning Code, the Developer has the right to accept or reject conditions imposed by the Board of Commissioners upon preliminary/final approval. In the absence of an appeal or a notice of rejection filed in writing within thirty (30) days from the date of this Resolution, the conditions set forth herein shall be deemed to have been accepted by Developer. If the Township receives written notice of an appeal or rejection of any of the conditions set forth herein within thirty (30) days from the date of this Resolution, this approval and the waivers granted in Paragraph 1 (which waivers are granted contingent upon the acceptance of the conditions set forth herein) shall be deemed to be automatically rescinded and revoked and the application shall be considered denied based upon the failure to fully comply with all of the sections set forth in Paragraphs 1 and the conditions set forth above, all as authorized by Section 508 of the Pennsylvania Municipalities Planning Code.


**APPROVED** at the public meeting of the Springfield Township Board of Commissioners  
held on June 12, 2024.

**SPRINGFIELD TOWNSHIP**

By: \_\_\_\_\_

  
**James M. Lee**, President,  
Board of Commissioners

Attest: \_\_\_\_\_

  
**A. Michael Taylor**, Secretary







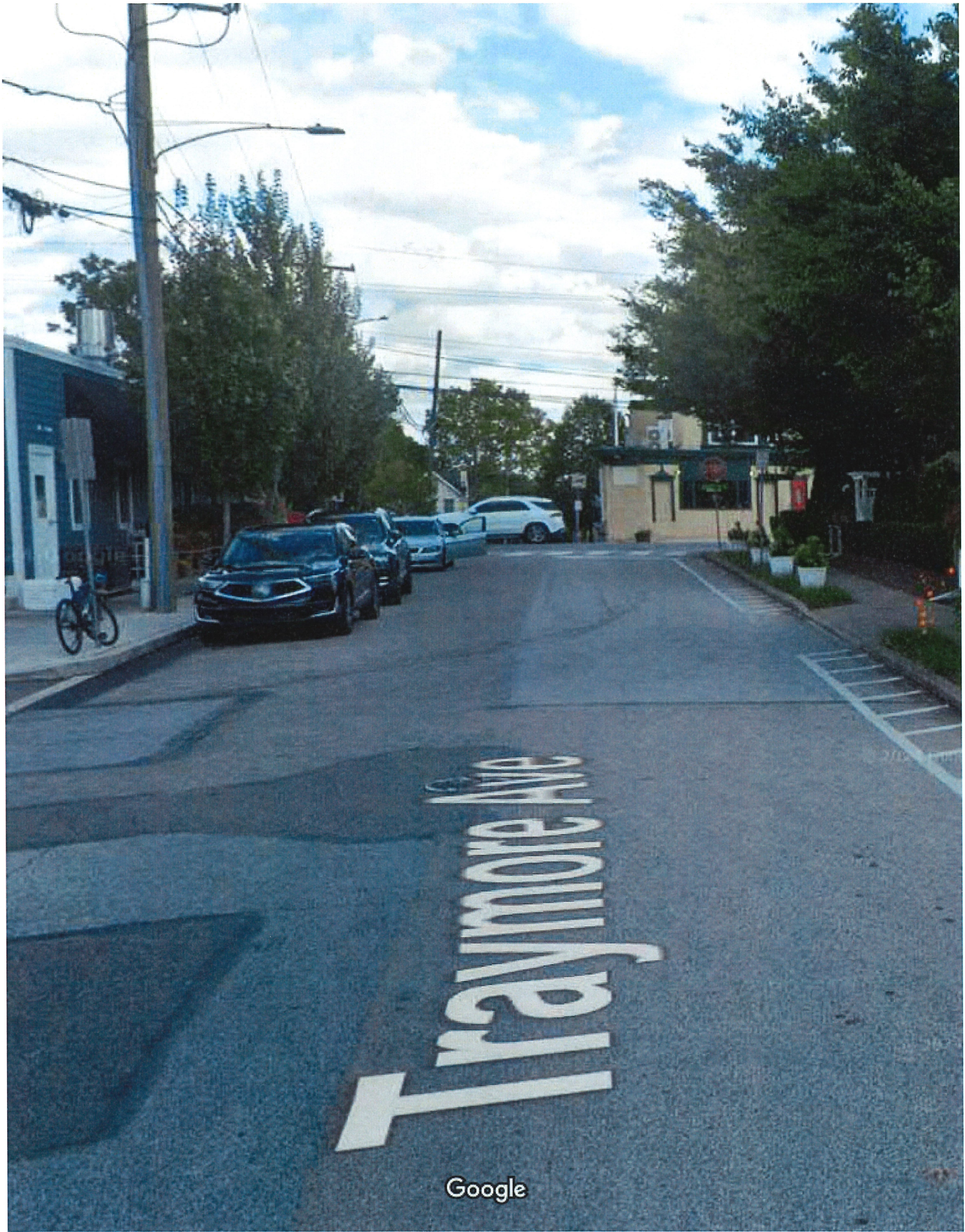


Image capture: Sep 2022 © 2024 Google



## TRAYMORE AVENUE PARKING ISSUES



Delivery Driver at Corner



Delivery in Street

**PLANNING ASSISTANCE CONTRACT  
BETWEEN COMMISSIONERS OF MONTGOMERY COUNTY  
AND SPRINGFIELD TOWNSHIP**

**THIS CONTRACT** made the first day of January 2025, between Council of Montgomery County (herein called County) and Springfield Township of Montgomery County, Pennsylvania (herein called Municipality).

**WITNESSETH THAT:**

**WHEREAS**, County has created the Montgomery County Planning Commission (herein called MCPC), and

**WHEREAS**, Resolution 70-3, dated March 11, 1970, established policies for local planning assistance, a cost sharing formula and a schedule of fees and charges by which the services of MCPC's staff was offered to assist the 62 municipalities in the county, and

**WHEREAS**, the Municipality has requested the MCPC to provide planning assistance under the terms specified herein, and

**WHEREAS**, the County of Montgomery, acting through the MCPC proposes to render assistance to the Municipality in the form of technical services, pursuant to Pennsylvania Municipalities Planning Code, Act 247, as amended.

**NOW THEREFORE**, in consideration of the mutual promises hereafter made, the parties hereto, intending to be legally bound under the Uniform Written Obligations Act of the Commonwealth of Pennsylvania, do hereby agree that:

A. MCPC Assistance

1. The MCPC will assign one or more professional planners, and supporting staff, to meet the categories outlined in Exhibit B.

B. Services of Municipality

1. Officials, employees, staff and members of the planning commission of the Municipality will cooperate with MCPC in the discharge of its responsibilities hereunder.
2. All pertinent Municipality records and data shall be made available for the use of the MCPC.

C. Schedule of Time and Compensation

1. The established and agreed total cost is **\$93,456**.

2. The compensation is subject to Resolution 24-9.1, Exhibit A.
3. This contract shall become effective on January 1, 2025 and shall terminate on December 31, 2027.
4. Municipality's payment to MCPC shall not exceed fifty percent (50%) of the total cost as set forth in C.1 above. This includes any federal or state optional funding arrangements equal to the municipal share set forth in Exhibit C.
5. The total cost of the printing and publication of Major Products (Reports and Maps) shall be negotiated on a case-by-case basis.
6. Municipality shall pay MCPC on the following basis:

<u>Date</u>	<u>Amount</u>
April 2025	\$7,560.00
October 2025	\$7,560.00
April 2026	\$7,785.00
October 2026	\$7,785.00
April 2027	\$8,019.00
October 2027	\$8,019.00

D. Miscellaneous

1. Either party may terminate this contract by giving the other at least sixty (60) days written notice thereof, and a pro rata adjustment shall be made based on the compilation of costs incurred and services performed by the MCPC. In the event of cessation of services by the MCPC prior to the termination date in the contract, the MCPC shall be paid for costs and services to the date of such cessation and the MCPC and the County of Montgomery shall, in no event, be liable to Municipality for breach of this contract due to cessation of its services.
2. The scope of work to be done under this contract shall be subject to modifications or supplements upon the written agreement of the duly authorized representatives of the contracting parties. It is the understanding of all parties to this contract that no modification of the program shall be made that would change the total cost unless such changes, including any increase or decrease in the amount of the MCPC's compensation, are mutually agreed upon by and between the parties hereto. Such changes will be accomplished as follows: a) any decrease in the amount of MCPC's compensation shall be incorporated in written amendments to this contract; b) any increase in the amount of MCPC's compensation in excess of \$1500 (i.e. \$3000 total change) shall be incorporated in written amendments to this contract; c) any increase in the amount of MCPC's compensation less than \$1500 (i.e. \$3000 total change) shall be by a letter of intent of a purchase of service (said letter of intent shall be signed by the authorized representative of the municipality and by the Director of the MCPC); and d) any substitution or modification of the work items in B. of Exhibit B, not involving a change in compensation, shall be by a letter of intent as set forth in c), herein.

3. The costs of any increases in the scope of work agreed to by the contracting parties in accordance with D.2 shall be calculated on the basis of the per diem rates prevailing at the time said increase is negotiated. Any increase involving the commitment of additional monthly planner-days shall be subject to the availability of said staff time.

MUNICIPAL GOVERNING BODY

COMMISSIONERS OF  
MONTGOMERY COUNTY

By: \_\_\_\_\_  
President, Township Commissioners

By: \_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
Township Manager

Attest: \_\_\_\_\_  
County

Authorized by motion or resolution of Municipality. Approved \_\_\_\_\_, 20\_\_\_\_.

Authorized by Resolution # \_\_\_\_\_ of County. Approved \_\_\_\_\_, 20\_\_\_\_.



**EXHIBIT A**  
**MONTGOMERY COUNTY PLANNING COMMISSION**  
**FEE SCHEDULE**  
**for**  
**COMMUNITY PLANNING ASSISTANCE CONTRACTS**  
**MCPC RESOLUTION #24-9.1**

The fee schedule breakdown below is based on the “planner-day” which includes planner time, staff coordination and management, all support services, and incidental expenses.

A. Planning Assistance Contract Program 2025-2027 Graduated Fee Schedule

For the first year of a three-year contract:	<b>Per Planner-Day = \$ 840.00</b>
For the second year of a three-year contract:	<b>Per Planner-Day = \$ 865.00</b>
For the third year of a three-year contract:	<b>Per Planner-Day = \$ 891.00</b>

B. Planning Assistance Contract Program 2025-2027 Flat Fee Schedule

Per year for a three-year contract:	<b>Per Planner-Day = \$ 865.00</b>
-------------------------------------	------------------------------------

C. Letter of Intent Contract Program/Short-Term  
Contracts and Subpoenaed Appearances:

**Per Planner-Day = \$ 918.00**

The share of municipal governmental financial commitment shall be 50 percent of the contract's total cost as shown in Exhibit C.

A minimum number of night meetings will be specified in each contract dependent upon the work program, and they shall be calculated at the rate of 2 night meetings being the equivalent of one planner-day.

**EXHIBIT B**  
**CATEGORIES OF ASSISTANCE**

**A. General Services**

1. Meeting Attendance. A professional planner(s) will be assigned to the Municipality. The planner(s) will attend meetings of the Township Commissioners as requested to review work being conducted under the planning assistance contract and to keep abreast of current planning issues and concerns to the Municipality. The planner(s) will attend other meetings, such as public hearings, Township Commissioners meetings, Zoning Hearing Board meetings, meetings of other appointed agencies and boards of the Municipality, joint meetings of some or all such agencies and boards, and citizens' group meetings at which his or her attendance is appropriate (with the concurrence of the Township Commissioners). Attendance of multiple night meetings per year has been included in the contract. However, any adjustments to the number of meetings actually attended, either up or down, will be traded off with planner-days of service provided, at the rate of one-half (½) planner-day for each meeting adjusted.
2. Act 247 Reviews. During the course of the contract, the assigned planner(s) will be responsible for all reviews (subdivision, land developments, and ordinance amendments) required by Act 247, "The Pennsylvania Municipalities Planning Code." Zoning Hearing Board reviews shall be prepared as necessary. MCPC will provide in-depth assistance in the review of all significant land developments, including special meeting attendance, development of alternative site designs, detailed recommendations for landscaping and the drafting of applicable amendments for zoning and land development regulations.
3. If any assistance required by the Municipality exceeds the scope of this contract, it is understood by both the Municipality and MCPC that the costs associated with the work program will be finalized by Letter of Intent.

- B. Flexible Assistance**. The planner(s) will provide contingency services and technical assistance to the Township to an extent not exceeding an average of 2 planner-days per month throughout the duration of the contract. The planner(s) will prepare detailed in-depth land development reviews as needed. These reviews will go beyond the traditional reviews performed by MCPC to provide a level of assistance not typically provided for under Act 247. This may include detailed redesign concepts and alternative zoning strategies when appropriate. The land development reviews will focus on sound planning and design principles as a means to guide the impacts of land development within the Township.

**C. Structured Assistance**.

1. Comprehensive Rewrite of Zoning Ordinance. This might emphasize or include areas such as: use regulations, riparian corridor conservation, parking standards, signage, bonuses, transit-oriented development, complete streets, housing design/type, and revitalization of villages and commercial/mixed use corridors.

2. To expand upon B. Flexible Assistance, the balance of the contract will consist of flexible assistance including as needed zoning or SALDO amendments, comprehensive plan update, graphic design assistance, assisting with grant applications, and other projects as they arise.



**EXHIBIT C**  
**CONTRACT COSTS AND MUNICIPAL SHARE**  
**January 1, 2025 – December 31, 2027**

		<u>Total Cost</u>	<u>Municipal Share (50%)</u>
<u>Year One</u>			
2	Planner Days/Month @ \$840/day	\$20,160.00	\$10,080.00
24	Night Meetings at a rate of one-half (1/2) planner-day per night meeting	<u>\$10,080.00</u>	<u>\$ 5,040.00</u>
	<i>Year One Total</i>	\$30,240.00	\$15,120.00
<u>Year Two</u>			
2	Planner Days/Month @ \$865/day	\$20,760.00	\$10,380.00
24	Night Meetings at a rate of one-half (1/2) planner-day per night meeting	<u>\$10,380.00</u>	<u>\$ 5,190.00</u>
	<i>Year Two Total</i>	\$31,140.00	\$15,570.00
<u>Year Three</u>			
2	Planner Days/Month @ \$891/day	\$21,384.00	\$10,692.00
24	Night Meetings at a rate of one-half (1/2) planner-day per night meeting	<u>\$10,692.00</u>	<u>\$ 5,346.00</u>
	<i>Year Three Total</i>	\$32,076.00	\$16,038.00
	<i>Total Contract Costs (Years 1-3)</i>	<u><b>\$93,456.00</b></u>	<u><b>\$46,728.00</b></u>

**SUMMARY OF INVOICES**

<u>Year One</u>	
April 2025 (Invoice 1)	\$7,560.00
October 2025 (Invoice 2)	\$7,560.00
<u>Year Two</u>	
April 2026 (Invoice 3)	\$7,785.00
October 2026 (Invoice 4)	\$7,785.00
<u>Year Three</u>	
April 2027 (Invoice 5)	\$8,019.00
October 2027 (Invoice 6)	\$8,019.00

**Springfield Township**  
Community Planning Assistance  
Contract Cost Proposals  
January 1, 2025 - December 31, 2027

Description			TOTAL CONTRACT COST	MUNICIPAL SHARE 50%
<u>Year One</u>			<u>RATE</u>	
2	Planner-Days / Month	\$840 / Planner Day	\$20,160.00	\$10,080.00
24	Night Meetings* / Year		\$10,080.00	\$5,040.00
YEAR ONE TOTAL			\$30,240.00	\$15,120.00
<u>Year Two</u>			<u>RATE</u>	
2	Planner-Days / Month	\$865 / Planner Day	\$20,760.00	\$10,380.00
24	Night Meetings* / Year		\$10,380.00	\$5,190.00
YEAR TWO TOTAL			\$31,140.00	\$15,570.00
<u>Year Three</u>			<u>RATE</u>	
2	Planner-Days / Month	\$891 / Planner Day	\$21,384.00	\$10,692.00
24	Night Meetings* / Year		\$10,692.00	\$5,346.00
YEAR THREE TOTAL			\$32,076.00	\$16,038.00
Total Contract Costs (Years 1-3)			\$93,456.00	<b>\$46,728.00</b>

\* One Night Meeting = half of a Planner Day

Summary of Invoices			Municipal Share 50 %
<u>Year One</u>			
Invoice 1	April 2025		\$7,560.00
Invoice 2	October 2025		\$7,560.00
<u>Year Two</u>			
Invoice 3	April 2026		\$7,785.00
Invoice 4	October 2026		\$7,785.00
<u>Year Three</u>			
Invoice 5	April 2027		\$8,019.00
Invoice 6	October 2027		\$8,019.00
			<b>\$46,728.00</b>



**MORRISSEY**  
M ARCHITECTS IN DESIGN

1000 MARKET STREET, SUITE 200  
PHILADELPHIA, PA 19107  
TEL: 215.595.1234  
WWW.MORRISSEYARCHITECTS.COM

**M ARCHITECTS, LLC**  
1000 MARKET STREET, SUITE 200  
PHILADELPHIA, PA 19107  
TEL: 215.595.1234  
WWW.MORRISSEYARCHITECTS.COM

**OWNER**  
Common

**PROJECT TEAM**

**M ARCHITECTS, LLC**

**ZAMIR GARCIA** | P.A. 482121

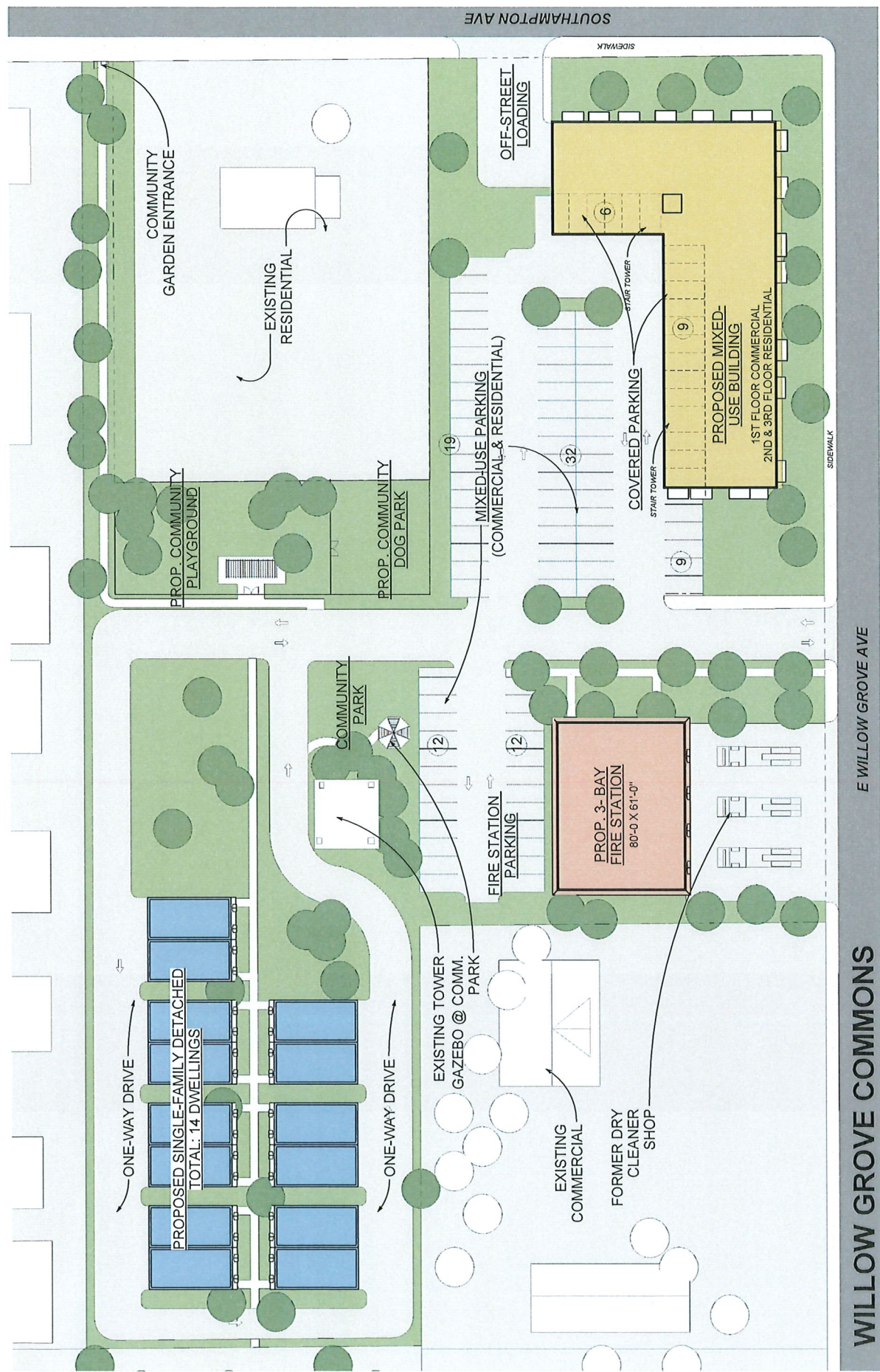
**WILLOW GROVE COMMONS**  
E WILLOW GROVE AVE  
WYNDHOLM, PA 19088

**DATE**  
10/15/2024

NO.	DESCRIPTION	DATE
1	SITE PLAN	10/15/2024
2	GENERAL NOTES	10/15/2024
3	SECTION 1	10/15/2024
4	SECTION 2	10/15/2024
5	SECTION 3	10/15/2024
6	SECTION 4	10/15/2024
7	SECTION 5	10/15/2024
8	SECTION 6	10/15/2024
9	SECTION 7	10/15/2024
10	SECTION 8	10/15/2024
11	SECTION 9	10/15/2024
12	SECTION 10	10/15/2024
13	SECTION 11	10/15/2024
14	SECTION 12	10/15/2024
15	SECTION 13	10/15/2024
16	SECTION 14	10/15/2024
17	SECTION 15	10/15/2024
18	SECTION 16	10/15/2024
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20	SECTION 18	10/15/2024
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97	SECTION 95	10/15/2024
98	SECTION 96	10/15/2024
99	SECTION 97	10/15/2024
100	SECTION 98	10/15/2024
101	SECTION 99	10/15/2024
102	SECTION 100	10/15/2024

