



**BOARD OF COMMISSIONERS AGENDA  
WORKSHOP MEETING  
MONDAY, MARCH 10, 2025, 7:00 PM**

**ZOOM MEETING ID: [846 8355 4396](#)  
[MEETING PASSCODE: TOWNSHIP](#)**

**LINK TO LIVE BROADCAST: <https://us02web.zoom.us/j/84683554396>**

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**PUBLIC COMMENT:** Residents who plan to attend the meeting in person are encouraged to comment on agenda items or bring new business to the attention of the Board of Commissioners at the beginning of the meeting.

Residents who will be attending remotely are encouraged to submit their comments or questions to the Township Manager prior to the close of the business day on the date of the meeting using the link below:

**[SUBMIT PUBLIC COMMENT](#)**

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1. **Police Commendations** – conduct a commendation ceremony to recognize the actions of officers who have demonstrated above average initiative, intelligence or ability
2. **Planning Commission** – interview four candidates to fill an unexpired term of service as a member of the planning commission
3. **Township Manager's Report** – discuss operational issues as outlined in the Monthly Report
4. **March Bill Listing** – review and approve the monthly bill listing and check reconciliation of the previous month
5. **Personnel Manual Update** – continue to discuss an update to the vacation accrual and holiday schedule for non-represented/salaried employees
6. **Zoning Hearing Board Agenda** - announce the agenda of any special or regular meetings of the Zoning Hearing Board
7. **Recreation Center Master Plan** –consider authorizing phase 2 (facility programming, concept plans and cost estimating) of the plan to commence
8. **Native Plant Garden** - consider a request from Springfield Open Space and Journeywork to establish a native plant garden at Veterans Park
9. **Recycling Report** – review the monthly recycling activities
10. **Environmental Advisory Commission** – receive a presentation regarding the “No Mow May” program and request to increase the number of participants from 100 to 150
11. **Bid - 2025 Highway Resurfacing Program** – review and authorize the advertisement of bids for the annual highway milling and resurfacing program

12. **Pedestrian Ramp Design – Stenton/Wissahickon Avenue** - consider an engineering proposal for a single ADA-compliant pedestrian ramp at the subject location
13. **Flourtown Country Club** – consider a request to extend the lease for the operation of the facility for a three-year period

## **NEW BUSINESS**

Michael Taylor  
Township Manager

MT:jld  
3/5/25

**NOTE: AGENDA ITEMS ARE SUBJECT TO CHANGE WITHOUT FURTHER NOTICE!**

**ANY INDIVIDUAL WITH A DISABILITY WISHING TO ATTEND THE ABOVE SCHEDULED MEETING AND REQUIRING AN AUXILIARY AID, SERVICE OR OTHER ACCOMMODATION TO PARTICIPATE IN THE PROCEEDINGS, PLEASE CONTACT THE OFFICE OF THE TOWNSHIP MANAGER AT 215-836-7600, 72 HOURS PRIOR TO THE MEETING.**

**To access the live broadcast of the meeting via zoom, residents can watch:**

- VIA WEB BROWSER: Copy and paste this link into your web browser:  
<https://us02web.zoom.us/j/84683554396>; type in the passcode: TOWNSHIP, when prompted.
- VIA ZOOM APP: if you have the Zoom App on your smartphone, tablet, or computer, open the program, click join a meeting, and enter the Meeting ID: [846 8355 4396](#); type in the passcode: TOWNSHIP, when prompted.
- VIA CALL-IN: Dial +1 646 558 8656 and enter the Meeting ID: [846 8355 4396](#); type in the passcode: TOWNSHIP, when prompted.



## BILL LISTING

March 6, 2025

### GENERAL FUND

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PRE-PAID 2/20/2025 11.04

CURRENT 3/6/2025 146,913.57

ADDENDUM -

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TOTAL - GENERAL FUND 146,924.61

### CAPITAL RESERVE

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PRE-PAID

CURRENT 3/6/2025 270,718.33

ADDENDUM -

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TOTAL - CAPITAL RESERVE 270,718.33

### HIGHWAY AID

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PRE-PAID -

CURRENT 3/6/2025 60,018.39

ADDENDUM -

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TOTAL - HIGHWAY AID 60,018.39

### RECYCLING

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CURRENT -

ADDENDUM -

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TOTAL - RECYCLING -

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TOTAL BILLS TO BE APPROVED 477,661.33

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**GENERAL FUND**  
**PRE-PAID BILL LISTING**  
**February 20, 2025**

Type	Date	Num	Memo	Account	Amount
PITNEY BOWES INC.					
Bill	02/20/2025	1155-2614 020825	Library Postage Meter	440-400 . MAIN. & REPAIRS	11.04
Total PITNEY BOWES INC.					11.04
TOTAL					11.04

GENERAL FUND  
Bill Listing

February 14 through March 6, 2025

Type	Date	Num	Memo	Account	Amount
21st CENTURY MEDIA					
Bill	02/18/2025	2687735	Notice of Special Meeting	400-210 . ADVERT.&PRINTING	195.04
Bill	02/18/2025	2686461	Community Relations & Media Meeting	400-210 . ADVERT.&PRINTING	863.00
Bill	02/27/2025	2688642	ZHB Meeting	400-210 . ADVERT.&PRINTING	366.31
Bill	03/03/2025	2692649	Notice - Commissioners Metting	400-210 . ADVERT.&PRINTING	188.76
Total 21st CENTURY MEDIA					1,613.11
4IMPRINT, INC					
Bill	02/27/2025	28948690	Clothing order	450-073 . KIDZ KLUBHOUSE	714.13
Total 4IMPRINT, INC					714.13
AFLAC					
Bill	03/04/2025	274356	Remittance of Employee AFLAC Premiums	222-000 . Miscellaneous Deductions	932.56
Bill	03/04/2025	274356	Remittance of Employee AFLAC Premiums	381-001 . Misc Regunds	-0.06
Total AFLAC					932.50
AMBLER GAZETTE					
Bill	03/03/2025	249194	52 Weeks - Sunday Only	400-210 . ADVERT.&PRINTING	60.00
Total AMBLER GAZETTE					60.00
APWA					
Bill	02/27/2025	000873426	Annual Dues	430-200 . GENERAL EXPENSES	819.00
Total APWA					819.00
BAKER & TAYLOR					
Bill	02/19/2025	5019350572	1 Book	440-150 . BOOKS AND MATERIALS	73.81
Bill	02/19/2025	5019345270	31 Books	440-150 . BOOKS AND MATERIALS	506.20
Bill	03/03/2025	5019362818	3 Books	440-150 . BOOKS AND MATERIALS	560.26
Bill	03/03/2025	5019358633	58 Books	440-150 . BOOKS AND MATERIALS	1,135.80
Bill	03/04/2025	5019373740	21 Books	440-150 . BOOKS AND MATERIALS	366.99
Total BAKER & TAYLOR					2,643.06
BEE, BERGVAL & COMPANY					
Bill	02/19/2025	42690	2024 Audit - through January 2025	400-280 . AUDITING SERVICE	6,300.00
Total BEE, BERGVAL & COMPANY					6,300.00
BERGEY'S INC					
Bill	02/14/2025	TK741415R	Mount 2 315/80R225 Tires on supplied rims for l 424-500 . VEHICLE EXPENSES		1,549.72
Bill	03/03/2025	7226028	Deductible - P11	410-500 . VEHICLE EXPENSE	100.00

