



# Springfield Township Historical Commission

**February 4, 2025** MINUTES OF MEETING OF REGULAR MEETING

**HC-47**

Meeting held in the Caucus Room at the Springfield Township Building, 1510 Paper Mill Road, Wyndmoor, PA 19038

**NOTICE:** The Historical Commission of Springfield Township is an advisory board appointed by the Board of Commissioners. The actions of the Historical Commission on any agenda items does not reflect a final decision. The Board of Commissioners must render the final decision on any agenda items

## MEETING ATTENDEES

**Name:**

**Name:**

Matthew Harris	Commission Vice Chair	Joseph Devine	Commission Member
David Sands	Commission Chairperson	Peter Wilson	Board of Commissioners
Al Comly	Commission Secretary	Mark Penecale	Staff Liaison

Excused: Harris, Snyder-Killinger, Standish

- 1) **Call by Order by the Chairperson** **Called to order at 6:02 PM by Vice Chair David Sands. Roll was taken and absentees noted.**

**Reorganization for 2025 results:**

**Chair David Sands**

**Vice Chair Matthew Harris**

**Secretary Al Comly**

- 2) **Approval of Minutes** **Meeting HC-46 (January 7, 2025) Motion by D. Sands, second by J Devine-approved.**
- 3) **Update by Board of Commissioners' Liaison:** **Commissioner Liaison Pete Wilson**

Commissioner Wilson noted that the Commissioners had not taken a position on the addition of a historic review as part of the SALDO Sub-Division Land Development Ordinance). No new information.

**4) Review of Agenda**

Mr. Penecale reported that there were no changes in status relative to Knipe (Willow Grove Ave) or Wild (Manor Road).

It was also noted that other related documents are being considered for updates including the Comprehensive Plan.

**5) Discussion Items and Appropriate Action ("Previous Business" and "New Business" in earlier minutes).**

**HC-47.1** Discussion continued as noted in HC-46.1. Commission can contact potential consultants to gather information to better focus the efforts to get something usable for the \$20,000 budget. Two items were noted as important:

Inventory of important structures prioritized to a workable number

Guidance to the Planning Commission as to what information would be expected from applicants (noting the desire to not overwhelm the applicants or impose extraordinary expense.

**HC-46.1** Discussion focused on moving forward with the RFP. It was hoped that the Commission could meet with some potential consultants to help prepare a more focused RFP. It was agreed that a letter would go to Township Manager Mike Taylor requesting that authorization (Mr. Comly agreed to do that). Mr Penecale also noted that the township property management software (Trazer) could be used to retain information generated in the inventory process.

**Update February 4, 2025;** Request to Mr. Taylor was authorized. Meeting focused on how to proceed with that process

**HC-45.1** **SALDO incorporation is in process.** Proposed revisions/ SALDO additions were presented to Planning Commission. Main question that surfaced was start date or "trigger date" for historic structure evaluation. Current edit shows the date as 1930. After discussion, it was agreed that it would be preferable to have an adjustable date to self-correct the "trigger date" without needing to modify the SALDO each time. Motion by M Harris, seconded by H Killinger to adjust the date from 1930 to 50 years prior. Passed on voice vote. This will be forwarded to the Planning Commission (this item also closes the previous HC-43.1 and HC-42.1

**Update January 7, 2025;** The Planning Commission agreed with this revision. It will be incorporated as the reviews progress forward.

**Update February 4, 2025;** Nothing additional to report

**HC-34.1**      **The Commission discussed the merits of the Pennsylvania Certified Local Government Program (CLG)** administered by the Pennsylvania State Historic Preservation Office (PA SHPO) for the Pennsylvania Historical and Museum Commission (PHMC). No Activity

**6) Citizen Comments**

- None

**7) Assignment of Member Action Items**

- Mr. Comly will prepare a draft letter a “script” for discussions with possible consultants—prior to finalizing RFP
- Mr. Harris will prepare a list of possible consultants to contact for RFP input.

**8) Agenda for next meeting** *All new agenda items shall be forwarded to Mr. Penecale at least one week prior to scheduled meeting date*

**9) Adjournment**      Adjournment at 6:49 PM on Motion by Joe Devine, second by David Sands. **Next meeting will be March 4, 2025.**

Respectfully Submitted

Albert M. Comly, Jr., AIA  
Secretary