**WILLOW GROVE COMMONS**  
E WILLOW GROVE AVE  
WYNDHOLM, PA 19088

**A-001**



E WILLOW GROVE AVE

WILLOW GROVE COMMONS

1 SITE PLAN  
11' x 20'-0"





ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 08-20-2001 BY 60322 UCBAW/STP

ARCHITECTS, LLC  
500 MAIN STREET  
PHILADELPHIA, PA 19127  
firm License #AX011528

ORRISSEY DESIGN, LLC  
500 MAIN STREET  
PHILADELPHIA, PA 19127

OWNER

NAME#

---

**PROJECT TEAM**

ARCHITECTS, LLC

AMIR GARCIA [PA 402135]

WILLOW GROVE COMMONS  
WILLOW GROVE AVE  
WILLOW GROVE, IL 60094

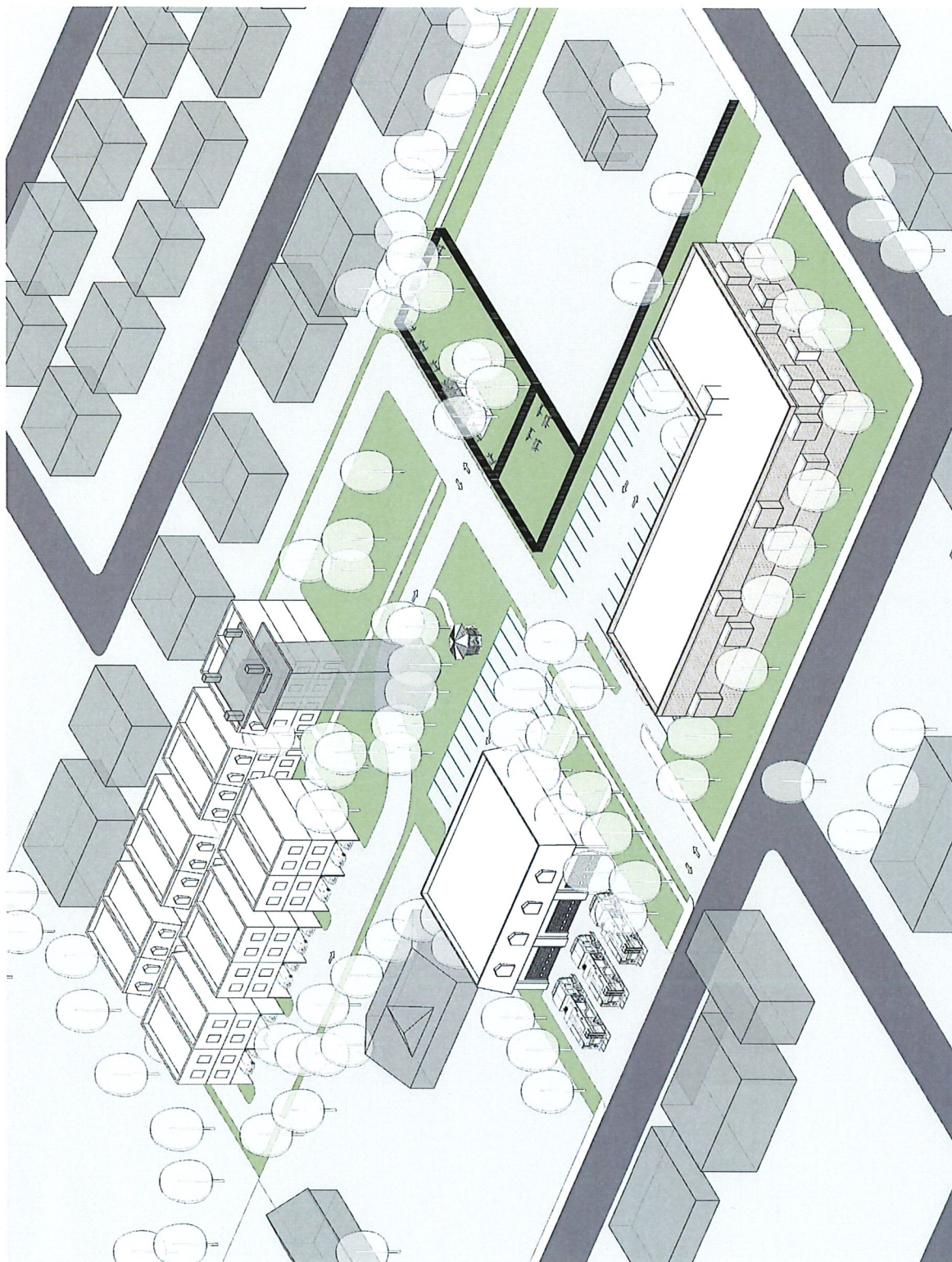
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Age (yr)	Number	Female (%)	Male (%)
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20-24	1	100.00	0.00
25-29	1	100.00	0.00
30-34	1	100.00	0.00
35-39	1	100.00	0.00
40-44	1	100.00	0.00
45-49	1	100.00	0.00
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65-69	1	100.00	0.00
70-74	1	100.00	0.00
75-79	1	100.00	0.00
80-84	1	100.00	0.00
85-89	1	100.00	0.00
90-94	1	100.00	0.00
95-99	1	100.00	0.00
100-104	1	100.00	0.00
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155-159	1	100.00	0.00
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490-494	1	100.00	0.00
495-499	1	100.00	0.00
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A-200







**MORRISSEY**  
M ARCHITECTS | M DESIGN

ALL RIGHTS RESERVED. NO PART OF THIS DOCUMENT MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION IN WRITING FROM MORRISSEY M ARCHITECTS | M DESIGN. THIS DOCUMENT IS THE PROPERTY OF MORRISSEY M ARCHITECTS | M DESIGN AND IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. IT IS NOT TO BE DISTRIBUTED, COPIED, REPRODUCED, OR TRANSMITTED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF MORRISSEY M ARCHITECTS | M DESIGN.

**M ARCHITECTS, LLC**  
PHILADELPHIA, PA 19127

**MORRISSEY DESIGN, LLC**  
4800 MARKET STREET  
PHILADELPHIA, PA 19127

**OWNER**  
Chief

**PROJECT TEAM**

**M ARCHITECTS, LLC**

**ZAMIR GARCIA** FPA 452135

**WILLOW GROVE COMMONS**

**E WILLOW GROVE AVE  
WYNDHOLM, PA 15095**

**DATE: 01/11/2024**

**BY: ZAMIR GARCIA**

**SCALE: 1" = 100'**

**PROJECT NO: 24-01**

**DATE: 01/11/2024**

**BY: ZAMIR GARCIA**

**SCALE: 1" = 100'**

**PROJECT NO: 24-01**

**DATE: 01/11/2024**

**BY: ZAMIR GARCIA**

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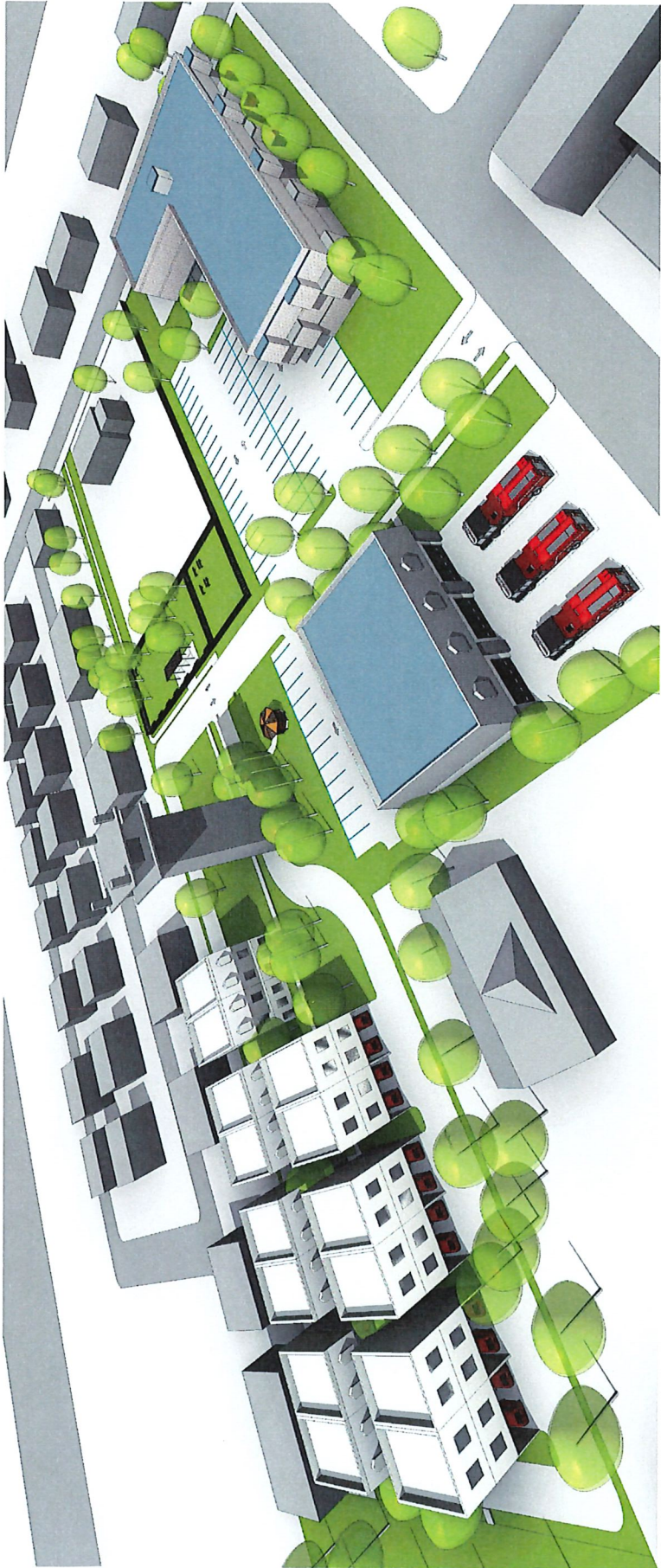
**SCALE: 1" = 100'**

**PROJECT NO: 24-01**

**DATE: 01/11/2024**

**BY: ZAMIR GARCIA**

**SCALE: 1" = 100'**



1 3D - AERIAL VIEW 1

3D MASSING VIEWS

A-201

## BILL LISTING

November 7, 2024

### GENERAL FUND

PRE-PAID 10/11/2024	500,000.00
CURRENT 11/7/2024	391,093.23
ADDENDUM	-
<b>TOTAL - GENERAL FUND</b>	<b>891,093.23</b>

### CAPITAL RESERVE

PRE-PAID 11/4/2024	7,020.75
CURRENT 11/7/2024	283,231.56
ADDENDUM	-
<b>TOTAL - CAPITAL RESERVE</b>	<b>290,252.31</b>

### HIGHWAY AID

PRE-PAID	-
CURRENT 11/7/2024	616.76
ADDENDUM	-
<b>TOTAL - HIGHWAY AID</b>	<b>616.76</b>

### RECYCLING

CURRENT	-
ADDENDUM	-
<b>TOTAL - RECYCLING</b>	<b>-</b>

<b>TOTAL BILLS TO BE APPROVED</b>	<b>1,181,962.30</b>
-----------------------------------	---------------------

GENERAL FUND  
PRE-PAID Bill Listing

October 10, 2024

	Type	Date	Num	Memo	Account	Amount
CHARLES SCHWAB & CO INC - HE						
	Bill	10/10/2024	Oct 2024 MMO Remit	October 2024 MMO Remittance/Acct #9555-8853	470-080 . HOURLY PENSION MMO	133,753.36
Total CHARLES SCHWAB & CO INC - HE						<u>133,753.36</u>
CHARLES SCHWAB & CO INC - PD						
	Bill	10/10/2024	Oct 2024 MMO Remit	October 2024 MMO Remit/Acct #9450-6732	470-050 . POLICE PENSION MMO	244,455.60
Total CHARLES SCHWAB & CO INC - PD						<u>244,455.60</u>
CHARLES SCHWAB & CO INC - SE						
	Bill	10/10/2024	Oct 2024 MMO Remit	October 2024 MMO Remit/Acct #9475-5791	470-010 . SALARY PENSION MMO	121,791.04
Total CHARLES SCHWAB & CO INC - SE						<u>121,791.04</u>
TOTAL						<u><u>500,000.00</u></u>



**GENERAL FUND**  
**Bill Listing**  
**October 11 through November 7, 2024**

Type	Date	Num	Memo	Account	Amount
<b>21st CENTURY MEDIA</b>					
Bill	10/28/2024	2648292	Zoning Hearing Board	400-210 . ADVERT.&PRINTING	317.14
Bill	10/28/2024	2652745	Bid Notice Sale of Used Vehicle	400-210 . ADVERT.&PRINTING	142.33
Bill	10/28/2024	2649003	Biding Code Board of Appeals	400-210 . ADVERT.&PRINTING	284.36
Bill	11/04/2024	2652815	Police Ad	400-210 . ADVERT.&PRINTING	1,034.00
Bill	11/04/2024	2652718	Parks & Rec Ad	400-210 . ADVERT.&PRINTING	1,054.75
Bill	11/04/2024	2652057	Ordinance Ament Chapter 72	400-210 . ADVERT.&PRINTING	328.07
Total 21st CENTURY MEDIA					3,160.65
<b>ADVANCED DOOR SERVICE INC</b>					
Bill	10/16/2024	304014120	Preventive Maintenance Agreement 10/1/24 to 9/30/25 Admin	402-400 . MAINTENANCE REPAIRS	480.00
Bill	10/16/2024	304014122	Preventive Maintenance Agreement 10/1/24 to 9/30/25 Police Dept	402-400 . MAINTENANCE REPAIRS	480.00
Bill	10/16/2024	304014121	Preventive Maintenance Agreement 10/1/24 to 9/30/25 Library	440-400 . MAIN. & REPAIRS	960.00
Total ADVANCED DOOR SERVICE INC					1,920.00
<b>ALL SEASONS UNIFORMS INC</b>					
Bill	10/28/2024	IN0141097	FALL/WINTER 2024 CLOTHING ORDER	400-500 . VEHICLE EXPENSES	177.05
Total ALL SEASONS UNIFORMS INC					177.05
<b>ALLIED LANDSCAPE SUPPLY</b>					
Bill	10/18/2024	158072	7 CY Premium Triple Gound Mulch	402-100 . MATERIAL & SUPPLIES	238.00
Bill	10/18/2024	158350	7 CY Premium Triple Gound Mulch	440-400 . MAIN. & REPAIRS	238.00
Bill	10/18/2024	158581	7 CY Premium Triple Gound Mulch	402-100 . MATERIAL & SUPPLIES	238.00
Total ALLIED LANDSCAPE SUPPLY					714.00
<b>AMAZON CAPITAL SERVICES</b>					
Bill	11/06/2024	1F9P-GT7M-9X3Q	Order #113-1199879-8734636	424-100 . MAT & SUPPLIES	104.52
Bill	11/06/2024	1F9P-GT7M-9X3Q	Order #113-2880343-3721034	402-400 . MAINTENANCE REPAIRS	32.98
Bill	11/06/2024	1F9P-GT7M-9X3Q	Order #113-7065938-4849830	440-400 . MAIN. & REPAIRS	31.47
Bill	11/06/2024	1F9P-GT7M-9X3Q	Order #113-1271471-4603447	430-100 . MAT & SUPPLIES	28.81
Bill	11/06/2024	1F9P-GT7M-9X3Q	Order #113-0979625-2205048	400-200 . GENERAL EXPENSE	128.99
Bill	11/06/2024	1F9P-GT7M-9X3Q	Order #113-8237673-1503423	430-100 . MAT & SUPPLIES	36.22
Bill	11/06/2024	1F9P-GT7M-9X3Q	Order #113-8425610-0058637	430-500 . VEHICLE EXPENSES	13.98
Bill	11/06/2024	1F9P-GT7M-9X3Q	Order #111-7369873-3441016 (Credit Memo)	424-100 . MAT & SUPPLIES	21.87
Credit	11/06/2024	1XVV-P7N7-CHD3	Credit Memo	424-100 . MAT & SUPPLIES	-21.87

GENERAL FUND  
Bill Listing  
October 11 through November 7, 2024

Type	Date	Num	Memo	Account	Amount
Total AMAZON CAPITAL SERVICES					
AQUA PA					
Bill	11/06/2024	1H9P-6D6C-7D7K	Order #113-6530884-1816261	402-100 . MATERIAL & SUPPLIES	249.98
Bill	11/06/2024	1H9P-6D6C-7D7K	Order #113-8427303-7697809	451-200 . GENERAL EXPENSES	72.95
Bill	11/06/2024	1V1H-4JH6-CDP1	Order #113-7271366-4962631	410-200 . GEN. EXP. C OF P	17.98
					<u>717.88</u>
Bill	10/29/2024	0037208 102524	October 2024 Water Service Invoice 1432 Beth Pike	402-110 . UTILITY EXPENSES	624.29
Bill	10/29/2024	1425062 102524	October 2024 Water Service Invoice 1510 Paper Mill - Fire	402-110 . UTILITY EXPENSES	116.52
Bill	10/29/2024	1425061 102524	October 2024 Water Service Invoice 1510 Paper Mill	402-110 . UTILITY EXPENSES	158.42
Bill	10/29/2024	1425059 102524	October 2024 Water Service Invoice 8900 Hawthorne Ln.	440-110 . UTILITY EXPENSES	195.39
Bill	10/29/2024	1425058 102524	October 2024 Water Service Invoice 1600 Paper Mill - Fire	402-110 . UTILITY EXPENSES	116.52
Bill	10/29/2024	1425055 102524	October 2024 Water Service Invoice 1600 Paper Mill	402-110 . UTILITY EXPENSES	476.58
Bill	10/29/2024	0035672 102424	October 2024 Water Service Invoice 100 Allison Road	451-420 . MAINT & REPAIR	23.10
Bill	10/29/2024	0035701 102524	October 2024 Water Service Invoice 201 Montgomery	451-420 . MAINT & REPAIR	24.58
Bill	10/29/2024	0356819 102524	October 2024 Water Service Invoice 707 E Hartwell	451-420 . MAINT & REPAIR	21.63
Bill	10/29/2024	1402383 102524	October 2024 Water Service Invoice 1200 E Willow Grove	451-420 . MAINT & REPAIR	63.05
Bill	10/29/2024	1402384 102524	October 2024 Water Service Invoice 1200 E Willow Grove	451-420 . MAINT & REPAIR	278.40
Bill	11/04/2024	0035662 102824	October 2024 Water Service Invoice Police Pistol Range	402-110 . UTILITY EXPENSES	33.45
Bill	11/04/2024	1425060 102524	October 2024 Water Service Invoice 8900 Hawthorne - Fire	440-110 . UTILITY EXPENSES	116.52
Total AQUA PA					<u>2,248.45</u>
B IRVINE ENTERPRISES LLC					
Bill	10/28/2024	5782	Park Mowing 9/2/2024 - 10/28/2024	451-420 . MAINT & REPAIR	8,520.00
Total B IRVINE ENTERPRISES LLC					<u>8,520.00</u>
BAKER & TAYLOR					
Bill	10/16/2024	5019146602	33 Books	440-150 . BOOKS AND MATERIALS	572.51
Bill	10/16/2024	6019134000	27 Books	440-150 . BOOKS AND MATERIALS	501.15
Bill	10/18/2024	5019147265	2025 Calendar of Events	440-150 . BOOKS AND MATERIALS	127.39
Bill	10/22/2024	5019160180	24 Books	440-150 . BOOKS AND MATERIALS	437.83
Bill	10/29/2024	5019179947	20 Books	440-150 . BOOKS AND MATERIALS	385.79
Bill	10/29/2024	5019186526	84 Books	440-150 . BOOKS AND MATERIALS	1,213.86
Bill	10/29/2024	5019168349	38 Books	440-150 . BOOKS AND MATERIALS	712.38
Bill	10/29/2024	5019170306	1 Book	440-150 . BOOKS AND MATERIALS	39.04
Total BAKER & TAYLOR					<u>3,989.95</u>

GENERAL FUND  
Bill Listing  
October 11 through November 7, 2024

Type	Date	Num	Memo	Account	Amount
BERGEY'S INC					
Bill	10/28/2024	TK737981R	TIRE CHARGES	424-500 . VEHICLE EXPENSES	1,695.60
Bill	11/06/2024	TK738128R	Tires	430-500 . VEHICLE EXPENSES	1,316.00
Bill	11/06/2024	TK738066R	Powder Coat	430-500 . VEHICLE EXPENSES	240.00
Credit	11/06/2024	TK738197R	Credit Memo	424-500 . VEHICLE EXPENSES	-110.00
Total BERGEY'S INC					3,141.60
BIG GAME HOOPS					
Bill	10/31/2024	2024-027	Payment 1 of 2 2025/2024 Rec Basketball 150 Participants	450-066 . YOUTH BASKETBALL	10,500.00
Total BIG GAME HOOPS					10,500.00
BILLOWS ELECTRIC SUPPLY					
Bill	10/31/2024	S056702556.001	Conduit and Meter Socket Box for Charging Station	410-500 . VEHICLE EXPENSE	2,254.08
Total BILLOWS ELECTRIC SUPPLY					2,254.08
BRODART CO.					
Bill	10/31/2024	647824	Digital LAM single barcode	440-150 . BOOKS AND MATERIALS	240.76
Total BRODART CO.					240.76
BUCKS CO WATER & SEWER					
Bill	10/28/2024	5057786-00 101824	October 2024 Water Invoice 1200 Willow Grove	451-425. REC HALL	23.68
Bill	10/28/2024	5050678-00 101824	October 2024 Water Invoice BHI	402-110 . UTILITY EXPENSES	143.16
Bill	10/28/2024	5057039-00 101824	October 2024 Water Invoice 1725 Walnut	402-110 . UTILITY EXPENSES	26.05
Bill	10/28/2024	5055124-01 101824	October 2024 Water Invoice 1502 Paper Mill Road	402-110 . UTILITY EXPENSES	16.67
Total BUCKS CO WATER & SEWER					209.56
C & C TECHNOLOGIES					
Bill	11/06/2024	10064	IT Software - Cloud base storage	400-230 . OFFICE EQUIP RENTAL	1,055.81
Bill	11/06/2024	10067	IT Parts - Battery	410-103 . M & S - PATROL	59.00
Total C & C TECHNOLOGIES					1,114.81
CAMPBELL DURRANT					
Bill	11/07/2024	81089	CDL Drug/Alcohol Policy	400-291 . LEGAL EXPENSES	357.50
Total CAMPBELL DURRANT					357.50
CLARKE PRINTING					
Bill	10/28/2024	10638	Evidence Envelopes/500 Adult/250 Juvenile	410-210 . ADVERTISING&PRINTING	566.27
Bill	11/04/2024	10614	Envelopes/-Letterhead	400-210 . ADVERT.&PRINTING	470.11
Total CLARKE PRINTING					1,036.38