# GENERAL FUND Bill Listing

February 14 through March 6, 2025

Type	Date	Num	Memo	Account	Amount
Total BERGEY'S INC					
BIBLIOTHECA					
Bill	03/03/2025	TK741626R	Tire Mounting	424-500 . VEHICLE EXPENSES	365.00
Bill	03/03/2025	TK741328R	Tire Disposal Fee	424-500 . VEHICLE EXPENSES	44.00
Bill	03/03/2025	TK741309R	Rire Mounting	424-500 . VEHICLE EXPENSES	1,172.96
					<u>3,231.68</u>
Total BIBLIOTHECA					
Bill	03/04/2025	INV-US79117	LC License/Desktop Kiosk April 17, 2025 - Apr 440-150 . BOOKS AND MATERIALS		1,774.12
					<u>1,774.12</u>
BRYAN STUCKERT PLUMBING, INC.					
Bill	02/27/2025	22199-48848	Admin Building Sink backup	402-400 . MAINTENANCE REPAIRS	193.00
Bill	02/27/2025	22199-48858	Admin Building Ladies Bathroom	402-400 . MAINTENANCE REPAIRS	586.00
					<u>779.00</u>
Total BRYAN STUCKERT PLUMBING, INC.					
BRYNER CHEVROLET					
Bill	03/03/2025	1035750	Module	410-500 . VEHICLE EXPENSE	115.64
					<u>115.64</u>
Total BRYNER CHEVROLET					
BUCKS CO WATER & SEWER					
Bill	02/27/2025	5055124-01 022125	1502 Paper Mill Road February 2025 Sewer Inv# 402-110 . UTILITY EXPENSES		16.67
Bill	02/27/2025	5050678-00 022125	BHL - February 2025 Sewer Invoice	402-110 . UTILITY EXPENSES	117.28
Bill	02/27/2025	5057786-00 022125	Rec Hall 1200 Willow Grove - February 2025 Se 451-425. REC HALL		23.68
Bill	02/27/2025	5057039-00 022125	1725 Walnut - February 2025 Sewer Invoice	402-110 . UTILITY EXPENSES	26.05
					<u>183.68</u>
Total BUCKS CO WATER & SEWER					
CANDLESTICK COMMUNICATIONS					
Bill	03/04/2025	R2502250001	Retainer Renewal	402-200 . GENERAL EXPENSES	842.50
					<u>842.50</u>
Total CANDLESTICK COMMUNICATIONS					
CLARKE PRINTING					
Bill	02/27/2025	10697	Business Cards - J Depaul, E Baiada, B Lash	400-210 . ADVERT.&PRINTING	279.81
					<u>279.81</u>
Total CLARKE PRINTING					
COMCAST					
Bill	02/27/2025	0119021 021425	Xfinity Service 2/21/25 - 3/20/25	410-300 . COMMUNICATIONS COFP	43.85
Bill	02/27/2025	0119021 021425	Xfinity Service 2/21/25 - 3/20/25	400-300 . COMMUNICATION	43.86
Bill	02/27/2025	0133535 021725	Internet Service at Range 2/22/25 - 3/21/25	410-308 . COMMUNICATIONS	168.05
Bill	03/03/2025	0135290 021525	Xfinity Subscription 02/20/2025 - 03/19/2025	440-400 . MAIN. & REPAIRS	10.51
					<u>266.27</u>
Total COMCAST					

# GENERAL FUND Bill Listing

February 14 through March 6, 2025

DAVIDHEISER'S INC		Type	Date	Num	Memo	Account	Amount
Total DAVIDHEISER'S INC							
DEL VAL INTL TRUCK		Bill	02/21/2025	29507	Test & Cert 8 Stop Watches, 2 ESP Check	410-404 . M & R - TRAFFIC	278.00
							278.00
		Credit	03/06/2025	13383534	Credit Memo	424-500 . VEHICLE EXPENSES	-444.40
		Credit	03/06/2025	13383533	Credit Memo	424-500 . VEHICLE EXPENSES	-444.40
		Bill	03/06/2025	13378813	Filter	424-500 . VEHICLE EXPENSES	444.40
		Bill	03/06/2025	13378771.02	Filter	424-500 . VEHICLE EXPENSES	444.40
		Bill	03/06/2025	13380736	Parts	424-500 . VEHICLE EXPENSES	1,050.49
		Credit	03/06/2025	13381141	Credit Memo	424-500 . VEHICLE EXPENSES	-62.50
		Credit	03/06/2025	13381140	Credit Memo	424-500 . VEHICLE EXPENSES	-163.45
		Bill	03/06/2025	13382411	Parts	424-500 . VEHICLE EXPENSES	331.96
		Bill	03/06/2025	13380812	parts	424-500 . VEHICLE EXPENSES	828.27
Total DEL VAL INTL TRUCK							1,984.77
DONALD FANTRY		Bill	02/21/2025	Memo 2/20/2025	Post Retirement Healthcare - Dependent Insurai 470-095 . POST EMPLYMINT BENEFIT		13,636.37
Total DONALD FANTRY							13,636.37
DWYER		Bill	02/27/2025	53039/53963/55953	Delivery of 759.6 Gallons of Heating Oil - Invoice 451-425. REC HALL		3,189.56
		Bill	02/27/2025	53039/53963/55953	Delivery of 416.5 Gallons of Heating Oil - Invoice 451-425. REC HALL		1,748.88
		Bill	02/27/2025	53039/53963/55953	Delivery of 379.4 Gallons of Heating Oil - Invoice 451-425. REC HALL		1,540.70
		Bill	03/04/2025	57779	Delivery of 531.7 Gallons of Heating Oil - Rec B 451-425. REC HALL		2,232.61
Total DWYER							8,711.75
ELMWOOD PARK ZOO		Bill	02/27/2025	SO287126	Zoo on Wheels July 16, 2025	450-073 . KIDZ KLUBHOUSE	340.00
Total ELMWOOD PARK ZOO							340.00
ELYSE/BERBEN INSIGNIA		Bill	02/21/2025	43440	Commendation Bars	410-203 . GEN. EXP. PATROL	886.00
Total ELYSE/BERBEN INSIGNIA							886.00
FEDERAL EXPRESS CORP		Bill	03/04/2025	8-788-02803	Evidence Shipment	410-101 . M & S - AI	23.34
Total FEDERAL EXPRESS CORP							23.34