11/07/24

**GENERAL FUND**  
**Bill Listing**  
**October 11 through November 7, 2024**

Type	Date	Num	Memo	Account	Amount
<b>CLASSIC COACHWORK AT FORT WASHINGTON</b>					
Bill	10/28/2024	JOB #17819	Repairs to P-5 following collision with deer	410-500 . VEHICLE EXPENSE	5,930.72
Total CLASSIC COACHWORK AT FORT WASHINGTON					5,930.72
<b>COAST TO COAST SOLUTIONS</b>					
Bill	11/06/2024	IVC0114617	Wall Calendar	440-210 . ADVERTISING/PRINTING	451.03
Total COAST TO COAST SOLUTIONS					451.03
<b>COLLIFLOWER, INC</b>					
Bill	11/06/2024	02470653	Parts	430-500 . VEHICLE EXPENSES	361.44
Total COLLIFLOWER, INC					361.44
<b>COMCAST</b>					
Bill	10/18/2024	0119021 101424	10/2 - 11/20/2024 Xfinity Service	410-300 . COMMUNICATIONS COFP	38.31
Bill	10/18/2024	0119021 101424	10/2 - 11/20/2024 Xfinity Service	400-300 . COMMUNICATION	38.30
Bill	10/28/2024	0133535 101724	Internet Service at Range 10/22 - 10/21/24	410-308 . COMMUNICATIONS	158.05
Bill	10/31/2024	0135290 101524	Xfinity Subscription 10/20/24 - 11/19/24	440-400 . MAIN. & REPAIRS	10.53
Total COMCAST					245.19
<b>DAVID H LIGHTKEP</b>					
Bill	11/07/2024	588319	Oil Filter	430-500 . VEHICLE EXPENSES	167.70
Bill	11/07/2024	588072	Anti Scalp Wheel/Tank, Oil	430-500 . VEHICLE EXPENSES	18.67
Bill	11/07/2024	587763	Throttle Lever	430-500 . VEHICLE EXPENSES	2.33
Total DAVID H LIGHTKEP					188.70
<b>DAVIDHEISER'S INC.</b>					
Bill	10/28/2024	29012	Test & Cert 10 Stop Watches, 2 ESP Check, 1 SC Stopwatch (ST-14)	410-104 . M & S - TRAFFIC	365.95
Total DAVIDHEISER'S INC.					365.95
<b>DEL VAL INTL TRUCK</b>					
Bill	11/06/2024	13370091	New Fuel Tank for H-32	430-500 . VEHICLE EXPENSES	2,564.47
Bill	11/06/2024	13369288	Gasket	424-500 . VEHICLE EXPENSES	109.03
Bill	11/06/2024	13370421	Sensor	424-500 . VEHICLE EXPENSES	81.46
Bill	11/06/2024	13370092	Thermal/Pneumatic Cleaning	424-500 . VEHICLE EXPENSES	807.50
Total DEL VAL INTL TRUCK					3,562.46
<b>DEL VAL TRUCK SERVICE INC</b>					
Bill	10/16/2024	77561	Repairs to H-32	430-500 . VEHICLE EXPENSES	4,394.02
Total DEL VAL TRUCK SERVICE INC					4,394.02

**GENERAL FUND**  
**Bill Listing**  
**October 11 through November 7, 2024**

Type	Date	Num	Memo	Account	Amount
DVHIT					
Bill	10/31/2024	28026	November 2024 Employee Health Insurance Premiums	470-040 . MEDICAL INSURANCE	149,357.72
Total DVHIT					149,357.72
EASTERN DIVERSIFIED SERVICES, INC.					
Bill	10/31/2024	31117	Board Up at 1300 Church Hill Rd	410-406 . M & R - RESEARCH	1,045.67
Total EASTERN DIVERSIFIED SERVICES, INC.					1,045.67
EMILY BAIADA					
Bill	10/16/2024	2024-025	Reimbursed Expenses NRPA Conference	451-200 . GENERAL EXPENSES	93.23
Total EMILY BAIADA					93.23
EVERLASTING FENCE CO					
Bill	10/31/2024	52248	Chain Link Fencing	451-420 . MAINT & REPAIR	107.62
Total EVERLASTING FENCE CO					107.62
FBI LEEDA					
Bill	10/31/2024	200114549	CLI - Doylestown	410-200 . GEN. EXP. C OF P	795.00
Total FBI LEEDA					795.00
FLOURTOWN CAR WASH LLC					
Bill	10/18/2024	510	6 Full Service & 1 Interior Detail	410-500 . VEHICLE EXPENSE	96.00
Total FLOURTOWN CAR WASH LLC					96.00
FLOURTOWN FIRE COMPANY					
Bill	10/16/2024	Memo 10/14/2024	2024 Active Volunteer Firefighter Stipend (34 Active Members)	413-600 . VOLUNTEER INCENTIVES	17,000.00
Total FLOURTOWN FIRE COMPANY					17,000.00
FMP					
Bill	11/06/2024	315-041983	Tank Power	430-500 . VEHICLE EXPENSES	78.20
Bill	11/06/2024	309019236	Tank Power	410-500 . VEHICLE EXPENSE	39.10
Bill	11/06/2024	204-058497	Grab A Rag Box	430-500 . VEHICLE EXPENSES	86.73
Bill	11/06/2024	201-469854	Wiper Blades/Engine Degreaser/Tape	430-500 . VEHICLE EXPENSES	931.12
Bill	11/06/2024	201-469854	Wiper Blades/Engine Degreaser/Tape	410-500 . VEHICLE EXPENSE	160.50
Bill	11/06/2024	201-469847	Red Grease/Tank Power/Oil/Grab A Rag	430-500 . VEHICLE EXPENSES	755.53
Bill	11/06/2024	201-469847	Red Grease/Tank Power/Oil/Grab A Rag	424-500 . VEHICLE EXPENSES	470.40
Bill	11/06/2024	140-2891920	Masking tape	430-500 . VEHICLE EXPENSES	70.88
Bill	11/06/2024	201-468329	Purge Valve	430-500 . VEHICLE EXPENSES	39.56

GENERAL FUND  
Bill Listing  
October 11 through November 7, 2024

Type	Date	Num	Memo	Account	Amount
Bill	11/06/2024	201-467231	Rear Shock	430-500 . VEHICLE EXPENSES	152.66
Bill	11/06/2024	201-467223	High temperature Sleeve	430-500 . VEHICLE EXPENSES	7.18
Bill	11/06/2024	201-465958	Anti=Freeze	410-500 . VEHICLE EXPENSE	42.63
Bill	11/06/2024	140-2847424	Black Cable Ties	430-400 . MAIN. & REPAIRS	161.40
Total FMP					2,995.89
Fox Rothschild LLP					
Bill	10/18/2024	3485576	TCCA Environmental Attorney	400-291 . LEGAL EXPENSES	300.00
Total Fox Rothschild LLP					300.00
FRANK CALLAHAN CO INC					
Bill	11/06/2024	10156795-1	Clutch Release Bearing	424-500 . VEHICLE EXPENSES	84.92
Total FRANK CALLAHAN CO INC					84.92
GALE/CENGAGE					
Bill	10/16/2024	85748753	2 Books	440-150 . BOOKS AND MATERIALS	47.25
Bill	10/16/2024	85704971	4 Books	440-150 . BOOKS AND MATERIALS	97.50
Bill	10/16/2024	85692777	3 books	440-150 . BOOKS AND MATERIALS	92.22
Bill	10/16/2024	85692259	2 Books	440-150 . BOOKS AND MATERIALS	59.23
Bill	10/18/2024	85781020	7 Books	440-150 . BOOKS AND MATERIALS	198.68
Bill	10/18/2024	85780485	5 Books	440-150 . BOOKS AND MATERIALS	145.45
Bill	10/18/2024	85787600	6 Books	440-150 . BOOKS AND MATERIALS	179.94
Bill	10/22/2024	85799920	2 Books	440-150 . BOOKS AND MATERIALS	52.48
Bill	10/22/2024	85799545	5 Books	440-150 . BOOKS AND MATERIALS	131.95
Bill	10/31/2024	85854983	3 Books	440-150 . BOOKS AND MATERIALS	79.47
Bill	10/31/2024	85863976	4 Books	440-150 . BOOKS AND MATERIALS	103.46
Bill	10/31/2024	85891168	7 Books	440-150 . BOOKS AND MATERIALS	157.49
Total GALE/CENGAGE					1,345.12
GEORGE ALLEN PORTABLE TOILETS					
Bill	10/18/2024	1228927	Portable Toilet Rental 10/11/2024 - 11/7/2024 Cisco Park	451-420 . MAINT & REPAIR	110.00
Bill	10/22/2024	1228839	Portable Toilet 10/10/2024 - 11/6/2024 Bysheer Park	451-420 . MAINT & REPAIR	110.00
Bill	10/22/2024	1228901	Portable Toilet Rental 10/11/2024 - 11/7/2024 McKelvie Park	451-420 . MAINT & REPAIR	110.00
Bill	10/22/2024	1228900	Portable Toilet Rental 10/11/2024 - 11/7/2024 Sandy Run Park	451-420 . MAINT & REPAIR	110.00
Bill	10/22/2024	1228899	Portable Toilet Rental 10/11/2024 - 11/7/2024 Laurel Beech Park	451-420 . MAINT & REPAIR	110.00
Total GEORGE ALLEN PORTABLE TOILETS					550.00



GENERAL FUND  
Bill Listing  
October 11 through November 7, 2024

Type	Date	Num	Memo	Account	Amount
GRIFFITH POTTERY HOUSE INC					
Bill	10/28/2024	8884	12 4x6 Township Seal Flags	402-100 . MATERIAL & SUPPLIES	1,380.00
Total GRIFFITH POTTERY HOUSE INC					1,380.00
HOME DEPOT					
Bill	11/06/2024	2370547	Fencing	451-482 . FLOURTOWN CC	337.70
Total HOME DEPOT					337.70
IMPACT FIRE SERVICES					
Bill	11/06/2024	28008465	AL Monitoring @ Hawthorne Nov 2024 - Oct 2025	412-100 . AMBULANCE GARAGE	970.00
Bill	11/06/2024	28008187	AL 2024 Inspection @ Hawthorne	412-100 . AMBULANCE GARAGE	315.00
Total IMPACT FIRE SERVICES					1,285.00
JENNIFER SCHELTER					
Bill	11/04/2024	2024-026	Yoga Session V - 9/24 - 10/29/24; 47 total Participants	450-182 . FITNESS	2,662.50
Total JENNIFER SCHELTER					2,662.50
JNA MATERIALS, LLC					
Bill	10/28/2024	45647	.60 CY Concrete	430-100 . MAT & SUPPLIES	372.90
Total JNA MATERIALS, LLC					372.90
JOHN KENNEDY DEALERSHIPS					
Bill	11/06/2024	388368	Tray Style Floor Liner	430-500 . VEHICLE EXPENSES	114.50
Bill	11/06/2024	388351	Tray Style Floor Liner	430-500 . VEHICLE EXPENSES	114.50
Bill	11/06/2024	388350	Engine Coolant	410-500 . VEHICLE EXPENSE	44.00
Credit	11/06/2024	CM387780	Credit Memo	430-500 . VEHICLE EXPENSES	-114.50
Total JOHN KENNEDY DEALERSHIPS					158.50
KATHRYN MAYBERRY					
Bill	10/22/2024	REIMB-102124	EXPENSE REIMBURSEMENT FOR PA LIBRARY CONFERENCE	440-200 . GENERAL EXPENSE	699.02
Total KATHRYN MAYBERRY					699.02
KEYSTONE DIGITAL IMAGING					
Bill	10/28/2024	1368779	Contract coverage 9/15 - 10/14/2024	400-230 . OFFICE EQUIP RENTAL	779.51
Total KEYSTONE DIGITAL IMAGING					779.51
KEYSTONE MUNICIPAL SERVICES INC					
Bill	11/04/2024	38139	BI/PR 9/1/24 - 9/30/24/ Building Review	416-300 . BUILDING INSPECTIONS	4,526.00
Bill	11/04/2024	38139	BI/PR 9/1/24 - 9/30/24/ Building Review	416-200 . GENERAL EXPENSE	560.00
Total KEYSTONE MUNICIPAL SERVICES INC					5,086.00

**GENERAL FUND**  
**Bill Listing**  
**October 11 through November 7, 2024**

Type	Date	Num	Memo	Account	Amount
<b>KIMBERLY A BURSNER</b>					
Bill	10/31/2024	102824	10/28/2024 ZHB Appearance/Reporting	416-200 . GENERAL EXPENSE	190.00
Total KIMBERLY A BURSNER					190.00
<b>KRISTINA DELABIO</b>					
Bill	10/22/2024	REIMB-102124	EXPENSE REIMBURSEMENT FOR PA LIBRARY CONFERENCE	440-200 . GENERAL EXPENSE	750.53
Total KRISTINA DELABIO					750.53
<b>LIBERTY TREE &amp; LANDSCAPE MANAGEMENT</b>					
Bill	10/29/2024	11628	REMOVE TREE FROM CREEK - LOCATION: 8606 PATTON ROAD	430-230 . CREEK MAINTENANCE	2,450.00
Bill	11/06/2024	11976	REMOVE DEAD TREE BEHIND BALLFIELD (LOCATION: 103 E. WISSAHI 451-400 . PARK LAND	430-500 . VEHICLE EXPENSES	2,450.00
Total LIBERTY TREE & LANDSCAPE MANAGEMENT					4,900.00
<b>LIFE INSURANCE COMPANY OF NORTH AMERICA</b>					
Bill	11/04/2024	211527 100124	October 2024 Premium	470-030 . LIFE, ADD & LTD	1,949.29
Total LIFE INSURANCE COMPANY OF NORTH AMERICA					1,949.29
<b>LORCO PETROLEUM SERVICES</b>					
Bill	11/07/2024	1981366-IN	Sludge Disposal/Oil & Water Separator Service	424-500 . VEHICLE EXPENSES	547.52
Bill	11/07/2024	1981366-IN	Sludge Disposal/Oil & Water Separator Service	430-500 . VEHICLE EXPENSES	547.53
Total LORCO PETROLEUM SERVICES					1,095.05
<b>MARY LOU HUGHES</b>					
Bill	10/22/2024	REIMB-102124	EXPENSE REIMBURSEMENT FOR PA LIBRARY CONFERENCE	440-200 . GENERAL EXPENSE	873.02
Total MARY LOU HUGHES					873.02
<b>Marycatherine McGarvey</b>					
Bill	10/22/2024	REIMB-1015224	EXPENSE REIMBURSEMENT FOR PA LIBRARY CONFERENCE	440-200 . GENERAL EXPENSE	754.80
Total Marycatherine McGarvey					754.80
<b>MCDONALD UNIFORMS</b>					
Bill	11/04/2024	229172	Uniforms	410-123 . UNIFORMS - PATROL	5,039.68
Total MCDONALD UNIFORMS					5,039.68
<b>MCLINC INC</b>					
Bill	11/04/2024	24-578-FLS	Annual Envisionware Software Maintenance	440-200 . GENERAL EXPENSE	250.91
Total MCLINC INC					250.91
<b>MICHAEL BONACCI</b>					
Bill	10/16/2024	9807	2024 Community Day Magic Show	450-195 . COMMUNITY DAY	250.00
Total MICHAEL BONACCI					250.00

**GENERAL FUND**  
**Bill Listing**  
**October 11 through November 7, 2024**

Type	Date	Num	Memo	Account	Amount
<b>MICHAEL PITKOW</b>					
Bill	10/16/2024	MEMO 101424	2024 Community Day Reimbursement - Hot Dogs	450-195 . COMMUNITY DAY	78.90
Total MICHAEL PITKOW					78.90
<b>MICHELLE HILL</b>					
Bill	10/22/2024	09302024	September 2024 BHI Common Area Cleaning	402-200 . GENERAL EXPENSES	350.00
Bill	11/06/2024	10312024	October 2024 BHI Common Area Cleaning	402-200 . GENERAL EXPENSES	280.00
Total MICHELLE HILL					630.00
<b>MIDWEST TAPE</b>					
Bill	10/16/2024	506116819	1 DVD	440-150 . BOOKS AND MATERIALS	26.99
Bill	10/22/2024	506188326	1 DVD	440-150 . BOOKS AND MATERIALS	26.99
Bill	10/22/2024	506188327	1 DVD	440-150 . BOOKS AND MATERIALS	24.74
Bill	10/22/2024	506188328	1 DVD	440-150 . BOOKS AND MATERIALS	22.49
Total MIDWEST TAPE					101.21
<b>MOBILE LIFTS INC</b>					
Bill	10/28/2024	240709BS-IN	Annual Safety Inspection - Changed Hydraulic filter and grease lift	430-500 . VEHICLE EXPENSES	1,081.53
Total MOBILE LIFTS INC					1,081.53
<b>MONTCO LAW LIBRARY</b>					
Bill	10/16/2024	MEMO 101024	File proposed Ordinance.	400-210 . ADVERT.&PRINTING	25.00
Total MONTCO LAW LIBRARY					25.00
<b>MUNICIPAL CAPITAL FINANCE</b>					
Bill	10/28/2024	211659	Payment 24 of 35	400-230 . OFFICE EQUIP RENTAL	480.98
Total MUNICIPAL CAPITAL FINANCE					480.98
<b>NAPA AUTO PARTS</b>					
Bill	11/06/2024	804554	Battery Cables	424-500 . VEHICLE EXPENSES	102.77
Bill	11/06/2024	803604	Terry Pads/Wax Cleaner & Polish	430-500 . VEHICLE EXPENSES	33.25
Bill	11/06/2024	802456	Grommet Kit	424-500 . VEHICLE EXPENSES	8.26
Bill	11/06/2024	801848	Parts	424-500 . VEHICLE EXPENSES	166.44
Total NAPA AUTO PARTS					310.72
<b>OCCUPATIONAL HEALTH CNTR SW</b>					
Bill	10/28/2024	517219541	Pre Employment Physical - J Kurz	430-200 . GENERAL EXPENSES	319.00
Total OCCUPATIONAL HEALTH CNTR SW					319.00



**GENERAL FUND**  
**Bill Listing**  
**October 11 through November 7, 2024**

Type	Date	Num	Memo	Account	Amount
<b>ORELAND FIRE CO</b>					
Bill	11/04/2024	Memo 112924	2024 Active Volunteer Firefighter Stipend (31 Active Members)	413-600 . VOLUNTEER INCENTIVES	15,500.00
Total ORELAND FIRE CO					15,500.00
<b>ORELAND LION'S CLUB</b>					
Bill	11/04/2024	MEMO 102924	Basketball Tournament Advertisement	400-210 . ADVERT.&PRINTING	100.00
Total ORELAND LION'S CLUB					100.00
<b>PA STATE ASSOC. OF BOROUGHES</b>					
Bill	10/28/2024	45735	PSAB Budget Training- Taylor	400-200 . GENERAL EXPENSE	125.00
Total PA STATE ASSOC. OF BOROUGHES					125.00
<b>PECO</b>					
Bill	10/22/2024	72000 091024	September 2024 BHI Ste 101 Electric Invoice	402-110 . UTILITY EXPENSES	46.87
Bill	10/22/2024	72000 101024	October 2024 BHI Ste 101 Electric Invoice	402-110 . UTILITY EXPENSES	48.90
Bill	10/28/2024	30100 102324	October 2024 Invoice Basement BHI	402-110 . UTILITY EXPENSES	30.27
Bill	10/28/2024	30100 102324	October 2024 Invoice House Meter BHI	402-110 . UTILITY EXPENSES	66.34
Bill	10/28/2024	30100 102324	October 2024 Wiss Storage	402-110 . UTILITY EXPENSES	28.46
Bill	10/28/2024	30100 102324	October 2024 1510 Paper Mill	402-110 . UTILITY EXPENSES	1,653.14
Bill	10/28/2024	30100 102324	October 2024 Invoice Pistol Range	402-110 . UTILITY EXPENSES	64.60
Bill	10/28/2024	30100 102324	October 2024 Invoice Stenton & Wiss Pump	402-110 . UTILITY EXPENSES	24.16
Bill	10/28/2024	30100 102324	October 2024 Invoice 1600 Paper Mill	402-110 . UTILITY EXPENSES	851.49
Bill	10/28/2024	30100 102324	October 2024 Invoice Mermaid Lane	451-420 . MAINT & REPAIR	45.14
Bill	10/28/2024	30100 102324	October 2024 Invoice Cisco Park	451-420 . MAINT & REPAIR	37.95
Bill	10/28/2024	30100 102324	October 2024 Invoice Veterans Park	451-420 . MAINT & REPAIR	24.75
Bill	10/28/2024	30100 102324	October 2024 Invoice Clement & Allison	451-420 . MAINT & REPAIR	72.92
Bill	10/28/2024	30100 102324	October 2024 Invoice Parking Light Walnut	451-420 . MAINT & REPAIR	26.10
Bill	10/28/2024	30100 102324	October 2024 Invoice 1200 Willow Grove	451-425. REC HALL	194.44
Bill	10/28/2024	30100 102324	October 2024 Invoice 1200 Willow Grove Hall	451-425. REC HALL	35.40
Bill	10/28/2024	30100 102324	October 2024 Invoice 1200 Willow Grove Rectory	451-425. REC HALL	32.81
Bill	10/28/2024	30100 102324	October 2024 Invoice Library	440-110 . UTILITY EXPENSES	2,617.23
Bill	11/06/2024	23000 101024	October 2024 Electric & Gas Charges BHI 2nd Floor	402-110 . UTILITY EXPENSES	116.02
Total PECO					6,016.99

# GENERAL FUND Bill Listing

October 11 through November 7, 2024

Type	Date	Num	Memo	Account	Amount
PECO (L)					
Bill	10/28/2024	82222 101524	Old acct ending 32022	434-010 . STREET LIGHTING	15.90
Total PECO (L)					15.90
PECO SL					
Bill	11/04/2024	77000 103024	Old 7346001009	434-010 . STREET LIGHTING	10,160.37
Total PECO SL					10,160.37
PENN TURF CO					
Bill	10/23/2024	211061	1510 Paper Mill Rd - Admin/PD/Public Works	402-400 . MAINTENANCE REPAIRS	557.00
Bill	10/23/2024	211061	1510 Paper Mill Rd - Admin/PD/Public Works	440-400 . MAIN. & REPAIRS	557.00
Bill	10/23/2024	211092	Black Horse Inn	402-400 . MAINTENANCE REPAIRS	126.00
Bill	11/04/2024	211649	Laurel Beech Park	451-420 . MAINT & REPAIR	353.00
Bill	11/04/2024	211646	Veteran's Park	451-420 . MAINT & REPAIR	187.00
Bill	11/04/2024	211665	Cisco Park	451-420 . MAINT & REPAIR	386.00
Bill	11/06/2024	211794	Creek Banks - Cisco Park	451-420 . MAINT & REPAIR	1,378.00
Bill	11/06/2024	211704	Traffic Islands	430-400 . MAIN. & REPAIRS	860.00
Total PENN TURF CO					4,404.00
PILOT THOMAS LOGISTICS LLC					
Bill	10/22/2024	W220290-IN	Oct 11, 2024 Fuel Delivery 4000 Gal Gas/3400 Gal Diesel	400-500 . VEHICLE EXPENSES	345.34
Bill	10/22/2024	W220290-IN	Oct 11, 2024 Fuel Delivery 4000 Gal Gas/3400 Gal Diesel	410-500 . VEHICLE EXPENSE	4,403.03
Bill	10/22/2024	W220290-IN	Oct 11, 2024 Fuel Delivery 4000 Gal Gas/3400 Gal Diesel	413-500 . AUTO	863.34
Bill	10/22/2024	W220290-IN	Oct 11, 2024 Fuel Delivery 4000 Gal Gas/3400 Gal Diesel	430-500 . VEHICLE EXPENSES	3,021.69
Bill	10/22/2024	W220290-IN	Oct 11, 2024 Fuel Delivery 4000 Gal Gas/3400 Gal Diesel	424-500 . VEHICLE EXPENSES	5,862.11
Bill	10/22/2024	W220290-IN	Oct 11, 2024 Fuel Delivery 4000 Gal Gas/3400 Gal Diesel	413-500 . AUTO	963.63
Bill	10/22/2024	W220290-IN	Oct 11, 2024 Fuel Delivery 4000 Gal Gas/3400 Gal Diesel	430-500 . VEHICLE EXPENSES	1,204.54
Total PILOT THOMAS LOGISTICS LLC					16,663.68
PITNEY BOWES INC.					
Bill	10/17/2024	1123-2142 100824	September 2024 Postage Machine Invoice	400-230 . OFFICE EQUIP RENTAL	517.17
Bill	10/17/2024	1155-2614 100624	Library Postage Meter	440-400 . MAIN. & REPAIRS	262.00
Total PITNEY BOWES INC.					779.17

GENERAL FUND  
Bill Listing  
October 11 through November 7, 2024

Type	Date	Num	Memo	Account	Amount
PLAYAWAY PRODUCTS LLC					
Bill	10/16/2024	476998	1 Book/2 Lanyard 25 pac	440-150 . BOOKS AND MATERIALS	106.21
Bill	11/04/2024	474947	10 Books	440-150 . BOOKS AND MATERIALS	664.80
Bill	11/04/2024	474932	5 Books	440-150 . BOOKS AND MATERIALS	208.65
Bill	11/04/2024	474955	2 Books	440-150 . BOOKS AND MATERIALS	137.36
Total PLAYAWAY PRODUCTS LLC					1,117.02
RELIABLE HIGH PERFORMANCE					
Bill	10/28/2024	332601	2024 FALL WINTER CLOTHING - HIGHWAY CREW	430-100 . MAT & SUPPLIES	1,000.00
Bill	10/28/2024	332601	2024 FALL WINTER CLOTHING - REFUSE CREW	424-100 . MAT & SUPPLIES	691.08
Total RELIABLE HIGH PERFORMANCE					1,691.08
REWORLD WASTE, LLC					
Bill	10/28/2024	515017MNTLP	Waste Disposal 10/1 - 10/15/2024 257.560 TON	424-280 . COUNTY DISPOSAL FEES	20,347.24
Total REWORLD WASTE, LLC					20,347.24
SAFETY KLEEN					
Bill	10/22/2024	95497753	30 Gal Parts Washer solvent	410-500 . VEHICLE EXPENSE	226.80
Total SAFETY KLEEN					226.80
STANLEY'S OF ORELAND					
Bill	10/16/2024	A530077	Drywall Screws/DrillBit	430-100 . MAT & SUPPLIES	82.21
Bill	10/16/2024	A530048	Pine Sol/Bowl Cleaner	402-100 . MATERIAL & SUPPLIES	20.28
Bill	10/22/2024	A531378	Microfiber Towels	430-200 . GENERAL EXPENSES	18.75
Bill	10/22/2024	A531465	Duct Tape	430-100 . MAT & SUPPLIES	29.74
Bill	10/22/2024	A531294	Purple Primer	430-100 . MAT & SUPPLIES	17.98
Bill	10/22/2024	A532299	Remote Battery/Glas Glener/RedShop Towel	430-100 . MAT & SUPPLIES	33.27
Bill	10/28/2024	A532558	Edger	430-100 . MAT & SUPPLIES	17.99
Bill	11/04/2024	A533728	Batteries	430-100 . MAT & SUPPLIES	85.96
Bill	11/04/2024	A532912	Chamois	430-100 . MAT & SUPPLIES	11.69
Bill	11/04/2024	A533558	Toilet Flapper	402-400 . MAINTENANCE REPAIRS	16.19
Total STANLEY'S OF ORELAND					334.06
STAPLES BUS					
Bill	11/04/2024	7002698110	Invoice #6014998268	400-100 . MATERIALS&SUPPLIES	276.53
Bill	11/04/2024	7002698110	Invoice #6014998267	440-100 . OFFICE SUPPLIES	26.13



**GENERAL FUND**  
**Bill Listing**  
**October 11 through November 7, 2024**

Type	Date	Num	Memo	Account	Amount
Bill	11/04/2024	7002698110	Invoice #6014998269	440-100 . OFFICE SUPPLIES	548.04
Total STAPLES BUS					850.70
<b>STAR PRINTING INC</b>					
Bill	10/16/2024	133666	2024 Township New REsident Welcom Guide	400-200 . GENERAL EXPENSE	209.99
Total STAR PRINTING INC					209.99
<b>Stephenson Equipment, Inc.</b>					
Bill	11/06/2024	80061878	Throwout Bearing and Shaft for Leaf Machine	424-500 . VEHICLE EXPENSES	1,739.31
Total Stephenson Equipment, Inc.					1,739.31
<b>STR SOLUTIONS</b>					
Bill	10/28/2024	9375	Mail Machine Quarterly Rental 10/26/2024 - 1/26/2025	400-230 . OFFICE EQUIP RENTAL	293.40
Total STR SOLUTIONS					293.40
<b>TD CARD SERVICES</b>					
Bill	11/04/2024	OCT 2024 Pitkow	Jared's Last day Meal	410-200 . GEN. EXP. C OF P	76.58
Bill	11/04/2024	OCT 2024 Pitkow	Breakfast	410-200 . GEN. EXP. C OF P	30.76
Bill	11/04/2024	OCT 2024 Pitkow	Rosario's Pizza	410-200 . GEN. EXP. C OF P	49.61
Bill	11/04/2024	OCT 2024 Pitkow	PA Cheifs of Police Assoc Dues	410-200 . GEN. EXP. C OF P	150.00
Bill	11/04/2024	OCT 2024 Pitkow	IDI	410-201 - GEN. EXP. - AI	150.00
Bill	11/04/2024	OCT 2024 Pitkow	TransUnion	410-201 - GEN. EXP. - AI	11.40
Bill	11/04/2024	OCT 2024 Lloyd	Staples/Flyers	400-100 . MATERIALS&SUPPLIES	177.90
Bill	11/04/2024	OCT 2024 Lloyd	Beanie Bounce - Community Day	450-195 . COMMUNITY DAY	2,634.80
Bill	11/04/2024	OCT 2024 Lloyd	Dues Government Finance Officers Assoc	400-200 . GENERAL EXPENSE	190.00
Bill	11/04/2024	OCT 2024 Lloyd	FedEx	440-150 . BOOKS AND MATERIALS	30.25
Bill	11/04/2024	OCT 2024 Croke	2024 NRPA Coonference Hotel	451-200 . GENERAL EXPENSES	839.16
Bill	11/04/2024	OCT 2024 Croke	2024 NRPA Conference Meal	451-200 . GENERAL EXPENSES	22.19
Bill	11/04/2024	OCT 2024 Croke	2024 NRPA Conference Meal	451-200 . GENERAL EXPENSES	37.03
Bill	11/04/2024	OCT 2024 Croke	2024 NRPA Conference Meal	451-200 . GENERAL EXPENSES	25.00
Bill	11/04/2024	OCT 2024 Croke	2024 NRPA Conference Meal	451-200 . GENERAL EXPENSES	20.95
Bill	11/04/2024	OCT 2024 Croke	2024 NRPA Conference Meal	451-200 . GENERAL EXPENSES	41.77
Bill	11/04/2024	OCT 2024 Taylor	Car Wash	400-500 . VEHICLE EXPENSES	16.00
Bill	11/04/2024	OCT 2024 Taylor	Fabulous Faces - Deposit	450-195 . COMMUNITY DAY	375.00
Bill	11/04/2024	OCT 2024 Taylor	Fabulous Faces - Balance	450-195 . COMMUNITY DAY	375.00

**GENERAL FUND**  
**Bill Listing**  
**October 11 through November 7, 2024**

Type	Date	Num	Memo	Account	Amount
Bill	11/04/2024	OCT 2024 Taylor	Philly Pretzel Factory	450-195 . COMMUNITY DAY	550.00
Bill	11/04/2024	OCT 2024 Hammer	Shoe Supplies	430-200 . GENERAL EXPENSES	31.03
Bill	11/04/2024	OCT 2024 Hammer	E-ZPass October	430-200 . GENERAL EXPENSES	500.00
Total TD CARD SERVICES					6,334.43
<b>THE PHILADELPHIA INQUIRER</b>					
Bill	11/04/2024	455150 101924	5 week subscription pay through 12/15/2024	440-150 . BOOKS AND MATERIALS	115.50
Total THE PHILADELPHIA INQUIRER					115.50
<b>TIMONEY KNOX LLP</b>					
Bill	10/28/2024	182161	UCC Petition/Hearing SDST Middle School	400-292 . LEGAL REVIEW SERVICES	225.00
Total TIMONEY KNOX LLP					225.00
<b>TRADITIONAL SIGN CO</b>					
Bill	10/28/2024	959	Vinyl Graphics	430-500 . VEHICLE EXPENSES	78.00
Total TRADITIONAL SIGN CO					78.00
<b>TRAISR LLC</b>					
Bill	10/22/2024	2994	Monthly Subscription - September	416-200 . GENERAL EXPENSE	450.00
Bill	10/22/2024	2994	Monthly Subscription - September	451-200 . GENERAL EXPENSES	450.00
Bill	10/22/2024	2994	Monthly Subscription - September	430-200 . GENERAL EXPENSES	450.00
Bill	10/22/2024	2994	Monthly Subscription - September	400-500 . VEHICLE EXPENSES	27.00
Bill	10/22/2024	2994	Monthly Subscription - September	410-500 . VEHICLE EXPENSE	126.00
Bill	10/22/2024	2994	Monthly Subscription - September	424-500 . VEHICLE EXPENSES	139.00
Bill	10/22/2024	2994	Monthly Subscription - September	430-500 . VEHICLE EXPENSES	158.00
Total TRAISR LLC					1,800.00
<b>TRUCK PRO</b>					
Bill	11/06/2024	194-0111439	Filters	430-500 . VEHICLE EXPENSES	104.93
Bill	11/06/2024	194-0111398	Air Compressor	430-500 . VEHICLE EXPENSES	28.35
Bill	11/06/2024	194-0111257	Filters	424-500 . VEHICLE EXPENSES	56.84
Bill	11/06/2024	194-0111011	Filters	430-500 . VEHICLE EXPENSES	184.90
Total TRUCK PRO					375.02
<b>UNIFIRST CORPORATION</b>					
Bill	11/06/2024	25021 103124	Uniform & Mat service October 2024	402-200 . GENERAL EXPENSES	134.72
Bill	11/06/2024	25021 103124	Uniform & Mat service October 2024	430-100 . MAT & SUPPLIES	161.65

**GENERAL FUND**  
**Bill Listing**  
**October 11 through November 7, 2024**

Type	Date	Num	Memo	Account	Amount
Bill	11/06/2024	25021 103124	Uniform & Mat service October 2024	424-100 . MAT & SUPPLIES	134.72
Bill	11/06/2024	25021 103124	Uniform & Mat service October 2024	430-500 . VEHICLE EXPENSES	53.89
Bill	11/06/2024	25021 103124	Uniform & Mat service October 2024	424-500 . VEHICLE EXPENSES	53.89
Total UNIFIRST CORPORATION					538.87
US MUNICIPAL SUPPLY					
Bill	10/22/2024	6224298	Repairs to H-23 tailgate hinges, top pin and chain assembly	430-500 . VEHICLE EXPENSES	1,544.68
Bill	10/22/2024	6224224	Barricade	430-100 . MAT & SUPPLIES	347.36
Total US MUNICIPAL SUPPLY					1,892.04
VAN'S LOCK SHOP					
Bill	10/28/2024	148280	Sargent Storeroom Door Lock	402-400 . MAINTENANCE REPAIRS	925.00
Total VAN'S LOCK SHOP					925.00
VECCHIONE FLEET SERVICES					
Bill	11/06/2024	74687	Tires	410-500 . VEHICLE EXPENSE	924.00
Bill	11/06/2024	74688	Tires	410-500 . VEHICLE EXPENSE	924.00
Bill	11/06/2024	74689	Tires	410-500 . VEHICLE EXPENSE	924.00
Total VECCHIONE FLEET SERVICES					2,772.00
VERIZON					
Bill	10/23/2024	000162 101224	October 2024 Rec Center Fios	451-425. REC HALL	154.99
Bill	10/23/2024	000129 101324	October 2024 Fios Service 1510 Papermill	400-300 . COMMUNICATION	109.50
Bill	10/23/2024	000129 101324	October 2024 Fios Service 1510 Papermill	410-300 . COMMUNICATIONS COFP	109.50
Total VERIZON					373.99
VERIZON WIRELESS					
Bill	10/28/2024	9976188556	October 2024 Wireless Invoice	410-308 . COMMUNICATIONS	539.25
Bill	10/28/2024	9976188556	October 2024 Wireless Invoice	410-208 . COMMUNICATIONS - GEN	489.78
Bill	10/28/2024	9976188556	October 2024 Wireless Invoice	400-300 . COMMUNICATION	272.10
Bill	10/28/2024	9976188556	October 2024 Wireless Invoice	430-200 . GENERAL EXPENSES	176.86
Total VERIZON WIRELESS					1,477.99
W.B. MASON CO INC					
Bill	10/28/2024	249699141	North Flex Gloves	424-100 . MAT & SUPPLIES	287.74
Total W.B. MASON CO INC					287.74



# GENERAL FUND

## Bill Listing

### October 11 through November 7, 2024

Type	Date	Num	Memo	Account	Amount
<b>WIESNER CONSULTING</b>					
Bill	10/28/2024	10282024	Quarterly Reveiw of Bank Rec. - July 2023 thru September 2024	400-200 . GENERAL EXPENSE	1,041.25
Total WIESNER CONSULTING					1,041.25
<b>WISLER PEARLSTINE LLC</b>					
Bill	10/23/2024	358842	Legal Services September 2024 - Leins	400-291 . LEGAL EXPENSES	114.97
Bill	10/23/2024	358843	Legal Services September 2024 - Right to Know	400-291 . LEGAL EXPENSES	209.00
Bill	10/23/2024	358844	Legal Services September 2024 - Assessment Appeals	400-291 . LEGAL EXPENSES	126.00
Bill	10/23/2024	358847	Legal Services September 2024 - Jain Appeal ZHB	400-291 . LEGAL EXPENSES	38.00
Bill	10/23/2024	358849	Legal Services September 2024 - FOP vs Springfield Twsp	400-291 . LEGAL EXPENSES	228.00
Bill	10/23/2024	358850	Legal Services September 2024 - Skyline Drive Basin	400-291 . LEGAL EXPENSES	1,753.50
Bill	10/23/2024	358855	Legal Services September 2024 - Little League	400-291 . LEGAL EXPENSES	1,854.00
Bill	10/23/2024	358846	Legal Services September 2024 - Rotelle Development	400-292 . LEGAL REVIEW SERVICES	268.75
Bill	10/23/2024	358848	Legal Services September 2024 - 5 Star Ventures Mermaid Lane	400-292 . LEGAL REVIEW SERVICES	162.00
Bill	10/23/2024	358852	Legal Services September 2024 - SDST Middle School	400-292 . LEGAL REVIEW SERVICES	162.00
Bill	10/23/2024	358853	Legal Services September 2024 - Holy Martyrs ZHB App	400-291 . LEGAL EXPENSES	216.00
Bill	10/23/2024	358854	Legal Services September 2024 - Venco Building Group/Artur Prop Subdivis	400-292 . LEGAL REVIEW SERVICES	684.00
Bill	10/23/2024	358856	Legal Services September 2024 - Wyndmoor Fire Co Building/Jay Overcash	400-292 . LEGAL REVIEW SERVICES	108.00
Bill	10/23/2024	359929	Legal Services September 2024 - Towns at Pennybrook	400-292 . LEGAL REVIEW SERVICES	540.00
Total WISLER PEARLSTINE LLC					6,464.22
<b>WOODROW AND ASSOCIATES, INC.</b>					
Bill	11/07/2024	241132	October 2024 Engineering Services - General	431-200 . GENERAL EXPENSES	2,785.32
Bill	11/07/2024	241133	October 2024 Engineering Services - 225 Northwestern Land Developement	431-241 . REVIEW REIMBURSEMEN	90.00
Bill	11/07/2024	241134	October 2024 Engineering Services -Walnut Ave Walkway	431-240 . TWP PROJECT SERVICES	230.00
Bill	11/07/2024	241135	October 2024 Engineering Services -Annual MS4 Report	431-240 . TWP PROJECT SERVICES	2,197.50
Bill	11/07/2024	241136	October 2024 Engineering Services - 306 Integrity	431-240 . TWP PROJECT SERVICES	1,101.11
Bill	11/07/2024	241137	October 2024 Engineering Services - LaSalle HS	431-241 . REVIEW REIMBURSEMEN	115.00
Bill	11/07/2024	241138	October 2024 Engineering Services -Skyline Drive Detention Basin	431-240 . TWP PROJECT SERVICES	1,214.19
Bill	11/07/2024	241139	October 2024 Engineering Services - Towns at Pennybrook/Haws Lane	431-241 . REVIEW REIMBURSEMEN	1,472.27
Bill	11/07/2024	241140	October 2024 Engineering Services - SDST Middle School Addition & Athletic	431-241 . REVIEW REIMBURSEMEN	583.48

GENERAL FUND  
Bill Listing  
October 11 through November 7, 2024

Type	Date	Num	Memo	Account	Amount
Bill	11/07/2024	241141	October 2024 Engineering Services - 117 E Mill Rd	431-240 . TWP PROJECT SERVICES	2,431.50
Bill	11/07/2024	241142	October 2024 Engineering Services - Carlton Way/Murphy Construction	431-241 . REVIEW REIMBURSEMEN	522.50
Bill	11/07/2024	241143	October 2024 Engineering Services - Wyndmoor Fire House	431-241 . REVIEW REIMBURSEMEN	57.50
Total WOODROW AND ASSOCIATES, INC.					12,800.37
WORTH & COMPANY INC					
Bill	10/28/2024	42460	2 of 4 Quarterly PM Maintenance Library	440-400 . MAIN. & REPAIRS	1,102.00
Total WORTH & COMPANY INC					1,102.00
WYNDMOOR HOSE COMPANY					
Bill	11/06/2024	Memo 1152024	2024 Active Volunteer Firefighter Stipend (21 Active Members)	413-600 . VOLUNTEER INCENTIVES	10,500.00
Total WYNDMOOR HOSE COMPANY					10,500.00
TOTAL					391,093.23

SPR.TWP. CAPITAL RESERVE  
PREPAID BILL LISTING

November 4, 2024 Memo					Account	Amount
Type	Date	Num				
COMMONWEALTH AGENCY						
Bill	11/04/2024	2022-133	Title Insurance - Haws Lane Open Space		437-900 . BUDGET CARRYOVER	7,020.75
Total COMMONWEALTH AGENCY						7,020.75
TOTAL						7,020.75