# GENERAL FUND Bill Listing

February 14 through March 6, 2025

	Type	Date	Num	Memo	Account	Amount
FLOURTOWN SUNOCO						
	Bill	03/05/2025	46418	State Emissions	430-500 . VEHICLE EXPENSES	47.40
Total FLOURTOWN SUNOCO						<u>47.40</u>
FMP						
	Bill	03/03/2025	142-611993	High Temp Red Grease	424-500 . VEHICLE EXPENSES	299.00
	Bill	03/03/2025	201-550437	Break Pad/Rotor Kit	410-500 . VEHICLE EXPENSE	236.05
	Bill	03/03/2025	201-543211	Brake Rotor/Brake Pad	430-500 . VEHICLE EXPENSES	556.12
	Bill	03/03/2025	201-537879	Break Pad Kit	430-500 . VEHICLE EXPENSES	742.29
Total FMP						<u>1,833.46</u>
GALE/CENGAGE						
	Bill	02/19/2025	86793231	2 Books	440-150 . BOOKS AND MATERIALS	52.48
	Bill	02/19/2025	86792974	5 books	440-150 . BOOKS AND MATERIALS	129.70
	Bill	03/03/2025	86886722	2 Books	440-150 . BOOKS AND MATERIALS	52.48
	Bill	03/03/2025	86899808	4 Books	440-150 . BOOKS AND MATERIALS	103.46
	Bill	03/04/2025	86923540	3 Books	440-150 . BOOKS AND MATERIALS	72.00
Total GALE/CENGAGE						<u>410.12</u>
GLASS DOCTOR AUTO OF FT WASHINGTON						
	Bill	02/28/2025	3486584	Windshield	410-500 . VEHICLE EXPENSE	346.70
Total GLASS DOCTOR AUTO OF FT WASHINGTON						<u>346.70</u>
GRANITE TELECOMMUNICATIONS						
	Bill	03/06/2025	687330555	February 2025 Invoice	451-200 . GENERAL EXPENSES	76.98
	Bill	03/06/2025	687330555	February 2025 Invoice	400-300 . COMMUNICATION	241.22
Total GRANITE TELECOMMUNICATIONS						<u>318.20</u>
IMPACT FIRE SERVICES						
	Bill	02/27/2025	28010475	AL 2025 Inspection @ Rec Cepter	451-425 . REC HALL	390.00
	Bill	02/27/2025	28010477	AL 2025 Inspection @ Shooting Range	402-400 . MAINTENANCE REPAIRS	265.00
	Bill	02/27/2025	28010474	AL 2025 Monitoring @ BHI	402-400 . MAINTENANCE REPAIRS	390.00
Total IMPACT FIRE SERVICES						<u>1,045.00</u>
INTERSTATE BATTERY						
	Bill	02/28/2025	181148189	Battery	410-500 . VEHICLE EXPENSE	218.97
Total INTERSTATE BATTERY						<u>218.97</u>

# GENERAL FUND Bill Listing

February 14 through March 6, 2025

Type	Date	Num	Memo	Account	Amount
<b>JOELLE KLEINMAN, TAX COLLECTOR</b>					
Bill	03/04/2025	1028	2025 Township & County Tax Printing/Postage/f	401-200 . OFFICE EXPENSE	4,727.16
Total JOELLE KLEINMAN, TAX COLLECTOR					
<b>KEYSTONE DIGITAL IMAGING</b>					
Bill	02/21/2025	1398688	Contract coverage 1/15/2025 - 2/14/2025	400-230 . OFFICE EQUIP RENTAL	872.08
Total KEYSTONE DIGITAL IMAGING					
<b>KEYSTONE MUNICIPAL SERVICES INC</b>					
Bill	02/27/2025	38664	BI/PR 2/3/2025 - 2/14/2025	416-300 . BUILDING INSPECTIONS	4,687.50
Total KEYSTONE MUNICIPAL SERVICES INC					
<b>KIMBALL MIDWEST</b>					
Bill	03/06/2025	103081749	Nuts & Bolts/Connector/Brush	430-500 . VEHICLE EXPENSES	203.91
Total KIMBALL MIDWEST					
<b>KIMBERLY A BURSNER</b>					
Bill	02/27/2025	Z022425	ZHB Appearance/Reporting 2/24/2025	416-200 . GENERAL EXPENSE	200.00
Total KIMBERLY A BURSNER					
<b>LIFE INSURANCE COMPANY OF NORTH AMERICA</b>					
Bill	02/17/2025	211527 013125	January 2025 Premium	470-030 . LIFE, ADD & LTD	1,924.29
Bill	03/04/2025	211527 022825	February 2025 Premium	470-030 . LIFE, ADD & LTD	1,946.46
Total LIFE INSURANCE COMPANY OF NORTH AMERICA					
<b>MICHELLE HILL</b>					
Bill	03/04/2025	022825	February 2025 BHI Common Area Cleaning	402-200 . GENERAL EXPENSES	280.00
Total MICHELLE HILL					
<b>MIDWEST TAPE</b>					
Bill	03/03/2025	506763119	1 DVD	440-150 . BOOKS AND MATERIALS	24.64
Bill	03/03/2025	506763118	2 DVDs	440-150 . BOOKS AND MATERIALS	47.23
Bill	03/03/2025	506783326	1 DVD	440-150 . BOOKS AND MATERIALS	25.49
Bill	03/03/2025	506783328	1 DVD	440-150 . BOOKS AND MATERIALS	26.99
Total MIDWEST TAPE					
<b>MONTCO LAW LIBRARY</b>					
Bill	02/18/2025	MEMO 021825	File Proposed Ordinance Change	400-210 . ADVERT.&PRINTING	25.00
Total MONTCO LAW LIBRARY					