SPR.TWP. CAPITAL RESERVE  
BILL LISTING

October 11 through November 7, 2024

Type	Date	Num	Memo	Account	Amount
BILLOWS ELECTRIC SUPPLY					
Bill	10/28/2024	S056424719.001	Various Supplies and Materials for EV Charging	437-900 . BUDGET CARRYOVER	2,250.40
Bill	10/31/2024	S056702779.001	Project #2024-14	410-070 . POLICE-AUTO FLEET	34.94
Total BILLOWS ELECTRIC SUPPLY					2,285.34
BL COMPANIES INC					
Bill	10/31/2024	17L5438-69	Project #2016-33 ASA #12	437-900 . BUDGET CARRYOVER	616.00
Total BL COMPANIES INC					616.00
DAVID H. LIGHTKEP					
Bill	11/07/2024	588068	Project 2022-27	437-900 . BUDGET CARRYOVER	223.00
Total DAVID H. LIGHTKEP					223.00
DENNEY ELECTRIC SUPPLY					
Bill	11/04/2024	S102324016.001	Project 2024-14	410-070 . POLICE-AUTO FLEET	100.96
Bill	11/04/2024	S102324125.001	Project 2024-14	410-070 . POLICE-AUTO FLEET	31.10
Bill	11/06/2024	s102322315.001	Project 2024-14	410-070 . POLICE-AUTO FLEET	245.97
Total DENNEY ELECTRIC SUPPLY					378.03
Display & Sign Center					
Bill	11/06/2024	53362	Cisco Park Sign	450-086 . CISCO PARK	145.00
Total Display & Sign Center					145.00
FERGUSON PAINTING INC					
Bill	10/23/2024	101	Project #2023-03	437-900 . BUDGET CARRYOVER	2,113.00
Bill	10/23/2024	101	Project #2024-03	437-900 . BUDGET CARRYOVER	4,865.00
Total FERGUSON PAINTING INC					6,978.00
HOLOD'S GARDEN CENTER					
Bill	11/06/2024	128948	Project 2024-14	410-070 . POLICE-AUTO FLEET	956.06
Total HOLOD'S GARDEN CENTER					956.06
MKSD LLC					
Bill	10/23/2024	24.129.03	Project 2023-31 & 2024-35	437-900 . BUDGET CARRYOVER	12,910.30
Bill	10/23/2024	24.129.03	Project 2023-31 & 2024-35	437-900 . BUDGET CARRYOVER	10,261.63
Bill	11/06/2024	24.129.04	Project 2023-31 & 2024-35	437-900 . BUDGET CARRYOVER	12,910.00
Bill	11/06/2024	24.129.04	Project 2023-31 & 2024-35	437-900 . BUDGET CARRYOVER	12,646.20
Total MKSD LLC					48,728.13

SPR.TWP. CAPITAL RESERVE  
BILL LISTING

October 11 through November 7, 2024

Type	Date	Num	Memo	Account	Amount
PLY MAR CONSTRUCTION CO INC					
Bill	11/04/2024	PAYMENT APP #2	Payment App #2 - Integrity Avenue Basin	460-001 ARPA EXPENSES	101,029.00
Bill	11/04/2024	APP #1 Final	Payment App #1 - Final Skyline Drive	460-001 ARPA EXPENSES	121,125.00
Total PLY MAR CONSTRUCTION CO INC					222,154.00
TRAFFIC PRODUCTS					
Bill	10/23/2024	2024-808	Project 2024-14 - Police Charging Station	410-070 . POLICE-AUTO FLEET	768.00
Total TRAFFIC PRODUCTS					768.00
TOTAL					283,231.56



SPR.TWP.HWY. AID FUND  
BILL LISTING

October 11 through November 7, 2024

Type	Date	Num	Memo	Account	Amount
PECO ENERGY					
Bill	11/04/2024	00100 103024	Old Acct ending 01001	433-030 . TRAFFIC SIGNAL ENERGY	400.50
					400.50
Total PECO ENERGY					
US MUNICIPAL SUPPLY					
Bill	10/23/2024	6224424	Street Signs	433-100 . MATERIALS&SUPPLIES	216.26
					216.26
					616.76
Total US MUNICIPAL SUPPLY					
TOTAL					

**CHECK RECONCILIATION  
(INCLUDING PRE-PAIDS) October 2024**

<b>GENERAL FUND</b>	\$734,106.50
<b>CAPITAL RESERVE</b>	\$504,217.41
<b>HIGHWAY AID</b>	\$14,112.31
<b>RECYCLING</b>	\$0.00
<b>TOTAL CHECKS PAID</b>	\$1,252,436.22

# GENERAL FUND

## Check Reconciliation

October 10 through November 6, 2024

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	10/10/2024	34819	AQUA PA	-24,778.85	-24,778.85
Bill Pmt -Check	10/10/2024	34820	COMCAST	-76.61	-24,855.46
Bill Pmt -Check	10/10/2024	34821	DEL VALLEY WORKERS COMP	-45,210.50	-70,065.96
Bill Pmt -Check	10/10/2024	34822	PECO	-161.80	-70,227.76
Bill Pmt -Check	10/10/2024	34823	AQUA PA	-2,050.66	-72,278.42
Bill Pmt -Check	10/10/2024	34824	COMCAST	-168.05	-72,446.47
Bill Pmt -Check	10/10/2024	34825	21st CENTURY MEDIA	-686.75	-73,133.22
Bill Pmt -Check	10/10/2024	34826	AINSWORTH	-2,661.99	-75,795.21
Bill Pmt -Check	10/10/2024	34827	ALLIED LANDSCAPE SUPPLY	-71.01	-75,866.22
Bill Pmt -Check	10/10/2024	34828	AMAZON CAPITAL SERVICES	-587.96	-76,454.18
Bill Pmt -Check	10/10/2024	34829	AQUA PA	-1,926.03	-78,380.21
Bill Pmt -Check	10/10/2024	34830	AXON ENTERPRISES INC	-2,246.50	-80,626.71
Bill Pmt -Check	10/10/2024	34831	BAKER & TAYLOR	-2,356.01	-82,982.72
Bill Pmt -Check	10/10/2024	34832	BEAR LANDSCAPING, LLC	-350.00	-83,332.72
Bill Pmt -Check	10/10/2024	34833	BERGEY'S INC	-545.12	-83,877.84
Bill Pmt -Check	10/10/2024	34834	BUCKS CO WATER & SEWER	-115.10	-83,992.94
Bill Pmt -Check	10/10/2024	34835	CAMPBELL DURRANT	-2,104.50	-86,097.44
Bill Pmt -Check	10/10/2024	34836	COLLIFLOWER, INC	-1,495.61	-87,593.05
Bill Pmt -Check	10/10/2024	34837	COLROM LLC	-7,344.00	-94,937.05
Bill Pmt -Check	10/10/2024	34838	COMCAST	-10.53	-94,947.58
Bill Pmt -Check	10/10/2024	34839	DEL VAL INTL TRUCK	-863.43	-95,811.01
Bill Pmt -Check	10/10/2024	34840	DEL VALLEY WORKERS COMP	-9,545.00	-105,356.01
Bill Pmt -Check	10/10/2024	34841	DUDA ACTUARIAL CONSULTING INC	-12,375.00	-117,731.01
Bill Pmt -Check	10/10/2024	34842	DVHIT	-149,207.25	-266,938.26
Bill Pmt -Check	10/10/2024	34843	DVPLT	-80,651.75	-347,590.01
Bill Pmt -Check	10/10/2024	34844	EXCEL ELEVATOR & ESCALATOR	-344.96	-347,934.97
Bill Pmt -Check	10/10/2024	34845	FLOURTOWN CAR WASH LLC	-342.00	-348,276.97
Bill Pmt -Check	10/10/2024	34846	FMP	-407.02	-348,683.99
Bill Pmt -Check	10/10/2024	34847	Fox Rothschild LLP	-300.00	-348,983.99
Bill Pmt -Check	10/10/2024	34848	GALE/CENGAGE	-691.25	-349,675.24
Bill Pmt -Check	10/10/2024	34849	GEORGE ALLEN PORTABLE TOILETS	-1,350.00	-351,025.24
Bill Pmt -Check	10/10/2024	34850	GEPPERT LUMBER (CAPITAL ONE)	-370.58	-351,395.82
Bill Pmt -Check	10/10/2024	34851	GRAN TURK EQUIPMENT	-8,429.72	-359,825.54
Bill Pmt -Check	10/10/2024	34852	GRANITE TELECOMMUNICATIONS	-283.84	-360,109.38
Bill Pmt -Check	10/10/2024	34853	GRIFFITH POTTERY HOUSE INC	-145.00	-360,254.38
Bill Pmt -Check	10/10/2024	34854	GROFF TRACTOR & EQUIPMENT	-45.29	-360,299.67
Bill Pmt -Check	10/10/2024	34855	HAVIS INC	-251.40	-360,551.07
Bill Pmt -Check	10/10/2024	34856	HOME DEPOT	-444.13	-360,995.20
Bill Pmt -Check	10/10/2024	34857	IDI	-150.00	-361,145.20
Bill Pmt -Check	10/10/2024	34858	INTERSTATE BATTERY	-1,127.20	-362,272.40
Bill Pmt -Check	10/10/2024	34859	JOHN KENNEDY DEALERSHIPS	-433.45	-362,705.85
Bill Pmt -Check	10/10/2024	34860	Jump Start Stax, LLC	-23,419.00	-386,124.85

# GENERAL FUND

## Check Reconciliation

October 10 through November 6, 2024

Bill Pmt -Check	10/10/2024	34861	KEYSTONE DIGITAL IMAGING	-968.52	-387,093.37
Bill Pmt -Check	10/10/2024	34862	KEYSTONE MUNICIPAL SERVICES INC	-13,962.50	-401,055.87
Bill Pmt -Check	10/10/2024	34863	KRISTINA DELABIO	-141.00	-401,196.87
Bill Pmt -Check	10/10/2024	34864	LAW ENFORCEMENT ACCREDITATION SRVCS I	-6,000.00	-407,196.87
Bill Pmt -Check	10/10/2024	34865	LEXITAS	-990.95	-408,187.82
Bill Pmt -Check	10/10/2024	34866	LIFE INSURANCE COMPANY OF NORTH AMERIC	-1,924.29	-410,112.11
Bill Pmt -Check	10/10/2024	34867	MIDWEST TAPE	-86.97	-410,199.08
Bill Pmt -Check	10/10/2024	34868	MONTCO ASSOC OF TWP COMMISSIONERS	-350.00	-410,549.08
Bill Pmt -Check	10/10/2024	34869	MONTCO NORRISTOWN PUBLIC LIBRARY	-225.00	-410,774.08
Bill Pmt -Check	10/10/2024	34870	MSWAT-CR	-1,050.00	-411,824.08
Bill Pmt -Check	10/10/2024	34871	MUNICIPAL CAPITAL FINANCE	-480.98	-412,305.06
Bill Pmt -Check	10/10/2024	34872	NAPA AUTO PARTS	-178.20	-412,483.26
Bill Pmt -Check	10/10/2024	34873	NATALIE BONACCI/STARDUST	-250.00	-412,733.26
Bill Pmt -Check	10/10/2024	34874	NET CARRIER TELECOM INC	-776.42	-413,509.68
Bill Pmt -Check	10/10/2024	34875	PA ONE CALL SYSTEM	-141.22	-413,650.90
Bill Pmt -Check	10/10/2024	34876	PAUL SCHMIDT	-1,777.50	-415,428.40
Bill Pmt -Check	10/10/2024	34877	PECO	-9,415.35	-424,843.75
Bill Pmt -Check	10/10/2024	34878	PECO (L)	-39.10	-424,882.85
Bill Pmt -Check	10/10/2024	34879	PECO SL	-10,160.37	-435,043.22
Bill Pmt -Check	10/10/2024	34880	PETRO CHOICE	-2,800.78	-437,844.00
Bill Pmt -Check	10/10/2024	34881	Pitney Bowes Bank, Inc. Reserve Account	-1,000.00	-438,844.00
Bill Pmt -Check	10/10/2024	34882	PITNEY BOWES INC.	-382.33	-439,226.33
Bill Pmt -Check	10/10/2024	34883	PLAYAWAY PRODUCTS LLC	-419.91	-439,646.24
Bill Pmt -Check	10/10/2024	34884	POWER DMS INC	-2,625.00	-442,271.24
Bill Pmt -Check	10/10/2024	34885	RECREATION RESOURCES INC	-1,528.00	-443,799.24
Bill Pmt -Check	10/10/2024	34886	RECYCLE OIL CO	-100.00	-443,899.24
Bill Pmt -Check	10/10/2024	34887	REWORLD WASTE, LLC	-38,840.35	-482,739.59
Bill Pmt -Check	10/10/2024	34888	RITTENHOUSE LUMBER CO	-131.60	-482,871.19
Bill Pmt -Check	10/10/2024	34889	RUSTY HAWK STUDIO	-2,123.00	-484,994.19
Bill Pmt -Check	10/10/2024	34890	SHERWIN WILLIAMS CO	-629.66	-485,623.85
Bill Pmt -Check	10/10/2024	34891	SIEMENS	-459.00	-486,082.85
Bill Pmt -Check	10/10/2024	34892	SPRINGFIELD TOWNSHIP FIRE RELIEF ASSOC	-175,634.78	-661,717.63
Bill Pmt -Check	10/10/2024	34893	STANLEY'S OF ORELAND	-423.57	-662,141.20
Bill Pmt -Check	10/10/2024	34894	STAPLES BUS	-1,344.93	-663,486.13
Bill Pmt -Check	10/10/2024	34895	STAR PRINTING INC	-6,035.15	-669,521.28
Bill Pmt -Check	10/10/2024	34896	STATE WORKERS' INSURANCE FUND	-540.00	-670,061.28
Bill Pmt -Check	10/10/2024	34897	STR SOLUTIONS	-405.00	-670,466.28
Bill Pmt -Check	10/10/2024	34898	TD CARD SERVICES	-2,611.59	-673,077.87
Bill Pmt -Check	10/10/2024	34899	THE LIBRARY STORE	-173.97	-673,251.84
Bill Pmt -Check	10/10/2024	34900	THE PHILADELPHIA INQUIRER	-115.50	-673,367.34
Bill Pmt -Check	10/10/2024	34901	TIMONEY KNOX LLP	-255.00	-673,622.34
Bill Pmt -Check	10/10/2024	34902	TRAISR LLC	-1,800.00	-675,422.34
Bill Pmt -Check	10/10/2024	34903	TREASURER OF MONTGOMERY COUNTY	-6,489.00	-681,911.34
Bill Pmt -Check	10/10/2024	34904	TRI-STATE TAX BUREAU	-8,282.59	-690,193.93

**GENERAL FUND**  
**Check Reconciliation**  
**October 10 through November 6, 2024**

Bill Pmt -Check	10/10/2024	34905	TRUCK PRO	-1,489.99	-691,683.92
Bill Pmt -Check	10/10/2024	34906	UNIFIRST CORPORATION	-688.49	-692,372.41
Bill Pmt -Check	10/10/2024	34907	UNITED INSPECTION AGENCY INC	-4,590.00	-696,962.41
Bill Pmt -Check	10/10/2024	34908	UNITED RENTALS	-829.83	-697,792.24
Bill Pmt -Check	10/10/2024	34909	US MUNICIPAL SUPPLY	-1,672.80	-699,465.04
Bill Pmt -Check	10/10/2024	34910	VAULT WORKFORCE SCREENING	-34.92	-699,499.96
Bill Pmt -Check	10/10/2024	34911	VECCHIONE FLEET SERVICES	-728.00	-700,227.96
Bill Pmt -Check	10/10/2024	34912	VERIZON	-219.00	-700,446.96
Bill Pmt -Check	10/10/2024	34913	VERIZON WIRELESS	-1,360.91	-701,807.87
Bill Pmt -Check	10/10/2024	34914	W.B. MASON CO INC	-220.07	-702,027.94
Bill Pmt -Check	10/10/2024	34915	WILLOW TREE SERVICE	-5,600.00	-707,627.94
Bill Pmt -Check	10/10/2024	34916	WISLER PEARLSTINE LLC	-8,500.00	-716,127.94
Bill Pmt -Check	10/10/2024	34917	WOODROW AND ASSOCIATES, INC.	-15,298.57	-731,426.51
Bill Pmt -Check	10/10/2024	34918	WORTH & COMPANY INC	-2,525.00	-733,951.51
Bill Pmt -Check	10/10/2024	34919	VERIZON	-154.99	-734,106.50



# CAPITAL RESERVE CHECK RECONCILIATION REPORT

October 10 through November 1, 2024

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	10/10/2024	3366	BL COMPANIES INC	-770.00	-770.00
Bill Pmt -Check	10/10/2024	3367	C & C TECHNOLOGIES	-500.00	-1,270.00
Bill Pmt -Check	10/10/2024	3368	FenceScreen, LLC	-2,445.39	-3,715.39
Bill Pmt -Check	10/10/2024	3369	FORD PRO	-1,294.00	-5,009.39
Bill Pmt -Check	10/10/2024	3370	Groff Tractor & Equipment	-183,308.00	-188,317.39
Bill Pmt -Check	10/10/2024	3371	HAVIS INC	-3,653.40	-191,970.79
Bill Pmt -Check	10/10/2024	3372	IT Savvy	-273.84	-192,244.63
Bill Pmt -Check	10/10/2024	3373	John Kennedy Dealerships	-336.37	-192,581.00
Bill Pmt -Check	10/10/2024	3374	PLY MAR CONSTRUCTION CO INC	-164,916.00	-357,497.00
Bill Pmt -Check	10/10/2024	3375	RUCH EXCAVATION, Inc	-8,600.00	-366,097.00
Bill Pmt -Check	10/10/2024	3376	TESSCO	-224.10	-366,321.10
Bill Pmt -Check	10/10/2024	3377	US MUNICIPAL SUPPLY	-23,002.00	-389,323.10
Bill Pmt -Check	10/10/2024	3378	VAN'S LOCK SHOP, INC.	-2,774.00	-392,097.10
Bill Pmt -Check	10/10/2024	3379	Whitmoyer Ford	-112,000.00	-504,097.10
Bill Pmt -Check	10/10/2024	3380	ZORO TOOLS INC	-120.31	-504,217.41

HIGHWAY AID FUND  
CHECK RECONCILIATION REPORT

October 4 through November 6, 2024

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	10/10/2024	1376	ALPHA SPACE CONTROL	-9,930.37	-9,930.37
Bill Pmt -Check	10/10/2024	1377	PECO ENERGY	-400.50	-10,330.87
Bill Pmt -Check	10/10/2024	1378	US MUNICIPAL SUPPLY	-3,781.44	-14,112.31

**2025 BUDGET STATEMENT**  
**SPRINGFIELD TOWNSHIP, MONTGOMERY COUNTY, PA**

The Springfield Township Board of Commissioners proposes a balanced operating budget for 2025 of \$20,317,187 with a real estate tax rate of 4.650 mills and an earned income tax rate of 1.0%.

**2025 REAL ESTATE TAX RATE**

General Purpose Tax (Max. 30 Mills)	4.650 Mills
Court Approved (Max. 5 Mills)	0 Mills
Special Purpose Taxes	<u>0 Mills</u>
	4.650 Mills

To summarize the impact on the “typical” residential taxpayer as a result of the 2025 budget projections, the taxpayer will realize an increase of \$23.50 to their 2025 real estate tax, and a \$5.48 increase to the annual refuse service fee. ***The proposed tax increase of \$23.50 per household (3.0%) is the first such increase in three years.*** The 2024 refuse fee was increased by \$13.98 due to higher waste disposal and recycling fees.

The “typical” household in Springfield Township with a \$175,400 property assessment will pay \$815.61 in real estate taxes in 2025. The proposed operating budget of \$20,317,187 is \$670,240 (3.4%) more than in 2024. The increase of 3.1% can be attributed to increased expenses for public safety and fire protection, employee wages and benefits, insurances, library services, parks and recreation expenditures and capital projects. Revenue increases associated with earned income and other local enabling taxes, departmental earnings, interest and rents will offset the increased expenditures.

The 2025 *discounted* refuse service fee will increase from \$252.08 to \$257.56, or 2.2% per household due to increases in employee wages, vehicle expenses, waste disposal fees, and capital contributions for replacement equipment. Pursuant to the terms of the waste disposal contract with COVANTA Sustainable Solutions, the cost to dispose of household waste will rise from \$79.00 per ton in 2024 to \$82.75 per ton in 2025. The average monthly cost to process and market single stream recyclables was \$62.05 per ton in 2024 but is projected to decrease to \$35.87 per ton in 2025. After increasing during the COVID pandemic, the amount of household refuse and recyclables collected by the Township has decreased each year since 2022, and in 2025 is projected to decrease by an additional 290 tons in 2025.

The Township will continue to fund its general budgetary obligations through traditional revenue sources such as real state tax, earned income tax, real estate transfer tax, mercantile and business privilege tax, licenses and permits, fines and department earnings. In 2019 a local services tax was enacted whereby individuals employed within Springfield Township now pay

\$1 per week or \$52 annually through a payroll deduction. Those who do not earn more than \$12,000 annually are exempt from the tax. The Township anticipates the receipt of an additional \$25,000 in revenues from the local services tax in 2025.

The 2025 preliminary budget will be made available for inspection in the office of the Township Manager, 1510 Paper Mill Road, Wyndmoor, and in the Township Library, 8900 Hawthorne Lane, Wyndmoor, beginning 5:00 PM on November 15, 2024. The 2025 preliminary budget will also be posted to the Township website on or before the above date. Summary copies of the budget are also available upon request. The Board of Commissioners will accept questions and comments on the Budget at their workshop meeting on December 11, 2024 at 7:00 PM and again as a part of a budget hearing and budget adoption on December 11, 2024 at 7:30 PM. All aforementioned meetings will be conducted at the Springfield Township Administration Building, 1510 Paper Mill Road, Wyndmoor, PA 19038.

AMT:cmt

10/31/24





# PRELIMINARY BUDGET Fiscal Year 2025 (Presented Nov. 2024)



## 2025 BUDGET OVERVIEW



Springfield Township  
MONTGOMERY COUNTY, PENNSYLVANIA

### EXPENSES

- The *PRELIMINARY* 2025 general operating budget of **\$20,317,187**  
**\$670,240 or 3.4% MORE than adopted in 2024.**
- Attributed to :
  - ☐ Increases in public safety and fire protection, pension and other employee benefits, property and liability insurances, medical benefits, employee wages, library services, parks and recreation and capital expenses.