**GENERAL FUND**  
**Bill Listing**  
February 14 through March 6, 2025

	Type	Date	Num	Memo	Account	Amount
<b>MSWAT-CR</b>						
Total MSWAT-CR	Bill	02/27/2025	2025 MSWAT-CR	MSWAT-CR Assessment 2025	410-200 . GEN. EXP. C OF P	5,000.00
						<u>5,000.00</u>
<b>MUNICIPAL CAPITAL FINANCE</b>						
Total MUNICIPAL CAPITAL FINANCE	Bill	02/27/2025	245987	Payment 28 of 35	400-230 . OFFICE EQUIP RENTAL	480.98
						<u>480.98</u>
<b>NAPA AUTO PARTS</b>						
Total NAPA AUTO PARTS	Bill	03/06/2025	818287	Emmission System Clean	424-500 . VEHICLE EXPENSES	121.56
<b>PA MUNICIPAL LEAGUE</b>	Bill	03/06/2025	817041	Parts	430-500 . VEHICLE EXPENSES	11.40
						<u>132.96</u>
Total PA MUNICIPAL LEAGUE	Bill	02/18/2025	INV-04797-H5K2Z3	2025 L3P Membership Fees	400-200 . GENERAL EXPENSE	65.00
						<u>65.00</u>
<b>PA RECREATION &amp; PARK SOCIETY</b>						
Total PA RECREATION & PARK SOCIETY	Bill	02/19/2025	Order #2277	Mastering Grants Webinar Series	451-200 . GENERAL EXPENSES	60.00
						<u>60.00</u>
<b>PECO</b>						
Total PA RECREATION & PARK SOCIETY	Bill	02/14/2025	23000 021125	BHI 2nd Floor February 2025 Electric & Gas Ch.	402-110 . UTILITY EXPENSES	321.53
	Bill	02/21/2025	72000 021725	BHI Ste 101 February 2025 Electric Invoice	402-110 . UTILITY EXPENSES	69.08
	Bill	02/27/2025	30100 022225	February 2025 Invoice Basement BHI	402-110 . UTILITY EXPENSES	222.69
	Bill	02/27/2025	30100 022225	February 2025 Invoice House Meter BHI	402-110 . UTILITY EXPENSES	109.56
	Bill	02/27/2025	30100 022225	February 2025 Wiss Storage	402-110 . UTILITY EXPENSES	49.31
	Bill	02/27/2025	30100 022225	February 2025 1510 Paper Mill	402-110 . UTILITY EXPENSES	3,389.95
	Bill	02/27/2025	30100 022225	February 2025 Invoice Pistol Range	402-110 . UTILITY EXPENSES	262.52
	Bill	02/27/2025	30100 022225	February 2025 Invoice Stenton & Wiss Pump	402-110 . UTILITY EXPENSES	47.38
	Bill	02/27/2025	30100 022225	February 2025 Invoice 1600 Paper Mill	402-110 . UTILITY EXPENSES	3,712.33
	Bill	02/27/2025	30100 022225	February 2025 Invoice Mermaid Lane	451-420 . MAINT & REPAIR	51.05
	Bill	02/27/2025	30100 022225	February 2025 Invoice Cisco Park	451-420 . MAINT & REPAIR	68.46
	Bill	02/27/2025	30100 022225	February 2025 Invoice Veterans Park	451-420 . MAINT & REPAIR	46.06
	Bill	02/27/2025	30100 022225	February 2025 Invoice Clement & Allison	451-420 . MAINT & REPAIR	108.48
	Bill	02/27/2025	30100 022225	February 2025 Invoice Parking Light Walnut	451-420 . MAINT & REPAIR	49.85
	Bill	02/27/2025	30100 022225	February 2025 Invoice 1200 Willow Grove	451-425 . REC HALL	537.00



# GENERAL FUND Bill Listing

February 14 through March 6, 2025

Type	Date	Num	Memo	Account	Amount
Total PECO					
PECO (L)					
Bill	02/27/2025	30100 022225	February 2025 Invoice 1200 Willow Grove Hall	451-425 . REC HALL	586.62
Bill	02/27/2025	30100 022225	February 2025 Invoice 1200 Willow Grove Rectd	451-425 . REC HALL	36.65
Bill	02/27/2025	30100 022225	February 2025 Invoice Library	440-110 . UTILITY EXPENSES	3,268.78
					<u>12,937.30</u>
Total PECO (L)					
Bill	02/21/2025	82222 021725	Old acct ending 32022	434-010 . STREET LIGHTING	51.42
					<u>51.42</u>
Total PECO (L)					
PITNEY BOWES INC.					
Bill	03/03/2025	1123-2142 010825	January 2025 Postage Machine Invoice	400-230 . OFFICE EQUIP RENTAL	24.26
					<u>24.26</u>
Total PITNEY BOWES INC.					
REPUBLIC SERVICES, INC					
Bill	02/14/2025	4586-000064656	177.14 Tons February 2025 Recycling	424-290 . RECYCLING EXPENSES	1,150.73
					<u>1,150.73</u>
Total REPUBLIC SERVICES, INC					
REWorld WASTE LLC					
Bill	02/27/2025	530587MNTLP	Waste Disposal 2/3/2025 - 2/14/2025 196.3800	424-280 . COUNTY DISPOSAL FEES	16,243.85
Credit	02/27/2025	530587MNTLP_CR	Credit Memo	424-280 . COUNTY DISPOSAL FEES	-0.02
Bill	03/06/2025	532522MNTLP	Waste Disposal 1/16/2025 - 2/18/2025 - 2/28/20	424-280 . COUNTY DISPOSAL FEES	17,059.74
					<u>33,303.57</u>
Total REWorld WASTE LLC					
Robert E Little, Inc.					
Bill	03/05/2025	04-1161100	Parts	430-500 . VEHICLE EXPENSES	284.79
					<u>284.79</u>
Total Robert E Little, Inc.					
ROCKWELL ASSOCIATES LLC					
Bill	02/24/2025	03-066	Arborist Services - Towns at Pennybrook	431-241 . REVIEW REIMBURSEMENT	725.00
					<u>725.00</u>
Total ROCKWELL ASSOCIATES LLC					
SIEMENS INDUSTRY (FIRE ALARM)					
Bill	03/06/2025	5331832593	FIRE ALARM SERVICE AGREEMENT (PD/AD)	402-400 . MAINTENANCE REPAIRS	2,414.55
Bill	03/06/2025	5331832593	FIRE ALARM SERVICE AGREEMENT (LIBRA)	440-400 . MAIN. & REPAIRS	1,207.27
					<u>3,621.82</u>
Total SIEMENS INDUSTRY (FIRE ALARM)					
STANLEY'S OF ORELAND					
Bill	02/14/2025	A551032	Build Up Remover/Drain Opener	402-400 . MAINTENANCE REPAIRS	21.58
Bill	02/18/2025	A551147	Trash Cart	424-100 . MAT & SUPPLIES	39.99
Bill	02/28/2025	A552926	Pic Hang Kit	402-100 . MATERIAL & SUPPLIES	21.59
					<u>83.16</u>
Total STANLEY'S OF ORELAND					