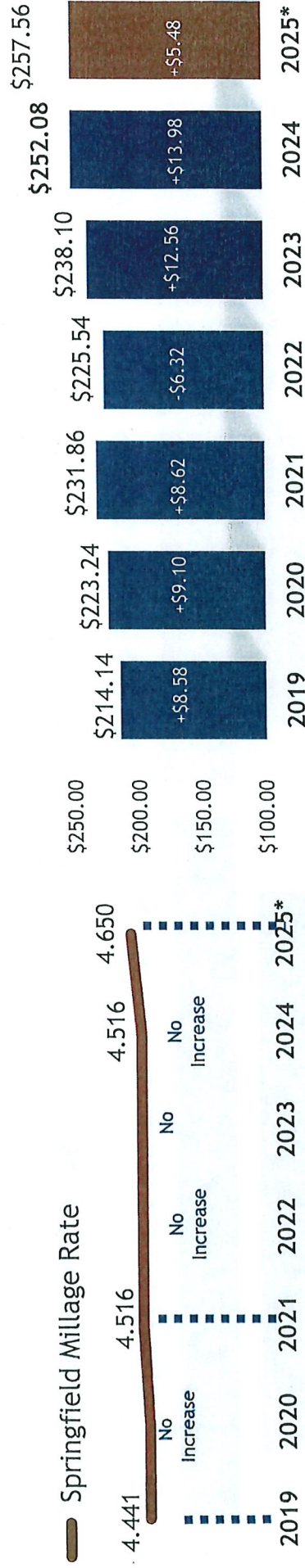
# REAL ESTATE TAX & REFUSE FEE



Springfield Township  
MONTGOMERY COUNTY PENNSYLVANIA

The **PRELIMINARY** 2025 Budget recommends:

**3.0% Real Estate Tax Increase and a \$5.48 per Household Refuse Fee Increase**



Millage Rate History 2019-2025

Refuse Fee History 2019-2025

**PRELIMINARY  
BUDGET 2025**

Asterisks (\*) signify preliminary 2025 figures



IMPACT ON TYPICAL TAXPAYER



Springfield Township  
MONTGOMERY COUNTY PENNSYLVANIA

2025 Millage Rate: 4.650  
(3.0 INCREASE)

COST FOR TYPICAL TAXPAYER (RE Taxes)

2024 Real Estate Tax @ 4.516 mills \$ 792.10

2025 Real Estate Tax @ 4.516 mills \$ 815.60

AVERAGE CHANGE (per household)

\$23.50

2025 Refuse Fee: \$257.56  
(\$5.48 INCREASE)

COST FOR TYPICAL TAXPAYER (Refuse)

2024 Refuse Service Fee \$ 252.08

2024 Refuse Service Fee \$ 257.56

AVERAGE INCREASE (per household)

+ \$ 5.48

+ \$28.98 Average Increase in Annual Real Estate Tax &  
Refuse Fee

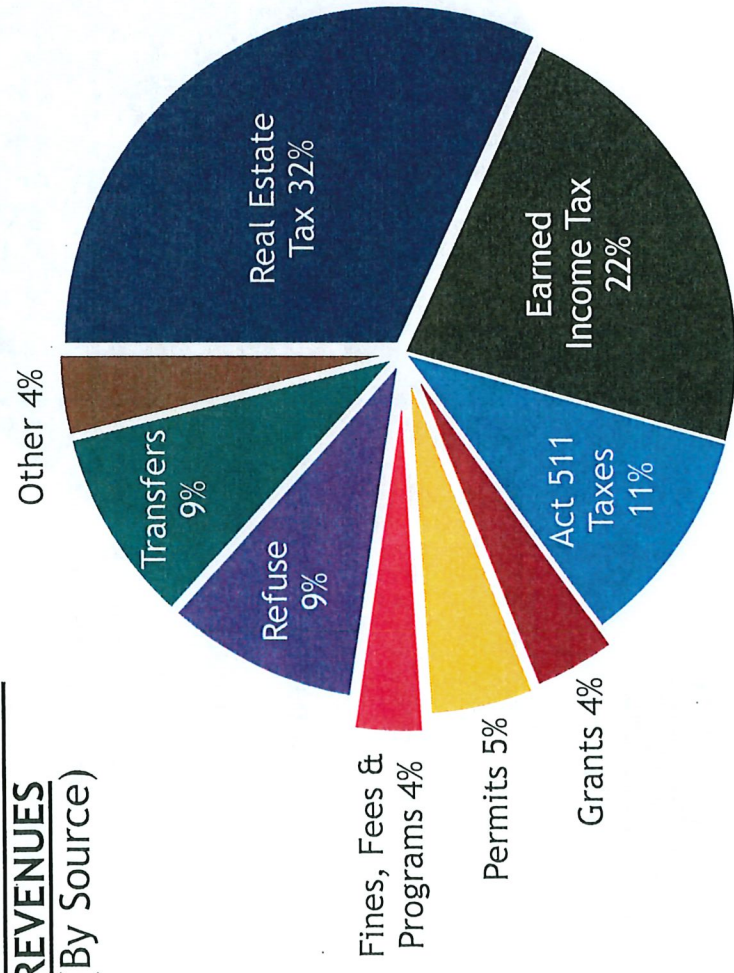
Based on an Average Property Valuation of \$175,400 (source: 2000  
Census)

# 2025 BUDGET OVERVIEW



Springfield Township  
MONTGOMERY COUNTY PENNSYLVANIA

## GENERAL FUND REVENUES (By Source)



Real Estate Tax	\$	6,279,055
Earned Income Tax	\$	4,350,000
Act 511 Taxes	\$	2,113,000
Grants	\$	829,570
Permits	\$	947,000
Fines, Fees & Programs	\$	757,883
Refuse	\$	1,800,347
Transfers	\$	1,797,320
Other	\$	743,931
TOTAL GF REVENUES		\$ 19,618,106
TOTAL AVAILABLE		\$ 20,317,187

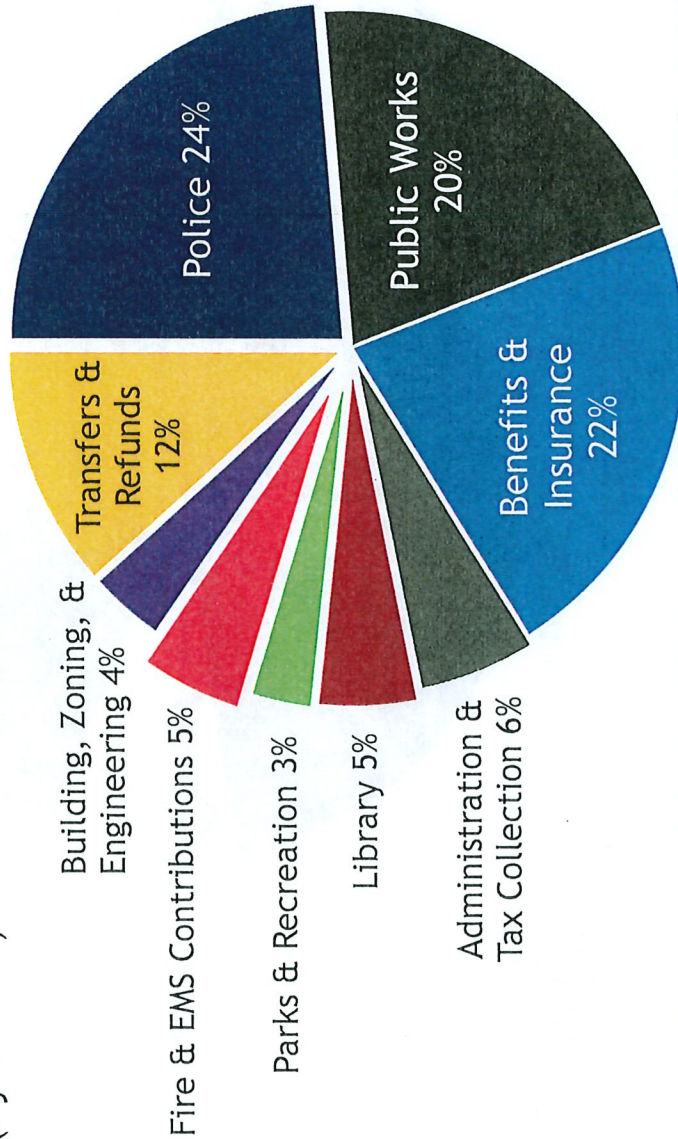


# 2025 BUDGET OVERVIEW



Springfield Township  
MONTGOMERY COUNTY, PENNSYLVANIA

## GENERAL FUND EXPENDITURES (By Source)



Administration & Tax	\$	1,055,495
Police	\$	4,400,019
Public Works	\$	3,651,116
Benefits & Insurance	\$	4,145,064
Library	\$	903,793
Parks & Recreation	\$	606,005
Fire & EMS Contributions	\$	923,663
Building, Zoning, & Eng.	\$	653,935
Transfers & Refunds	\$	2,180,777

**TOTAL GF EXPENSES \$ 18,519,867**



## NEXT STEPS IN BUDGET PROCESS



Springfield Township  
MONTGOMERY COUNTY PENNSYLVANIA

- Following the Budget Presentation on Nov. 13, a Budget Hearing will be conducted on Dec. 11 to accept comments from the public.
- Adoption of the 2025 Budget is anticipated to be part of the Dec. 11, 2024 Business meeting of the Springfield Township Board of Commissioners.

## Tentative 2025 Budget Adoption Schedule





# The Township of Springfield

MONTGOMERY COUNTY, PENNSYLVANIA

Township Bldg., 1510 Paper Mill Rd., Wyndmoor, PA 19038

website: [www.SpringfieldMontco.org](http://www.SpringfieldMontco.org) Phone: 215-836-7600

Fax: 215-836-7180

## COMMISSIONERS

James M. Lee  
*President*

Susanna O. Ratsavong  
*Vice President*

Peter D. Wilson  
Jonathan C. Cobb  
Brendan May  
Elizabeth McNamara  
Edward H. Morris, III

## OFFICERS

A. Michael Taylor  
*Secretary-Manager*

James J. Garrity  
*Solicitor*

Joelle Kleinman  
*Treasurer / Tax Collector*

Timothy P. Woodrow, PE  
*Engineer*

## Notice of Public Hearing Cancellation

The Springfield Township Zoning Hearing Board meeting scheduled for Monday, November 18, 2024, at 7:00 p.m. has been cancelled as no new petitions have been received.

The next regularly scheduled meeting of the Zoning Hearing Board will be held on Monday, December 16, 2024, at 7:00 p.m. at the Springfield Township Building, 1510 Paper Mill Road, Wyndmoor, PA 19038.

Mark A. Penecale,  
Director of Planning & Zoning  
Springfield Township

1725 Walnut Avenue  
RFP Responses

FIRM	CITY	LUMP SUM (listed by firm)	ADDITIONAL FEES	RELEVANT PROJECT HISTORY (BROWNFIELD & PARKS) Performed by Submitting Firm (not contractor)
APEX Design + Engineer Group	Conshohocken	\$ 65,000.00	Each public meeting will be \$1,000 (RFP stipulates 2 meetings included). Travel cost \$0.67/mile	Millennium Tract in Conshohocken (Brownfield) Uptown Worthington Tract in Malvern (Brownfield) Miles Park in Whitemarsh Twp (Parks)
Barry Isett & Associates	Phoenixville	\$ 49,950.00	N/A	The Waterfront in Allentown (Brownfield) Judy Putek Memorial Park in Middle Smithfield Twp. (Parks)
Chester Valley Engineers	Malvern	\$ 44,560.00	N/A	Twining Valley Park in Upper Dublin (Parks) Whites Road Park in Lansdale (Parks) Pen-Ambler Park in Ambler (Park and Brownfield)
GreenHaus Design Group	Lower Gwynedd	\$ 91,855.00	N/A	Fenimore Woods Park in Radnor (Parks) Pops Playground in Phl (Park)
PORT - Urban Engineers	Philadelphia	\$ 49,994.00	N/A	Wissahickon Trail - Erdenheim Farm (Trail) Reading ViaDuct Rail Park in PHL (Trail)

**NOTICE  
Request for Proposals**

**Springfield Township  
Montgomery County, PA**

Notice is hereby given that the Board of Commissioners of Springfield Township will accept sealed proposals for the following:

**PARKS AND RECREATION NEEDS ASSESSMENT, MASTER SITE PLAN,  
AND DESIGN SERVICES – 1725 WALNUT AVENUE**

Springfield Township, Montgomery County, PA, is soliciting proposals from qualified consultants to perform a Needs Assessment, Master Site Plan and Design Services for the Township property located at 1725 Walnut Avenue, Oreland, PA. Respondents shall have demonstrated experience with park development, open space design and, ideally, the repurpose of Brownfield sites for parks and recreation purposes.

The Township will receive responses at the Springfield Township Building, 1510 Paper Mill Road, Wyndmoor, PA, 19038, until **Friday, September 13, 2024, at 12:00 PM**, unless extended by the Township. The RFP document may be obtained by sending an email request to [ctaylor@springfieldmontco.org](mailto:ctaylor@springfieldmontco.org).

A Mandatory Pre-proposal meeting will be held in the municipal building at 1510 PAPER MILL ROAD WYNDMOOR, PA, on **Thursday, August 22, 2024, 10:00 AM**.

Request for Proposals shall be submitted in a sealed envelope and shall be marked clearly as follows: **1725 WALNUT AVENUE – REQUEST FOR PROPOSAL**.

Receipt of proposals shall not bind the Township to any contract for said services, nor does it guarantee that a contract will be awarded.

Springfield Township does not discriminate on the basis of race, color, religion, creed, ancestry, national origin, age, handicap or sex.

Springfield Township reserves the right to reject any or all proposals, waive any informalities or take other such action that it may deem to be in the best interest of the Township as may be permitted by law.

MICHAEL TAYLOR.  
Township Manager

## REQUEST FOR PROPOSALS

### REQUEST FOR PROPOSALS FOR PARKS AND RECREATION NEEDS ASSESSMENT, MASTER SITE PLAN, AND DESIGN SERVICES - 1725 WALNUT AVENUE



The **Board of Commissioners** of **Springfield Township, Montgomery County, Pennsylvania** is accepting proposals for a one-time contract to perform certain professional services work for **Springfield Township for the Needs Assessment, Master Site Plan and Design Services of 1725 Walnut Avenue in Oreland, PA 19075**. Information is attached outlining requirements for proposal submission, evaluation criteria, and the proposed contract.

Sealed proposals (**12 hard copies**) must be received by **Township Manager, Michael Taylor** at the **Springfield Township Administration Building** no later than Friday September 13, 2024, at 12:00PM. If mailed, the proposal should be addressed to **1510 Paper Mill Road, Wyndmoor, PA 19038**.

A mandatory pre-proposal meeting to discuss the project scope of work will be held Thursday, August 22, 2024, at 10:00 AM, at **1510 Paper Mill Road, Wyndmoor, PA 19038**. A written scope of work will be provided at the pre-proposal meeting.

For additional information, please contact **Michael Taylor, Township Manager** at **215-836-7600**.



## TABLE OF CONTENTS

### **REQUEST FOR PROPOSALS FOR PARKS AND RECREATION NEEDS ASSESSMENT, MASTER SITE PLAN, AND DESIGN SERVICES - 1725 WALNUT AVENUE**

#### **Springfield Township**

Section 1.	BACKGROUND
Section 2.	GENERAL TERMS
Section 3.	SCOPE OF WORK
Section 4.	CONSULTANT QUALIFICATIONS
Section 5.	REQUIRED SUBMITTALS
Section 6.	EVALUATION CRITERIA
Section 7.	CONTRACT FOR PROFESSIONAL SERVICES (Form)

#### Appendices to Contract:

- Appendix A: Nondiscrimination/Sexual Harassment Clause

NOTE: The term "proposer" or "firm" in this RFP means the person or firm making a proposal based on the RFP.

#### SECTION 1. BACKGROUND

The Walnut Avenue Site, historically known as, The Tank Car Corporation of America (TCCA) Site is the former location of a railroad tank car rehabilitation facility operating in Oreland, PA, for most of the 20th century. Operations at the facility included the rebuilding, repair, alteration, and conversion of rail cars; major and minor fabrication and welded repairs to tanks; and sandblasting and painting of railroad cars. The Site is located in a mixed-use area surrounded by residences, a golf course, commercial operations, and an active rail line. TCCA's former industrial operations at the facility produced hazardous wastes and liquids containing hazardous substances that were placed in a lagoon, and later into several buried tanker cars, at the Property. In addition, sandblasting grit containing lead was used and disposed of at the Property. When TCCA ceased operations in 2001, the lagoon, tanker cars, and sandblast grit were left in place on the Property. Environmental sampling performed by prospective purchasers of the property revealed the presence of organic contaminants in soil and groundwater.

The EPA initiated a Superfund removal site evaluation at the Site in 2006 and elected to conduct a Removal Action. This action included the identification of above- and below-ground tanks; securing tank openings and piping systems to prevent releases of hazardous substances; and sampling, characterizing, removing, and disposing of off-site liquids in the tanks. It did not, however, remediate all known contaminants on the site. Residual contaminants in soil and groundwater were left behind. BL Companies, on behalf of the Township, is currently in the process of fully delineating these impacts. The site also contains numerous wells that continue to monitor contaminants in water including benzene. Due to cap restrictions, digging in the soil, depending on the level, is prohibited by EPA in order to limit the disturbance of soil.

Background information found: [https://www.epaosc.org/site/site\\_profile.aspx?site\\_id=2694](https://www.epaosc.org/site/site_profile.aspx?site_id=2694) and <https://www.springfieldmontco.org/information/township-projects/former-tank-car-site-redevelopment/>

This project is partially funded by a grant from the Community Conservation Partnerships Program administered by the Pennsylvania Department of Conservation and Natural Resources (DCNR), Bureau of Recreation and Conservation (Bureau). The Bureau has certain requirements and standards that must be met by **Springfield Township** and its contracted consultant. This Request for Proposal (RFP) has been prepared in accordance with Bureau requirements and standards. The Bureau will monitor the project and certain documents will be subject to Bureau review and approval.

The DCNR Grant Agreement number is **BRC-TAG-28-143**.

## SECTION 2. GENERAL TERMS

- **Springfield Township** reserves the right to reject any or all proposals and to select the proposal that it determines to be in the best interest of the **Springfield Township**.
- The contract is subject to the approval of the **Springfield Township Board of Commissioners** and is effective only upon their approval.
- Proposers are bound by the deadline and location requirements for submittals in response to this RFP as stated above.
- Proposals will remain effective for **Springfield Township** review and approval for 60 days from the deadline for submitting proposals.
- If only one proposal is received by the **Springfield Township**, it may negotiate with the proposer or seek additional proposals on an informal or formal basis during the 60-day period that proposals are effective.
- The proposer is encouraged to add to, modify, or clarify any scope of work items it deems appropriate to develop a high-quality plan at the lowest possible cost. All changes should be identified with an explanation. However, the scope of work proposed must accomplish the goals and work stated below.

### SECTION 3. SCOPE OF WORK

#### **A. PURPOSE, GOALS, AND OBJECTIVES**

To design a plan to develop the former Tank Car Corporation Site into a public park featuring trees and shrubs, open space with benches, playing fields, preservation of existing plants, and parking.

#### **B. PUBLIC PARTICIPATION**

Public participation is required throughout the planning process to help determine and prioritize the types of facilities and activities at the site. Public participation techniques are outlined in the Bureau's *Public Participation Guide* and below. Community involvement and engagement must prioritize diversity, equity, and inclusion to ensure feedback and recommendations that are comprehensive, appropriate, and accountable. The narrative must include a detailed summary of the public participation methods, results, and conclusions (i.e. areas of consensus and/or contention); raw data should be included in the appendix.

1. At minimum, public participation must include:
  - a. Study Committee (5-9 people) – The study committee is comprised of 9 members from various community organizations.
    1. 2 Residents neighboring the site.
    2. Friends of Hillcrest Pond representative
    3. School District of Springfield Township Student member
    4. Resident/Trails Committee member/non-profit advocate
    5. Resident
    6. Resident/ADA -Accessibility advocate
    7. Springfield Township Board of Commissioners member
    8. Springfield Township Parks & Recreation Director

Meetings are typically held the first Wednesday of the month at 6:00pm and are open to the public

- b. Public Meetings (2 meetings) – At least two public meetings must be held and at least one must be with elected officials. The appropriate number and type of meetings will vary depending on the project scope and community needs.
    - c. Key Person Interviews (10-20 interviews) – A key person interview is a one-on-one discussion about a specific topic with an individual recognized or designated as a community leader. The Study Committee should help to determine potential interviewees. Consider conducting 10-20 interviews.
2. Additional recommended public participation:
  - a. Citizen Survey – A random sample citizen survey is a type of opinion poll that asks residents for their perspectives on specific topics. Describe the survey method to be used (i.e. written, telephone, internet, etc.) and the anticipated number of survey questionnaires.
  - b. Focus Group – A focus group provides community input from individuals with common interests. Consider focus groups comprised of neighborhood residents, elected officials, organized sports organizations, etc.

- c. Planning Document Review – Review previous planning documents and consider the results of recent public participation efforts regarding parks, recreation, and open space.

### **C. BACKGROUND INFORMATION**

The Walnut Avenue Site, historically known as, The Tank Car Corporation of America (TCCA) Site is the former location of a railroad tank car rehabilitation facility operating in Oreland, PA, for most of the 20th century. Operations at the facility included the rebuilding, repair, alteration, and conversion of rail cars; major and minor fabrication and welded repairs to tanks; and sandblasting and painting of railroad cars. The Site is located in a mixed-use area surrounded by residences, a golf course, commercial operations, and an active rail line. TCCA's former industrial operations at the facility produced hazardous wastes and liquids containing hazardous substances that were placed in a lagoon, and later into several buried tanker cars, at the Property. In addition, sandblasting grit containing lead was used and disposed of at the Property. When TCCA ceased operations in 2001, the lagoon, tanker cars, and sandblast grit were left in place on the Property. Environmental sampling performed by prospective purchasers of the property revealed the presence of organic contaminants in soil and groundwater.

Springfield Township is a 6.79 square mile suburban community located along the Northwest border of the City of Philadelphia. Situated in the Southeastern part of Montgomery County, Springfield is surrounded by the Townships of Abington, Cheltenham, Upper Dublin and Whitmarsh, as well as the Chestnut Hill section of Philadelphia. There are approximately 20,000 residents with a population density of 3,060 people per square mile.