# GENERAL FUND Bill Listing

February 14 through March 6, 2025

Type	Date	Num	Memo	Account	Amount
STAPLES BUS					
Bill	02/28/2025	7004240981	Order #7651677019	440-100 . OFFICE SUPPLIES	113.35
Bill	02/28/2025	7004240981	Order #7651663396	400-100 . MATERIALS&SUPPLIES	593.84
Total STAPLES BUS					707.19
TESSCO TECHNOLOGIES INC					
Bill	02/28/2025	9400389972	Roof Mount	430-500 . VEHICLE EXPENSES	361.35
Total TESSCO TECHNOLOGIES INC					361.35
THE LIBRARY STORE					
Bill	02/21/2025	726441	Book tape,Book Jacket Covers	440-100 . OFFICE SUPPLIES	174.85
Total THE LIBRARY STORE					174.85
THE TOWNSHIP OF UPPER DUBLIN					
Bill	03/04/2025	Reimb PRPS Conf	Reimbursement for PRPS Lodging	451-200 . GENERAL EXPENSES	331.34
Total THE TOWNSHIP OF UPPER DUBLIN					331.34
TRAISR LLC					
Bill	02/18/2025	3279	Monthly Subscription January 2025	416-200 . GENERAL EXPENSE	450.00
Bill	02/18/2025	3279	Monthly Subscription January 2025	451-200 . GENERAL EXPENSES	450.00
Bill	02/18/2025	3279	Monthly Subscription January 2025	430-200 . GENERAL EXPENSES	450.00
Bill	02/18/2025	3279	Monthly Subscription January 2025	400-500 . VEHICLE EXPENSES	27.00
Bill	02/18/2025	3279	Monthly Subscription January 2025	410-500 . VEHICLE EXPENSE	126.00
Bill	02/18/2025	3279	Monthly Subscription January 2025	424-500 . VEHICLE EXPENSES	139.00
Bill	02/18/2025	3279	Monthly Subscription January 2025	430-500 . VEHICLE EXPENSES	158.00
Total TRAISR LLC					1,800.00
TRUCK PRO					
Bill	03/03/2025	1940114261	Charin Hook	430-500 . VEHICLE EXPENSES	834.20
Bill	03/03/2025	194-0114274	Chamber Brake	424-500 . VEHICLE EXPENSES	213.19
Total TRUCK PRO					1,047.39
UNIFIRST CORPORATION					
Bill	03/06/2025	25021 022825	Uniform & Mat service February 2025	402-200 . GENERAL EXPENSES	111.34
Bill	03/06/2025	25021 022825	Uniform & Mat service February 2025	430-100 . MAT & SUPPLIES	133.62
Bill	03/06/2025	25021 022825	Uniform & Mat service February 2025	424-100 . MAT & SUPPLIES	111.34
Bill	03/06/2025	25021 022825	Uniform & Mat service February 2025	430-500 . VEHICLE EXPENSES	44.54
Bill	03/06/2025	25021 022825	Uniform & Mat service February 2025	424-500 . VEHICLE EXPENSES	44.54
Total UNIFIRST CORPORATION					445.38

# GENERAL FUND Bill Listing

February 14 through March 6, 2025

Num

Memo

Account

Amount

## UNITED INSPECTION AGENCY INC

Type	Date	Num	Memo	Account	Amount
Bill	03/03/2025	161764	Electrical Inspections & PR through 02/18/2025	416-400 . ELECTRICAL INSPECTION	3,225.00

Total UNITED INSPECTION AGENCY INC

3,225.00

## US MUNICIPAL SUPPLY

Bill	03/03/2025	6228170	Water Spray Assembly	430-500 . VEHICLE EXPENSES	1,162.32
Bill	03/03/2025	6227553	Ram Assembly	430-500 . VEHICLE EXPENSES	540.32
Bill	03/03/2025	6227521	Ram Assembly	430-500 . VEHICLE EXPENSES	871.66
Bill	03/03/2025	6227520	Ram Assembly	430-500 . VEHICLE EXPENSES	233.00

Total US MUNICIPAL SUPPLY

2,807.30

## VECCHIONE FLEET SERVICES

Bill	03/04/2025	75883	Tire Scrap	430-500 . VEHICLE EXPENSES	28.00
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Total VECCHIONE FLEET SERVICES

28.00

## VERIZON

Bill	02/24/2025	000162 021225	February 2025 Rec Center Fios	451-425 . REC HALL	144.99
Bill	02/24/2025	000129 021325	January 2025 Fios Service 1510 Papermill	400-300 . COMMUNICATION	104.50
Bill	02/24/2025	000129 021325	January 2025 Fios Service 1510 Papermill	410-300 . COMMUNICATIONS COFP	104.50

Total VERIZON

353.99

## VERIZON WIRELESS

Bill	02/27/2025	6105925718	February 2025 Wireless Invoice	410-308 . COMMUNICATIONS	423.08
Bill	02/27/2025	6105925718	February 2025 Wireless Invoice	410-208 . COMMUNICATIONS - GEN	491.31
Bill	02/27/2025	6105925718	February 2025 Wireless Invoice	400-300 . COMMUNICATION	272.95
Bill	02/27/2025	6105925718	February 2025 Wireless Invoice	430-200 . GENERAL EXPENSES	177.41

Total VERIZON WIRELESS

1,364.75

## W.B. MASON CO INC

Bill	03/06/2025	252628232	Gloves	424-100 . MAT & SUPPLIES	119.94
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Total W.B. MASON CO INC

119.94

## WISLER PEARLSTINE LLC

Bill	02/27/2025	365426	Legal Services January 2025 - Liens	400-291 . LEGAL EXPENSES	1,618.50
Bill	02/27/2025	365427	Legal Services January 2025 - RTK	400-291 . LEGAL EXPENSES	360.00
Bill	02/27/2025	365428	Legal Services January 2025 - B&J Investigator	400-291 . LEGAL EXPENSES	1,080.00
Bill	02/27/2025	365432	Legal Services February 2025 - FOP vs Springfi	400-291 . LEGAL EXPENSES	2,200.00
Bill	02/27/2025	365436	Legal Services February 2025 - Little League	400-291 . LEGAL EXPENSES	55.50

# GENERAL FUND Bill Listing

February 14 through March 6, 2025

Type	Date	Num	Memo	Account	Amount
Bill	02/27/2025	365438	Legal Services January 2025 - Stormwater Main 400-291 . LEGAL EXPENSES		74.00
Bill	02/27/2025	365439	Legal Services January 2025 - 506/508 Gravers 400-291 . LEGAL EXPENSES		481.00
Bill	02/27/2025	365440	Legal Services January 2025 - ZHB Appeal - Or 400-291 . LEGAL EXPENSES		92.50
Bill	02/27/2025	365429	Legal Services January 2025 - LaSalle HS Davic 400-292 . LEGAL REVIEW SERVICES		37.00
Bill	02/27/2025	365430	Legal Services January 2025 - 5 Star Ventures 400-292 . LEGAL REVIEW SERVICES		370.00
Bill	02/27/2025	365431	Legal Services January 2025 - Mt St Joseph Ac 400-292 . LEGAL REVIEW SERVICES		37.00
Bill	02/27/2025	365433	Legal Services January 2025 - Towns at Pennyt 400-292 . LEGAL REVIEW SERVICES		227.00
Bill	02/27/2025	365434	Legal Services January 2025 - 1500-1506 Willo 400-292 . LEGAL REVIEW SERVICES		10.78
Bill	02/27/2025	365435	Legal Services January 2025 - SDST Middle Sci 400-292 . LEGAL REVIEW SERVICES		1,865.50
Bill	02/27/2025	365437	Legal Services January 2025 - 1103 Willow Gro 400-292 . LEGAL REVIEW SERVICES		703.00
Total WISLER PEARLSTINE LLC					9,211.78
WORTH & COMPANY INC					
Bill	02/24/2025	45668	Boiler Maintenance	451-425 . REC HALL	445.00
Total WORTH & COMPANY INC					445.00
ZORO TOOLS INC					
Bill	02/28/2025	INV15706337	Tranmission Jack	400-500 . VEHICLE EXPENSES	943.99
Total ZORO TOOLS INC					943.99
TOTAL					146,913.57