The racial makeup of the township was 81% White, 9% African American, 2% Asian, and 3% from two or more races. Hispanic or Latino of any race were 4%. The foreign born population was 5.5%, with 8.5% of households speaking a language other than English at home.

There were 7,760 households, 68% were married couples living together, 11% had a female householder with no husband present, 4% a male householder with no wife present, and 16% were non-families. The average household size was 2.52. Of the 7,982 housing units, 79% were owner-occupied and 21% rented. Single units account for 82% of all housing, multi-units 18%, and there were no mobile homes.

Springfield's median age was 44.9. The age distribution was 21.4% under the age of 18, 4.7% from 18 to 24, 25.8% from 25 to 44, 24.8% from 45 to 64, and 23.3% 65 or older. The median age was 44 under the age of 18, 57% 18-64, and 21% 65 and over.

Springfield Township maintains in excess of 117 acres of permanently protected open space for active and passive recreation purposes.

The background information provides an overview of the community, park system, and project site(s) and establishes a foundation for project implementation. Use of the most recent U.S. Census data is required. Provide the following community information:



1. Physical characteristics including location, size, and regional context.
2. Demographics include population, age, gender, race & ethnicity, households, income, education, and visitors.
3. Economic, housing, transportation, and historic/cultural assets.
4. Natural resources such as forests, wetlands, waters, farmland, critical habitats, etc.
5. Park, open space, and recreation facility(s) including number, size, and type.
6. Project site(s) relationship to the community and/or regional park system.
7. Provisions of existing planning documents (i.e. Comprehensive Recreation, Parks and Open Space Plan, Comprehensive Land Use Plan, Watershed or Rivers Conservation Plan, [2020-2024 Pennsylvania Statewide Comprehensive Outdoor Recreation Plan](#), etc.) that are applicable to the project site(s).

#### **D. SITE(S) INVENTORY AND ANALYSIS**

The site is located and 1725 Walnut Avenue in the Oreland section of Springfield Township. The parcel is 7.89 acres and has a total frontage of 1,193 feet along Walnut Avenue and Oreland Mill Road.

The EPA initiated a Superfund removal site evaluation at the Site in 2006 and elected to conduct a Removal Action. This action included the identification of above- and below-ground tanks; securing tank openings and piping systems to prevent releases of hazardous substances; and sampling, characterizing, removing, and disposing of off-site liquids in the tanks. It did not, however, remediate all known contaminants on the site. Residual contaminants in soil and groundwater were left behind. BL Companies, on behalf of the Township, is currently in the process of fully delineating these impacts. The site also contains numerous wells that continue to monitor contaminants in water including benzene. Due to cap restrictions, digging in the soil, depending on the level, is prohibited by EPA in order to limit the disturbance of soil.

Background information found:

[https://www.epaossc.org/site/site\\_profile.aspx?site\\_id=2694](https://www.epaossc.org/site/site_profile.aspx?site_id=2694) and

<https://www.springfieldmontco.org/information/township-projects/former-tank-car-site-redevelopment/>

There is currently one building on the property that will need to be either taken down or completely renovated. To minimize any disturbance to the soil fill will need to be hauled in to form a base for any improvements.

The site(s) inventory and analysis establish parameters for the proposed facilities and activities at the site. Describe the physical, natural, and historic/cultural resources and legal restrictions related to the project site(s) and any potential impacts on potential development and use. Provide analysis of the opportunities and constraints. Examples include:



- Location
- Acreage
- Zoning
- Surrounding Land Use
- Deed Restrictions
- Easements & Rights-of-Way
- Utilities
- Circulation & Access
- Historic/Cultural Features
- Playground Safety Audit (if available)
- Environmental Issues (i.e. Brownfield)
- Topography
- Hydrology (water, wetlands, stormwater)
- Vegetation
- Soil Types
- PNDI Potential Impacts

#### **E. ACTIVITY(S) AND FACILITY(S) ANALYSIS**

##### **Guiding Principals**

- 1) Must meet the financial expectations of the Township for capital and operations.
- 2) Must have a strong community focus.
- 3) Must serve all age groups and support diversity, equity, and inclusion.
- 4) Provides a location for existing Township Parks and Recreation activities and programs, while allowing for the expansion of Township offerings.
- 5) Serves both active and passive recreation needs.
- 6) Minimize the impact on adjacent property owners with concern to traffic & noise.
- 7) Must have strong multi-use capabilities with attention to acoustics.
- 8) Provide connectivity to the Springfield Township Trails & Connectivity Plan (Draft July 2023).
- 9) Design and build using sustainable design principles, ensuring that new building(s) will use 100% renewable energy, in compliance with Resolution 1469 passed unanimously by the Board of Commissioners in January 2019.
- 10) Maintain and promote natural habitats of existing and future wildlife, vegetation and ecosystems by minimizing environmental impacts and disruptions.

The activity(s) and facility(s) analysis determine the proposed facilities and activities at the site including type, size, and standards. Describe the community needs, uses, and priorities for the site as identified by the public participation process, previous planning work, and needs assessment. Describe the recreation and conservation facilities proposed to be developed, rehabilitated, or enhanced on the site. The proposed facilities and uses should also be clearly represented on the site development drawing(s). For proposed recreation and conservation facilities and uses, provide the following information:

1. Determine local access to outdoor recreation using the following resources:

- a. The National Recreation and Park Association (NRPA) [Park Metrics](#) is a comprehensive source of data benchmarks and insights for the effective management and planning of operating resources and capital facilities.
  - b. The Trust for Public Land (TPL) [ParkServe](#) interactive platform tracks park access in urban areas. The web-based tool identifies local parks and open space, determines the percentage of residents who live within a 10-minute walk, and identifies the neighborhoods most in need of new parks.
  - c. DCNR Partnered with the Trust for Public Land (TPL) and WeConservePA to use Geographic Information Systems (GIS) to understand access to outdoor recreation in Pennsylvania. TPL's Research and Innovation Team used the data analysis methods to assist DCNR in identifying areas with the greatest need and opportunity. This interactive map of outdoor recreation access in Pennsylvania shows the results of the analysis. Data is available for a 10-Minute Walk by Municipality & County and a 10-Minute Drive for Trails and Water.
2. For active recreation facilities, describe the participant skill level, competition level, and spectator use for each facility.
  3. For passive recreation facilities, describe the proposed use of the project site(s) such as wildlife viewing, nature trails, community gardens, habitat protection, environmental education, etc.
  4. Describe the proposed preservation of open space, natural areas, and riparian buffers.
  5. Describe the projected participation rates. To help define facility requirements, estimates of daily, weekly, monthly, and seasonal use may be required.
  6. List the accepted published national, state, or local standards (reference the standard by name) used to determine the size, dimensions, orientation, slope, buffer areas and setback requirements, open or undisturbed space requirements, etc. for each proposed facility and use.
  7. Support facilities may be required for the proposed recreation and conservation facilities and uses. Depending on the site and proposed uses, support facilities may include roads, stormwater management, maintenance facilities, utilities, parking, comfort facilities, etc. Provide a brief description of each support facility and the requirements for connectivity and accessibility.

## **F. DESIGN CONSIDERATIONS**

Preliminary design considerations may include the following:

**Vegetation:** Include a variety of native trees, shrubs, and plants in the low-maintenance landscaping. Preserve existing trees and utilize existing vegetation to create a privacy berm along the adjacent residential and commercial properties.

Open space: Utilizing a multi-functional approach to create open space areas within the park for multi-generational use.

ADA Walking Path: Utilize the perimeter of the property to incorporate an ADA, paved walking trail to join the Springfield Township Trails & Connectivity Plan (Draft July 2023).

Multi-Use Athletic: Install one or more multi-use athletic rectangles.

Parking lot: Strategically position the parking lot to maximize the capacity of park recreational visitors, sports teams, and spectating families. Take into consideration the traffic pattern as guests enter and exit the parkland property.

Light Pollution, Noise, and Impacts on Neighborhood: Due to the proximity of the parkland property to residential homes, sound and traffic impacts should be taken into consideration while designing the layout and function.

Additional considerations: As this is an EPA-regulated brownfield property, all designs must comply with specified building and construction restrictions, which may include the preservation of the existing fence along Walnut and Orlemann Avenues so as not to disturb the cap.

Site opportunities, constraints, and generally accepted design standards related to the proposed recreation facilities and uses including applicable local recreation and park agency standards.

Topography of the site. Free statewide topographic information is available from Pennsylvania Spatial Data Access (PASDA)

Compliance with applicable laws, regulations, and guidelines including land subdivision, zoning, 2010 ADA Standards for Accessible Design, Uniform Construction Code, American Society for Testing Materials (ASTM) standards, and the Consumer Product Safety Commission (CPSC) guidelines pertaining to playground areas and equipment.

Protection/enhancement of significant historic structures and areas.

Protection/enhancement of environmentally sensitive areas including forests, streams, wetlands, and natural areas that provide habitat and protect water quality. Information about stormwater best management practices is available from the PA Department of Environmental Protection (DEP) and StormwaterPA.

Sustainable site design and green infrastructure/materials may reduce environmental impact and lower maintenance and operation costs.

Establishment and maintenance of sustainable riparian native grass and/or forest buffers. If the project site is in the Chesapeake Bay watershed, the plan should support the goals of the Chesapeake Executive Council's Adoption Statement on Riparian Forest Buffers dated October 10, 1996.

## **G. DESIGN PROCESS AND RECOMMENDATIONS**

Tasks of the successful applicant will include:

1. Meeting as needed with members of the Springfield Township administration to (a) understand the township's goals and intentions for the project; (b) learn necessary background regarding the history of the site, environmental considerations and restrictions on development that reflect the completed remediation and on-going expectations for maintenance and monitoring.
2. Meet at least once per month with the Walnut Avenue Master Plan Steering Committee. Develop preliminary alternative concept drawings and present at a study committee meeting for discussion. Relationships between facilities and circulation patterns should be shown; however, the exact shape and placement of facilities is not critical.
3. Facilitating meetings with the Committee and the community to conduct a needs assessment for infrastructure, resources, and amenities to be provided by the park.
4. Develop the design, maintenance plans, and budget to complete the project in an iterative process with the Committee, which may include regular community engagement to obtain feedback. Evaluate the preliminary alternative concept drawings. Prepare a written evaluation for each alternative concept drawing highlighting both the positive and negative points. Through the public participation process, determine which alternative (or combination) best meets community needs, design standards, and regulations.
5. Create a presentation describing the project that is accessible via the Springfield Township website.
6. Work with the Committee to prepare a complete set of materials and documentation for presentation to the Springfield Township Board of Commissioners. Prepare a draft of the final Narrative Report and Site Development Drawings(s). Present the draft final Narrative Report and Site Development Drawings(s) at a public meeting for final comment. All existing and proposed facilities and areas must be shown on this final Site Development Drawing in proper shape, size, and orientation.
7. Engage in the refinement of the design, plan, and budget in response to Commissioner feedback.
8. Develop a final implementation plan.
9. Upon approval of the final Narrative Report and Site Development Drawings(s) by the appropriate agencies (local governing body, local & county planning agencies, the Bureau, etc.), the consultant prepares the final deliverables.

## **H. COST ESTIMATE AND PHASED CAPITAL DEVELOPMENT PROGRAM**

1. Development (Construction) Costs – Provide a current detailed cost estimate for the development of the proposed recreation areas and facilities. The cost estimate should include engineering and other professional services cost; construction and materials cost; project administration cost; and a contingency of at least 10% of the construction cost estimate.

2. Phased Capital Development Program – If the proposed development cannot realistically be carried out in one to three years as one project, develop a phased and prioritized multi-year capital development program. This should explain the strategy for the phasing, identify which areas and facilities are to be developed in which years, and provide the costs associated with each phase. Implementation strategies to finance the program should also be addressed (bonds, grants, fund-raising, etc.).

## **I. MAINTENANCE AND OPERATION COSTS; REVENUE**

Provide a cost estimate for annual maintenance and operation of the recreation areas and facilities as proposed on the MSDP. An annual cost estimate must be calculated for each of the items identified below; analysis should also be included in the narrative report.

1. Personnel – Describe and analyze the current level of operation and maintenance personnel including paid staff and volunteers.
2. Maintenance and Operation Costs
  - a. Determine if the life cycle costs can be lowered by using sustainable design practices and alternative materials.
  - b. List and discuss various materials that could be used to lower long-term maintenance costs.
  - c. Administration (i.e. insurance, office supplies, phone, internet, public relations, rentals, training, etc.)
  - d. Personnel (Include a list employment positions, number of employees in each position, estimated salaries or wages by position, fringe benefits, estimated overtime cost, temporary employment, etc.)
  - e. Maintenance equipment needed to maintain recreation areas and facilities.
  - f. Supplies and materials (i.e. concession/sale items; custodial, vehicle fuel, mechanical supplies, tools, utilities, equipment rental, etc.)
  - g. Programming (Include a general description and anticipated number of programs, participants by program, and costs by program)
  - h. Contracted services cost for operation and maintenance.
  - i. Annual capital outlay for major equipment.
  - j. Debt Service (To the extent that long term financing is anticipated to fund the proposed site improvements and any major equipment purchased.)

### **3. Revenue**

Project anticipated revenues for a one-year period by area, facility, and source. Include all items of revenue that may be applicable to the proposed site use and development such as:

- a. Daily admission or entrance fees; seasonal permits
- b. Facility rental
- c. Concessions
- d. General municipal tax support
- e. Other sources (i.e. endowments, donations, fund raising events, etc.)



## **Master Site Development Plan (MSDP)**

### **Final Products**

#### **NARRATIVE REPORT**

A draft final MSDP must be reviewed and approved by the Grantee and Bureau before it is officially adopted by the agency. Typically, the review process consists of reviewing a complete draft plan, providing comments, and reviewing a revised draft plan to ensure comments are adequately addressed.

The final MSDP must be a narrative, bound report beginning with an executive summary and followed by clearly labeled sections for each of the plan's components in logical order. All supporting documents and information should be included in the appendix and not in the body of the report.

Executive Summary – Briefly describe the process, priorities, and final recommendations.

- A. Purpose, Goals, and Objectives
- B. Public Participation
- C. Background Information
- D. Site(s) Inventory and Analysis
- E. Activity(s) and Facility(s) Analysis
- F. Design Considerations
- G. Design Process and Recommendations – Describe the alternative plans presented, summary of the public discussion of the alternative plans, and a description of the final plan proposal including rationale for the proposed facility(s) and use(s).
- H. Cost Estimate and Phased Capital Development Program – Describe the rationale for costs, phasing, and financing strategy.
- I. Maintenance and Operations Costs; Revenue

J.-N. As Appropriate

Appendix

#### **SITE DEVELOPMENT DRAWING(S) WITH BASE MAP(S)**

The site development drawing(s) must show the final proposed full development of the site(s). The base map must show existing conditions at the recreation area(s) and facility(s). All data identified on the Bureau's *Park Site Development Drawing (SDD) Checklist* must be represented on the drawing(s), as applicable. Specifically, the metes and bounds, existing conditions, proposed improvements, ADA compliance, and phasing must be clearly identified.

## **REQUIRED DOCUMENT SUBMISSION**

Interested firms or "Consultant" should submit twelve (12) hard copies and one copy in electronic (PDF) of their submission by commercial courier, USPS or hand delivery. The Respondent must ensure the submission arrives at the Springfield Township Administration Building, 1510 Paper Mill Road, Wyndmoor, PA 19038, no later than 12:00 PM on the submission due date. Emailed submissions will not be accepted. All submittals must be labeled on the outside with the Respondent's name and the name of the Project. Late submittals will not be considered. Submissions should be delivered to:

### **SPRINGFIELD TOWNSHIP PARKS AND RECREATION:**

#### **WALNUT AVENUE – COMMUNITY PARK MASTER SITE PLAN**

1510 Paper Mill Road  
Wyndmoor, PA 19038  
Attn: Michael Taylor, Township Manager

The following documents must be submitted to DCNR:

- One (1) electronic PDF of the final Narrative Report (as a single document) with the cover signed, sealed, and dated by the design consultant.
- One (1) electronic PDF of the final Site Development Drawing(s) that are signed, sealed, and dated by the design consultant.
- One (1) electronic PDF of other deliverables, as applicable.

## **SECTION 4. CONSULTANT QUALIFICATIONS**

1. Documented history of completed park design projects in collaboration with municipal government clients.
2. Documented experience developing designs for brownfield properties that have undergone remediation.
3. Expertise in local, state, and federal brownfield development regulations
4. Experience engaging in community-based needs assessments to inform the design process.
5. Ability to work within specified budgets.

## **SECTION 5. REQUIRED SUBMITTALS**

### **A. Letter of Transmittal**

This letter must include the following:

- A statement demonstrating your understanding of the work to be performed.
- A statement confirming that the firm meets the Consultant Qualifications (see Section 4 above).
- The firm's contact person and telephone number.

### **B. Profile of Firm**

This consists of the following:

- A statement of the firm's experience in conducting work of the nature sought by this RFP; advertising brochures may be included in support of this statement.
- The location of the firm's office that will perform the work.
- Resumes of individuals (consultants, employees) proposed to conduct the work and the specific duties of each in relation to the work. DCNR requires that the project consulting team have the minimum qualifications outlined in Section 4 Consultant Qualifications.
- A reference list of other municipal clients of the firm with contact information.
- Any other information relating to the capabilities and expertise of the firm in doing comparable work.

C. Methods and Procedures

The proposal must include a detailed description of the methods and procedures the firm will use to perform the work. Inclusion of examples of similar work is encouraged.

D. Work Schedule

The schedule must include time frames for each major work element, target dates for public meetings, and dates for completion of draft and final documents.

E. Cost

For each major work element, the costs must be itemized showing:

- For each person assigned to the work, the title/rank (organizational level) of the person in the organization, the hourly rate, and the number of hours to be worked.
- The reimbursable expenses to be claimed.

The itemized costs must be totaled to produce a contract price. If awarded a contract, the proposer is bound by this price in performing the work. The contract price may not be exceeded unless the contract is amended to allow for additional costs.

If awarded a contract, the firm may not change the staffing assigned to the project without approval by the **Springfield Township**. However, approval will not be denied if the staff replacement is determined by the **Springfield Township** to be of equal ability or experience to the predecessor.

The method of billing must be stated. The preferred practice of **Springfield Township** is to pay upon completion of the work and receipt of the required report. However, the **Springfield Township** will consider paying on a periodic basis as substantial portions of the work are completed. Regardless of the billing method used, a minimum of 10% of the DCNR Grant Award will be withheld until the final product is approved by DCNR and all project costs are paid in full.

F. Contract

The contract form and DCNR "Nondiscrimination/Sexual Harassment Clause" is provided in Section 7. DCNR requires that the "Nondiscrimination/Sexual Harassment Clause" be incorporated and/or attached to the contract in its entirety.

## SECTION 6. EVALUATION CRITERIA

### A. Technical Expertise and Experience

The following factors will be considered:

- The firm's experience in performing similar work.
- The expertise and professional level of the individuals assigned to conduct the work.
- The clarity and completeness of the proposal and the firm's understanding of the work to be performed.

### B. Procedures and Methods

The following factors will be considered:

- The techniques for collecting and analyzing data.
- The sequence and relationships of major steps.
- The methods for managing the work to ensure timely and orderly completion.

### C. Cost

The following factors will be considered:

- The number of hours of work to be performed.
- The level of expertise of the individuals proposed to do the work.

### D. Oral presentation

Any or all firms submitting proposals may be invited to give an oral presentation of their proposal.

## SECTION 7. CONTRACT FOR PROFESSIONAL SERVICES

A proposed contract is included for review. If it is satisfactory to the firm, it should be completed, executed, and submitted with the proposal. If the firm prefers an alternative contract, the firm may submit it as a part of the proposal submission. However, **Springfield Township** reserves the right to enter into the enclosed contract with the successful firm or to negotiate the terms of a professional services contract.

## CONTRACT FOR PROFESSIONAL SERVICES

This Contract is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between **Springfield Township, Montgomery County, Pennsylvania** ("**Springfield Township**"), and \_\_\_\_\_ ("**Consulting Firm**").

WHEREAS, **Springfield Township** desires to have certain one-time professional consulting work performed involving PARKS AND RECREATION NEEDS ASSESSMENT, MASTER SITE PLAN, AND DESIGN SERVICES - 1725 WALNUT AVENUE;

WHEREAS, **Springfield Township** desires to enter into a contract for this work pursuant to a Request for Proposals ("RFP") issued by **Springfield Township**;

WHEREAS, the Consulting Firm desires to perform the work in accordance with the proposal it submitted in response to the RFP;

WHEREAS, the Consulting Firm is equipped and staffed to perform the work;

NOW, THEREFORE, the parties, intending to be legally bound, agree as follows:

### THE CONSULTING FIRM WILL:

1. Provide professional consulting services in accordance with the RFP, its proposal in response to the RFP, and the Nondiscrimination/Sexual Harassment Clause, which is attached hereto and incorporated herein as Appendix A. **Springfield Township may add other appendices as appropriate.**
2. Obtain approval from **Springfield Township** of any changes to the staffing stated in its proposal. However, approval will not be denied if the staff replacement is determined by **Springfield Township** to be of equal ability or experience to the predecessor.

### SPRINGFIELD TOWNSHIP WILL:

1. Compensate the Consulting Firm based on the actual hours worked and actual reimbursable expenses for a total amount not to exceed \$ \_\_\_\_\_.
2. Provide the Consulting Firm with reasonable access to **Springfield Township** personnel, facilities, and information necessary to properly perform the work required under this Contract.
3. Except as provided in item 4 below, make payment to the Consulting Firm within 30 days after receipt of a properly prepared invoice for work satisfactorily performed.

Make final payment of 10% of the funds available to the Consulting Firm under this Contract within 30 days after final product approval by the Department of Conservation and Natural Resources.



IT IS FURTHER AGREED THAT:

1. All copyright interests in work created under this Contract are solely and exclusively the property of **Springfield Township**. The work shall be considered work made for hire under copyright law; alternatively, if the work cannot be considered work made for hire, the Consulting Firm agrees to assign and, upon the creation of the work, expressly and automatically assigns, all copyright interests in the work to the **Springfield Township**.
2. In the performance of services under this Contract, there shall be no violation of the right of privacy or infringement upon the copyright or any other proprietary right of any person or entity.
3. The Consulting Firm may terminate this Contract at any time upon giving the **Springfield Township** written notice of not less than 30 calendar days. **Springfield Township** may terminate this Contract at any time if the Consulting Firm violates the terms of this Contract or fails to produce a result that meets the specifications of this Contract. In the event of termination of this Contract by either party, **Springfield Township** shall within 30 of calendar days of termination pay the Consulting Firm for all services rendered by the Consulting Firm up to the date of termination, in accordance with the payment provisions of this Contract.