**SPR.TWP. CAPITAL RESERVE  
BILL LISTING**

February 14 through March 6, 2025

Type	Date	Num	Memo	Account	Amount
GRAN TURK EQUIPMENT CO					
Bill	02/27/2025	NP-24-79	One (1) Leach 25 Cu. Yd. 2R-III Rear Loader	437-900 . BUDGET CARRYOVER	119,965.53
Total GRAN TURK EQUIPMENT CO					119,965.53
Impact Fire					
Bill	02/27/2025	28010476	FCC AL Inspection 2025	450-082 . COUNTRY CLUB	705.00
Total Impact Fire					705.00
MKSD LLC					
Bill	03/06/2025	24.129.06	Project 2024-35	437-900 . BUDGET CARRYOVER	2,014.95
Total MKSD LLC					2,014.95
PORT Architecture and Urbanism LLC					
Bill	03/04/2025	2440-SWP 02	Project #2022-37	437-900 . BUDGET CARRYOVER	8,932.85
Total PORT Architecture and Urbanism LLC					8,932.85
Whitmoyer Ford					
Bill	02/25/2025	FTSGA84622	2025 Police Interceptor Utility White Marked Patrol ( 437-900 . BUDGET CARRYOVER		47,200.00
Bill	02/25/2025	JFTSGA84493	2025 Police Interceptor Utility Black Unmarked Patr 437-900 . BUDGET CARRYOVER		46,900.00
Bill	02/27/2025	FTRWG32958	2024 F-150 Lightning AWD SuperCrew Cab 5.5' bo; 437-900 . BUDGET CARRYOVER		45,000.00
Total Whitmoyer Ford					139,100.00
TOTAL					270,718.33

**SPR.TWP.HWY. AID FUND**  
**BILL LISTING**

February 14 through March 6, 2025

Type	Date	Num	Memo	Account	Amount
<b>RIVERSIDE CONSTRUCTION MATERIALS</b>					
Bill	02/27/2025	Cust SPR10922	Delivery of 93.21 Ton of Salt on 2/6/25 - Invoice 51C 432-100 . MATERIALS&SUPPLIES		5,834.94
Bill	02/27/2025	Cust SPR10922	Delivery of 274.77 Ton of Salt on 2/11/25 - Invoice £ 432-100 . MATERIALS&SUPPLIES		17,200.62
Bill	02/27/2025	Cust SPR10922	Delivery of 367.70 Ton of Salt on 2/21/25 - Invoice £ 432-100 . MATERIALS&SUPPLIES		23,018.02
Bill	03/04/2025	51045455	Delivery of 45.12 Ton of Salt	432-100 . MATERIALS&SUPPLIES	2,824.51
Bill	03/04/2025	51045574	Delivery of 177.96 Ton of Salt	432-100 . MATERIALS&SUPPLIES	11,140.30
Total RIVERSIDE CONSTRUCTION MATERIALS					60,018.39
<b>TOTAL</b>					<b>60,018.39</b>

**CHECK RECONCILIATION**  
**(INCLUDING PRE-PAIDS) February 2025**

<b>GENERAL FUND</b>	\$495,336.49
<b>CAPITAL RESERVE</b>	\$89,253.53
<b>HIGHWAY AID</b>	\$52,242.91
<b>RECYCLING</b>	\$0.00
<b>TOTAL CHECKS PAID</b>	\$636,832.93

# GENERAL FUND

## Check Reconciliation

### January 13 through February 13, 2025

Type	Date	Num	Name	Amount	Balance
PRE-PAID Bill Pmt -Check	01/13/2025	35234	EDWARD GROSS	-115.32	-115.32
PRE-PAID Bill Pmt -Check	01/13/2025	35235	VERIZON WIRELESS	-1,369.30	-1,484.62
Bill Pmt -Check	02/13/2025	35237	AQUA PA	-2,136.11	-2,136.11
Bill Pmt -Check	02/13/2025	35238	COMCAST	-158.05	-2,294.16
Bill Pmt -Check	02/13/2025	35239	JOELLE KLEINMAN, TAX COLLECTOR	-1,223.27	-3,517.43
Bill Pmt -Check	02/13/2025	35240	PA RECREATION & PARK SOCIETY	-335.00	-3,852.43
Bill Pmt -Check	02/13/2025	35241	PECO	-276.00	-4,128.43
Bill Pmt -Check	02/13/2025	35242	PITNEY BOWES INC.	-10.86	-4,139.29
Bill Pmt -Check	02/13/2025	35243	VERIZON	-144.99	-4,284.28
Bill Pmt -Check	02/13/2025	35244	AQUA PA	-24,778.85	-29,063.13
Bill Pmt -Check	02/13/2025	35245	COMCAST	-87.71	-29,150.84
Bill Pmt -Check	02/13/2025	35246	JOELLE KLEINMAN, TAX COLLECTOR	-1,007.70	-30,158.54
Bill Pmt -Check	02/13/2025	35247	PECO	-10,330.67	-40,489.21
Bill Pmt -Check	02/13/2025	35248	JOELLE KLEINMAN, TAX COLLECTOR	-49.60	-40,538.81
Bill Pmt -Check	02/13/2025	35249	21st CENTURY MEDIA	-1,729.54	-42,268.35
Bill Pmt -Check	02/13/2025	35250	Active911, Inc.	-787.50	-43,055.85
Bill Pmt -Check	02/13/2025	35251	ADAM BAKER	-706.51	-43,762.36
Bill Pmt -Check	02/13/2025	35252	AFLAC	-932.50	-44,694.86
Bill Pmt -Check	02/13/2025	35253	AINSWORTH	-2,818.50	-47,513.36
Bill Pmt -Check	02/13/2025	35254	ALLEN DOOR & SERVICE	-415.00	-47,928.36
Bill Pmt -Check	02/13/2025	35255	AMAZON CAPITAL SERVICES	-1,355.33	-49,283.69
Bill Pmt -Check	02/13/2025	35256	AQUA PA	-2,045.79	-51,329.48
Bill Pmt -Check	02/13/2025	35257	BAKER & TAYLOR	-4,295.65	-55,625.13
Bill Pmt -Check	02/13/2025	35258	BAYSCAN TECHNOLOGIES	-194.00	-55,819.13
Bill Pmt -Check	02/13/2025	35259	BERGEY'S INC.	-2,193.96	-58,013.09
Bill Pmt -Check	02/13/2025	35260	BIG GAME HOOPS	-10,430.00	-68,443.09
Bill Pmt -Check	02/13/2025	35261	BRYAN STUCKERT PLUMBING, INC.	-293.00	-68,736.09
Bill Pmt -Check	02/13/2025	35262	BSN SPORTS	-266.18	-69,002.27
Bill Pmt -Check	02/13/2025	35263	BUCKS CO WATER & SEWER	-187.56	-69,189.83
Bill Pmt -Check	02/13/2025	35264	CELLEBRITE INC.	-7,200.00	-76,389.83
Bill Pmt -Check	02/13/2025	35265	CLARKE PRINTING	-433.20	-76,823.03