In witness thereof, the parties hereto have executed this Contract on the day and date set forth above.

WITNESS:

\_\_\_\_\_

WITNESS:

\_\_\_\_\_

FOR **SPRINGFIELD TOWNSHIP**:

\_\_\_\_\_

TITLE: \_\_\_\_\_

FOR THE CONSULTING FIRM:

\_\_\_\_\_

TITLE: \_\_\_\_\_

**APPENDIX A**  
**NONDISCRIMINATION/SEXUAL HARASSMENT CLAUSE**

The Grantee agrees:

1. In the hiring of any employee(s) for the manufacture of supplies, performance of work, or any other activity required under the grant agreement or any subgrant agreement, contract, or subcontract, the Grantee, a subgrantee, a contractor, a subcontractor, or any person acting on behalf of the Grantee shall not discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the *Pennsylvania Human Relations Act* (PHRA) and applicable federal laws, against any citizen of this commonwealth who is qualified and available to perform the work to which the employment relates.
2. The Grantee, any subgrantee, contractor or any subcontractor or any person on their behalf shall not in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against or intimidate any of its employees.
3. Neither the Grantee nor any subgrantee nor any contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, in the provision of services under the grant agreement, subgrant agreement, contract or subcontract.
4. Neither the Grantee nor any subgrantee nor any contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate against employees by reason of participation in or decision to refrain from participating in labor activities protected under the *Public Employee Relations Act*, *Pennsylvania Labor Relations Act* or *National Labor Relations Act*, as applicable and to the extent determined by entities charged with such Acts' enforcement, and shall comply with any provision of law establishing organizations as employees' exclusive representatives.
5. The Grantee, any subgrantee, contractor or any subcontractor shall establish and maintain a written nondiscrimination and sexual harassment policy and shall inform their employees in writing of the policy. The policy must contain a provision that sexual harassment will not be tolerated and employees who practice it will be disciplined. Posting this Nondiscrimination/Sexual Harassment Clause conspicuously in easily-accessible and well-lighted places customarily frequented by employees and at or near where the grant services are performed shall satisfy this requirement for employees with an established work site.
6. The Grantee, any subgrantee, contractor or any subcontractor shall not discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against any subgrantee, contractor, subcontractor or supplier who is qualified to perform the work to which the grant relates.

7. The Grantee and each subgrantee, contractor and subcontractor represents that it is presently in compliance with and will maintain compliance with all applicable federal, state, and local laws and regulations relating to nondiscrimination and sexual harassment. The Grantee and each subgrantee, contractor and subcontractor further represents that it has filed a Standard Form 100 Employer Information Report ("EEO-1") with the U.S. Equal Employment Opportunity Commission ("EEOC") and shall file an annual EEO-1 report with the EEOC as required for employers' subject to *Title VII of the Civil Rights Act of 1964*, as amended, that have 100 or more employees and employers that have federal government contracts or first-tier subcontracts and have 50 or more employees. The Grantee, any subgrantee, any contractor or any subcontractor shall, upon request and within the time periods requested by the Commonwealth, furnish all necessary employment documents and records, including EEO-1 reports, and permit access to their books, records, and accounts by the granting agency and the Bureau of Diversity, Inclusion and Small Business Opportunities for the purpose of ascertaining compliance with the provisions of this Nondiscrimination/Sexual Harassment Clause.
8. The Grantee, any subgrantee, contractor or any subcontractor shall include the provisions of this Nondiscrimination/Sexual Harassment Clause in every subgrant agreement, contract or subcontract so that those provisions applicable to subgrantees, contractors or subcontractors will be binding upon each subgrantee, contractor or subcontractor.
9. The Granter's and each subgrantee's, contractor's and subcontractor's obligations pursuant to these provisions are ongoing from and after the effective date of the grant agreement through the termination date thereof. Accordingly, the Grantee and each subgrantee, contractor and subcontractor shall have an obligation to inform the commonwealth if, at any time during the term of the grant agreement, it becomes aware of any actions or occurrences that would result in violation of these provisions.
10. The commonwealth may cancel or terminate the grant agreement and all money due or to become due under the grant agreement may be forfeited for a violation of the terms and conditions of this Nondiscrimination/Sexual Harassment Clause. In addition, the granting agency may proceed with debarment or suspension and may place the Grantee, subgrantee, contractor, or subcontractor in the Contractor Responsibility File.

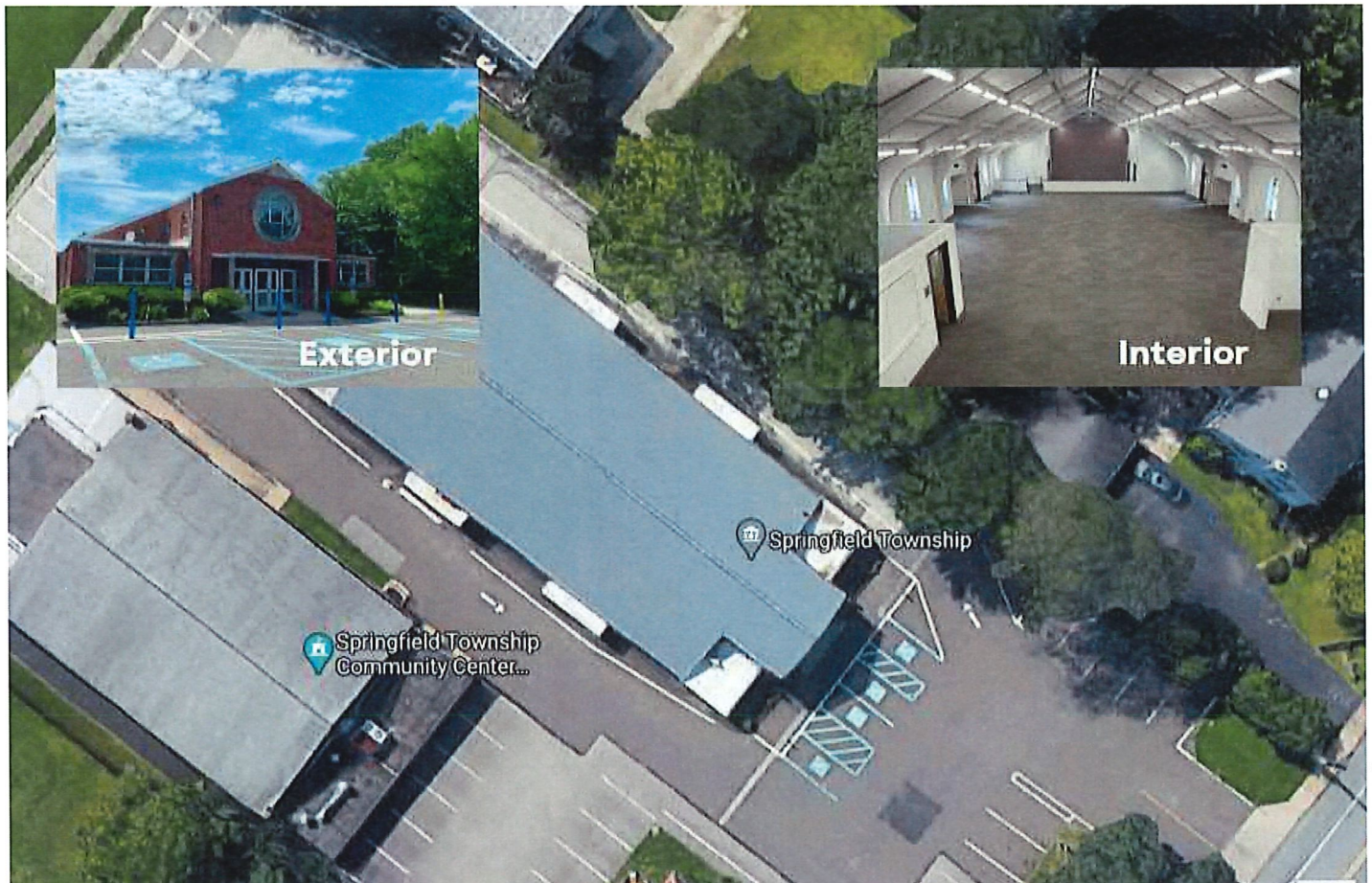
Based on Management Directive 215.16 Amended (8/2/18)

## Springfield Township

[Home](#) / [Information](#) / [News & Notifications](#)

# Recreation Center Survey

We want to hear from you!



NOV 4, 2024

GENERAL NEWS ▾

### Online Community Survey

Residents are invited to participate in a community survey regarding the Recreation Center! This survey will provide the Township further information about community needs for the Recreation Center project. We want to hear from you!

[Survey Link](#)

Architects and engineers are currently evaluating the existing buildings to assess their condition and suitability for adaptive reuse. As part of the current scope of work, the recreation consulting firm will conduct a needs assessment and solicit a **community survey**. The firm will also provide recommendations for consideration and complete a financial analysis and budget. This project is inclusive of Rec A (gym), Rec B (former church & library) and the rectory.

Please also join us in person for our **final public meeting date**, scheduled for November 20th.

#### Upcoming Public Meeting Dates:

- **Wednesday, November 20, 2024:** 6:00PM-8:00PM, Township Administration Building (1510 Paper Mill Rd)

#### Previous Public Meets:

- **Thursday, September 19, 2024:** 6:00PM-8:00PM, Location: Zoom. [Link to video recording](#).
- **Wednesday, October 23, 2024:** 6:00PM-8:00PM, Location: Recreation Center Site (1200 E. Willow Grove Avenue).

For more information on the Recreation Center Project, please visit the designated webpage on the Township website.

#### Township Projects

### Want to receive Township news and alert notifications?

Be sure to subscribe to your favorite Township notification categories by registering on the Springfield Township website ([www.springfieldmontco.org](http://www.springfieldmontco.org))! It only takes a few minutes and is incredibly easy. Check out our [video tutorial](#) on how to sign up today.

#### Recent Articles



**RECYCLING REPORT  
STATISTICAL DATA  
FOR THE MONTH OF OCTOBER 2024**

	<u><b>THIS MONTH</b></u>	<u><b>YEAR TO DATE</b></u>	<u><b>2024 BUDGET</b></u>
<b>Materials Collected (tons)</b>			
Single Stream Recyclables	172.6	1,612.3	1,996.8
<b>Householder Participation</b>			
No. of Curb Stops	21,767	225,574	260,784
Percent of Total (7,200)	60.5	71.2	70.0
Avg. Lbs. per Curb Stop	15.9	14.3	15.3
<b>Sales Value of Recyclables (net)</b>			
Single Stream Recyclables \$0.76*	131.18	(23,107.58)	(123,901.44)
<b>Disposal Savings/Cost Avoidance</b>			
COVANTA Tipping Fee @ \$79.00	13,635.40	127,371.70	157,747.20
<b>State Performance Grant</b>			
Prorated Annual Award	2,023.33	20,233.30	24,280.00
<b>Grand Total Sales/Savings</b>	15,789.91	124,497.42	58,125.76
<b>Cost of Collection (prorated)</b>			
Labor and Overhead	(26,854.33)	(268,543.32)	(322,252.00)
Equipment Cost	(4,437.50)	(44,375.00)	(53,250.00)
General Expense/Recycling Center	(83.33)	(833.33)	(1,000.00)
Total Cost	(31,375.16)	(313,751.65)	(376,502.00)
<b>Net Income and Saving</b>	(15,585.25)	(189,254.23)	(318,376.24)

\* ESTIMATED; Sales value adjusts monthly

ORDINANCE NO. 979

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP  
OF SPRINGFIELD (THE CODE) CHAPTER 72,  
“RECYCLING”, TO REVISE SECTION 72-2, DEFINITIONS, BY ADDING THE  
DEFINITION OF COMMUNITY ACTIVITIES

IT IS HEREBY ENACTED AND ORDAINED BY THE BOARD OF  
COMMISSIONERS OF SPRINGFIELD TOWNSHIP, MONTGOMERY COUNTY, PA AS  
FOLLOWS:

**SECTION 1.** That the Code of the Township of Springfield, Chapter 72 “Recycling”, Section 72-2, Definitions, is hereby amended by adding the definition of Community Activities to read as follows:

§72-2 Definitions

**COMMUNITY ACTIVITIES** – Events sponsored in whole or in part by Springfield Township, or conducted within the Township and sponsored privately, which include, but are not limited to fairs, bazaars, socials, picnics and organized sporting events that will be attended by 200 or more individuals per day.

**SECTION 2.** The provisions of this ordinance are severable, and if any section, sentence, clause, part or provision hereof shall be held illegal, invalid or unconstitutional by any court of competent jurisdiction, such decision of the court shall not affect or impair the remaining sections, sentences, clauses, parts or provisions of this Ordinance. It is hereby declared to be the intent of the Board of Commissioners that this Ordinance would have been adopted even if such illegal, invalid or unconstitutional section, sentence, clause, part or provision had not been included herein.

**SECTION 3.** The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver of the Township of its rights of future enforcement hereunder.

**SECTION 4.** This Ordinance shall take effect and be in force from and after its approval as required by the law.

**SECTION 5.** All other Ordinances and Resolutions or parts thereof insofar as they are inconsistent with this Ordinance are hereby repealed.

**ORDAINED and ENACTED** by the Board of Commissioners of Springfield Township, Montgomery County, Pennsylvania, this \_\_\_\_ day of \_\_\_\_\_ of 2024.

BOARD OF COMMISSIONERS OF  
SPRINGFIELD TOWNSHIP

By: \_\_\_\_\_  
James M. Lee, President

ATTEST:

\_\_\_\_\_  
A.M. Taylor, Secretary



**Boles, Smyth Associates, Inc.**  
Consulting Civil Engineers Since 1972

October 30, 2024

Upper Dublin Township  
370 Commerce Drive  
Fort Washington, PA 19034

Attn: Mr. Kurt Ferguson, Township Manager

Sub: Multi-Municipal Multimodal Review of Pennsylvania Ave from Camp Hill through Twining Roads

Ref: Technical & Price Proposal

Dear Mr. Ferguson:

Boles, Smyth Associates (BSA) is appreciative in submitting this Technical & Price Proposal for tasks to analyze the multimodal opportunities on Pennsylvania Avenue from Camp Hill Road through Twining Road. The analysis will inventory missing sidewalk connections, ADA ramp conditions, traffic signal upgrades, a preliminary Right of Way analysis and preliminary Cost Estimate ranges. The following is a list of tasks and deliverables for your consideration:

Task 1 – Inventory of Missing Sidewalk and Non-Compliant ADA Ramps

- Prepare an Aerial image with photo insets of the missing sidewalk connections and non-compliant ADA Ramps

Task 2 – Research Legal Right-of-Way

- Utilize and obtain available resources from PennDOT to establish the Pennsylvania Avenue Legal Right of Way and add to the above referenced image and presentation plans.

Task 3 – Bridge Street & Pennsylvania Avenue Preliminary Signal Concept

- Obtain the AutoCad Signal Permit file from PennDOT and draft a preliminary signal concept with ADA ramps and signal equipment upgrades that will allow for a preliminary cost estimate.

Task 4 – Pedestrian Improvements Preliminary Design Concepts

- Review Springfield Township 2020 Speed Study along the corridor, as well as the Pedestrian Crossing Permit Plan at Orelan Mills Road dated 2021.
- Coordinate to obtain an updated Speed Study along Pennsylvania Avenue from UDPD.
- Prepare set of Preliminary Design Concept Plans with traffic signal improvements, potential pedestrian crossing improvements, sidewalk improvements and ADA ramp improvements.

Note: It is assumed the sidewalk improvement for missing connections will require new curb.

Note: This task does not include ADA ramp design for compliant ramps but an outline of a potential ramp for cost estimating purposes.

Note: The signal equipment upgrades will be preliminary and based on engineering judgement and will not have PennDOT review and approval.

#### Task 5 – Cost Estimates and Concept Memo

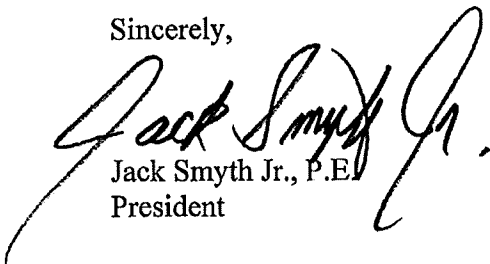
- This task will prepare Cost Estimates for the different components of Task 4 using the PennDOT item numbering system and unit cost estimates based on PennDOT Item Price History, as well as recent project bid prices from Upper Dublin Township Municipal Authority projects.
- The Cost Estimates will separate the improvements based on the municipal border for Upper Dublin and Springfield Township's use in discussing future funding opportunities.
- This task will prepare a Memo to outline the goals, project background, aerial images from Task 1, Concept Plans from Task 4 and Cost Estimates.
- This task will identify future grants that may be available for phased funding or full funding of improvements.

Note: The Cost Estimate will contain a 20% Contingency, 15% Design and 12% Construction Inspection fee.

Note: The Cost Estimate will not include Right of Way acquisition costs if needed.

Please see the attached Price Proposal and thank you for the opportunity to submit this proposal to advance this critical initiative in Upper Dublin and Springfield Townships. If you have any questions, please do not hesitate to contact me.

Sincerely,



Jack Smyth Jr., P.E.  
President

**PRICE PROPOSAL - LIMEKILN PIKE MULTIMODAL SAFETY INITIATIVES**

Agreement No. Upper Dublin Twp

District 6-0 County Montgomery

S. R. 0 Section Limekiln

Estimate No. Price Proposal

Estimate Period From 11/1/24 To 12/31/24

9/30/25

Invoice #

EXPIRATION DATE - THIS PART

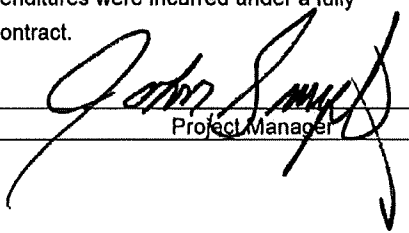
AGREEMENT AMOUNTS		AMOUNTS EARNED		AMOUNTS DUE	
1. DIRECT/INDIRECT PAYROLL  MAXIMUM \$10,075.00  75% OF MAXIMUM \$7,556.25	DIRECT/INDIRECT TO DATE		\$10,075.00		
	DIRECT/INDIRECT PREVIOUS		\$0.00		
	PAYROLL BILLED THIS ESTIMATE		\$10,075.00		
	AMOUNT DUE			\$10,075.00	
2. DIRECT COSTS OTHER THAN PAYROLL  MAXIMUM \$0.00  75% OF MAXIMUM \$0.00	TO DATE		\$0.00		
	PREVIOUS		\$0.00		
	AMOUNT DUE			\$0.00	
	3. DIRECT COST BY OTHERS  MAXIMUM \$0.00  75% OF MAXIMUM \$0.00	TO DATE		\$0.00	
PREVIOUS		\$0.00			
AMOUNT DUE			\$0.00		
TOTAL (THIS PART)  \$10,075.00	MAXIMUM AGREEMENT AMOUNT \$10,075.00			TOTAL THIS INVOICE  <b>\$10,075.00</b>	
	TOTAL INVOICES TO DATE (THIS PART) \$10,075.00				
Boles, Smyth Associates, Inc. 2400 Chestnut Street Philadelphia, PA 19103  SAP VENDOR NO. <u>120823</u> Federal ID No: <u>23-1863016</u>		<p>I certify that the above invoice represents services rendered on this Project and is true and correct, and all expenditures were incurred under a fully executed contract.</p> <p align="right"> Project Manager</p>			

EXHIBIT "I"



**PENNSYLVANIA DEPARTMENT OF TRANSPORTATION  
ESTIMATED PROGRESS REPORT - SPECIFIC RATE OF COMPENSATION AGREEMENT**

Agreement No 0  
PART I

PERIOD: FROM 11/1/24 TO 12/31/24

CLASSIFICATION												TOTAL HOURS THIS PERIOD	ACTUAL HOURLY RATE	DATE APPROVED	PAYROLL THIS PERIOD
EMPLOYEE		Inventory Sidewalk & ADA Ramps	Legal Right of Way Research	Bridge & Pennsylvania Preliminary Signal Concept	Pedestrian Improvements Preliminary Concepts	Cost Estimate and Concept Memo									
J. Smyth, Jr.	Principal Eng.	1.5		4.0	4.0	6.0						15.5	\$134.00	1/1/24	\$2,077.00
M. C. Boles	Eng. Coord.											0.0	\$134.00	1/1/24	\$0.00
A. P. Sanborn	Civil Engineer		1.5	2.0	2.0	4.0						9.5	\$124.00	1/1/24	\$1,178.00
E. V. Jacinto	Str. Designer			16.0		24.0						40.0	\$100.50	1/1/24	\$4,020.00
P. J. Boles	Eng. Technician	4.0	4.0		24.0							32.0	\$87.50	1/1/24	\$2,800.00
D. Plett	Eng. Technician											0.0	\$87.50	1/1/24	\$0.00
W. C. Au	Civil Engineer											0.0	\$124.00	1/1/24	\$0.00
O. A. Corchado	Eng. Technician											0.0	\$87.50	1/1/24	\$0.00
C. DeVitis	Trans. Specialist											0.0	\$124.00	1/1/24	\$0.00
A. Zou	Eng. Intern											0.0	\$35.00	1/1/24	\$0.00
TOTAL HOURS THIS ESTIMATE		5.5	5.5	22.0	30.0	34.0						97.0		TOTAL THIS PERIOD	\$10,075.00
TOTAL HOURS PREVIOUS ESTIMATE		0.0	0.0	0.0	0.0	0.0						0.0			
TOTAL HOURS TO DATE		5.5	5.5	22.0	30.0	34.0						97.0			
CONTRACT TOTAL HOURS		5.5	5.5	22.0	30.0	34.0						97.0			