# GENERAL FUND

## Check Reconciliation

January 13 through February 13, 2025

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	02/13/2025	35266	CLASSIC COACHWORK AT FORT WASHINGTON	-8,720.45	-85,543.48
Bill Pmt -Check	02/13/2025	35267	COLLIFLOWER INC	-510.78	-86,054.26
Bill Pmt -Check	02/13/2025	35268	COLROM LLC	-4,428.00	-90,482.26
Bill Pmt -Check	02/13/2025	35269	COMCAST	-10.51	-90,492.77
Bill Pmt -Check	02/13/2025	35270	CROMPCO CORPORATION	-1,860.00	-92,352.77
Bill Pmt -Check	02/13/2025	35271	DAVID H LIGHTKEP	-57.50	-92,410.27
Bill Pmt -Check	02/13/2025	35272	DEASEY, MAHONEY & VALENTINI LTD	-1,134.00	-93,544.27
Bill Pmt -Check	02/13/2025	35273	DEL VAL INTL TRUCK	-3,867.03	-97,411.30
Bill Pmt -Check	02/13/2025	35274	DVHIT	-162,357.20	-259,768.50
Bill Pmt -Check	02/13/2025	35275	DWYER	-1,721.04	-261,489.54
Bill Pmt -Check	02/13/2025	35276	EMS EDUCATION	-675.00	-262,164.54
Bill Pmt -Check	02/13/2025	35277	ESRI	-684.00	-262,848.54
Bill Pmt -Check	02/13/2025	35278	FLOURTOWN CAR WASH LLC	-400.00	-263,248.54
Bill Pmt -Check	02/13/2025	35279	FLOURTOWN SUNOCO	-95.00	-263,343.54
Bill Pmt -Check	02/13/2025	35280	FMP	-388.94	-263,732.48
Bill Pmt -Check	02/13/2025	35281	GALE/CENGAGE	-2,244.00	-265,976.48
Bill Pmt -Check	02/13/2025	35282	GENERAL CODE PUBLISHERS	-1,551.00	-267,527.48
Bill Pmt -Check	02/13/2025	35283	GOVERNMENT FORMS & SUPPLIES	-133.12	-267,660.60
Bill Pmt -Check	02/13/2025	35284	GRAN TURK EQUIPMENT	-426.40	-268,087.00
Bill Pmt -Check	02/13/2025	35285	GRANITE TELECOMMUNICATIONS	-627.00	-268,714.00
Bill Pmt -Check	02/13/2025	35286	HOME DEPOT	-36.98	-268,750.98
Bill Pmt -Check	02/13/2025	35287	IMPACT FIRE SERVICES	-885.00	-269,635.98
Bill Pmt -Check	02/13/2025	35288	INTERSTATE BATTERY	-143.77	-269,779.75
Bill Pmt -Check	02/13/2025	35289	JENNIFER SCHELTER	-2,306.25	-272,086.00
Bill Pmt -Check	02/13/2025	35290	JOELLE KLEINMAN, TAX COLLECTOR	-1,127.66	-273,213.66
Bill Pmt -Check	02/13/2025	35291	JUMP START STAX LLC	-3,217.50	-276,431.16
Bill Pmt -Check	02/13/2025	35292	KEYSTONE DIGITAL IMAGING	-856.52	-277,287.68
Bill Pmt -Check	02/13/2025	35293	KEYSTONE MUNICIPAL SERVICES INC	-12,413.75	-289,701.43
Bill Pmt -Check	02/13/2025	35294	KIMBALL MIDWEST	-373.61	-290,075.04
Bill Pmt -Check	02/13/2025	35295	MAGARITY TENNIS CLUB	-1,265.00	-291,340.04
Bill Pmt -Check	02/13/2025	35296	MCLINC INC	-32,652.00	-323,992.04

# GENERAL FUND Check Reconciliation

January 13 through February 13, 2025

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	02/13/2025	35297	MICHELLE HILL	-280.00	-324,272.04
Bill Pmt -Check	02/13/2025	35298	MIDWEST TAPE	-277.29	-324,549.33
Bill Pmt -Check	02/13/2025	35299	MUNICIPAL CAPITAL FINANCE	-480.98	-325,030.31
Bill Pmt -Check	02/13/2025	35300	NAPA AUTO PARTS	-346.61	-325,376.92
Bill Pmt -Check	02/13/2025	35301	NET CARRIER TELECOM INC	-1,550.34	-326,927.26
Bill Pmt -Check	02/13/2025	35302	ORELAND FIRE CO	-1,314.00	-328,241.26
Bill Pmt -Check	02/13/2025	35303	PA CHIEFS OF POLICE ASSOCIATION	-150.00	-328,391.26
Bill Pmt -Check	02/13/2025	35304	PA DEPT OF REVENUE	-214.13	-328,605.39
Bill Pmt -Check	02/13/2025	35305	PA LIBRARY ASSOCIATION	-185.00	-328,790.39
Bill Pmt -Check	02/13/2025	35306	PA RECREATION & PARK SOCIETY	-140.00	-328,930.39
Bill Pmt -Check	02/13/2025	35307	PAUL SCHMIDT	-2,235.00	-331,165.39
Bill Pmt -Check	02/13/2025	35308	PECO	-58.46	-331,223.85
Bill Pmt -Check	02/13/2025	35309	PECO (L)	-46.78	-331,270.63
Bill Pmt -Check	02/13/2025	35310	PENN TURF CO	-951.00	-332,221.63
Bill Pmt -Check	02/13/2025	35311	PETRO CHOICE	-383.53	-332,605.16
Bill Pmt -Check	02/13/2025	35312	PHOENIX DISTRIBUTORS	-375.00	-332,980.16
Bill Pmt -Check	02/13/2025	35313	PILOT THOMAS LOGISTICS LLC	-18,467.14	-351,447.30
Bill Pmt -Check	02/13/2025	35314	Piney Bowes Bank, Inc. Reserve Account	-1,000.00	-352,447.30
Bill Pmt -Check	02/13/2025	35315	PLAYAWAY PRODUCTS LLC	-368.38	-352,815.68
Bill Pmt -Check	02/13/2025	35316	POLICE CHIEFS ASSOC OF MONTCO	-500.00	-353,315.68
Bill Pmt -Check	02/13/2025	35317	RECYCLE OIL CO	-175.00	-353,490.68
Bill Pmt -Check	02/13/2025	35318	REPUBLIC SERVICES, INC	-2,024.64	-355,515.32
Bill Pmt -Check	02/13/2025	35319	REWORLD WASTE LLC	-81,085.77	-436,601.09
Bill Pmt -Check	02/13/2025	35320	RITTENHOUSE LUMBER CO	-118.00	-436,719.09
Bill Pmt -Check	02/13/2025	35321	ROBERT C NYDICK	-900.00	-437,619.09
Bill Pmt -Check	02/13/2025	35322	SAFETY KLEEN	-226.47	-437,845.56
Bill Pmt -Check	02/13/2025	35323	SHERWIN WILLIAMS CO	-35.80	-437,881.36
Bill Pmt -Check	02/13/2025	35324	STANLEY'S OF ORELAND	-93.30	-437,974.66
Bill Pmt -Check	02/13/2025	35325	STAPLES BUS	-1,362.06	-439,336.72
Bill Pmt -Check	02/13/2025	35326	STAR PRINTING INC	-267.40	-439,604.12
Bill Pmt -Check	02/13/2025	35327	STR SOLUTIONS	-293.40	-439,897.52

# GENERAL FUND Check Reconciliation

January 13 through February 13, 2025

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	02/13/2025	35328	T. M. Fitzgerald & Associates	-5,477.50	-445,375.02
Bill Pmt -Check	02/13/2025	35329	TD CARD SERVICES	-6,340.93	-451,715.95
Bill Pmt -Check	02/13/2025	35330	THE PHILADELPHIA INQUIRER	-130.50	-451,846.45
Bill Pmt -Check	02/13/2025	35331	TIMONEY KNOX LLP	-45.00	-451,891.45
Bill Pmt -Check	02/13/2025	35332	TRAISR LLC	-1,800.00	-453,691.45
Bill Pmt -Check	02/13/2025	35333	TREASURER OF MONTGOMERY COUNTY	-6,264.00	-459,955.45
Bill Pmt -Check	02/13/2025	35334	TRI-STATE TAX BUREAU	-2,231.98	-462,187.43
Bill Pmt -Check	02/13/2025	35335	TRUCK PRO	-927.01	-463,114.44
Bill Pmt -Check	02/13/2025	35336	UNIFIRST CORPORATION	-980.72	-464,095.16
Bill Pmt -Check	02/13/2025	35337	UNITED INSPECTION AGENCY INC	-2,900.00	-466,995.16
Bill Pmt -Check	02/13/2025	35338	VAULT WORKFORCE SCREENING	-489.84	-467,485.00
Bill Pmt -Check	02/13/2025	35339	VECHIONE FLEET SERVICES	-24.00	-467,509.00
Bill Pmt -Check	02/13/2025	35340	VERIZON	-209.00	-467,718.00
Bill Pmt -Check	02/13/2025	35341	VERIZON WIRELESS	-1,364.64	-469,082.64
Bill Pmt -Check	02/13/2025	35342	WIESNER CONSULTING	-290.00	-469,372.64
Bill Pmt -Check	02/13/2025	35343	WISLER PEARLSTINE LLC	-7,098.00	-476,470.64
Bill Pmt -Check	02/13/2025	35344	WITMER PUBLIC SAFETY GROUP INC	-189.43	-476,660.07
Bill Pmt -Check	02/13/2025	35345	WOODROW AND ASSOCIATES INC	-11,741.22	-488,401.29
Bill Pmt -Check	02/13/2025	35346	WORTH & COMPANY INC	-4,205.00	-492,606.29
Bill Pmt -Check	02/13/2025	35347	ZORO TOOLS INC	-508.32	-493,114.61
Bill Pmt -Check	02/13/2025	35348	PITNEY BOWES INC.	-126.00	-493,240.61
Bill Pmt -Check	02/13/2025	35349	STAR PRINTING INC	-2,020.88	-495,261.49
Bill Pmt -Check	02/13/2025	35350	VERIZON WIRELESS	-75.00	-495,336.49

CAPITAL RESERVE  
CHECK RECONCILIATION REPORT

February 13, 2025

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	02/13/2025	3410	BL COMPANIES INC	-3,080.00	-3,080.00
Bill Pmt -Check	02/13/2025	3411	MKSD LLC	-5,037.38	-8,117.38
Bill Pmt -Check	02/13/2025	3412	PORT Architecture and Urbanism LLC	-9,900.15	-18,017.53
Bill Pmt -Check	02/13/2025	3413	THOMASINA GENTEKOS	-69,711.00	-87,728.53
Bill Pmt -Check	02/13/2025	3414	WORTH & COMPANY INC	-1,525.00	-89,253.53

HIGHWAY AID FUND  
CHECK RECONCILIATION REPORT

February 13, 2025

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	02/13/2025	1390	PECO ENERGY	-429.42	-429.42
Bill Pmt -Check	02/13/2025	1391	PECO ENERGY SL	-11,273.75	-11,703.17
Bill Pmt -Check	02/13/2025	1392	RIVERSIDE CONSTRUCTION MATERIALS	-40,539.74	-52,242.91

# SALARIED/NON-REPRESENTED VACATION SCHEDULE

	2 Weeks	3 Weeks	4 Weeks	5 Weeks	6 Weeks
Abington Twp	1 Year	6 Years	13 Years	19 Years	25 Years
Cheltenham Twp	-	1 Years	6 Years	10 Years	*
Hatfield Twp	6 Months	5 Years	10 Years	15 Years	N/A
Lansdale Borough	1 Year	5 Years	10 Years	25 Years	N/A
L. Moreland Twp	2 Years**	5 Years	10 Years	16 Years	N/A
L. Providence Twp	1 Year***	5 Years	10 Years	18 Years	N/A
Whitemarsh Twp	1 Year	5 Years	15 Years	20 Years	N/A
U. Dublin Twp	1 Year	5 Years	10 Years	20 Years	30 Years
Mean Average	1.07 Years	4.625 Years	10.5 Years	17.875 Years	27.5 Years
Median Average	1 Year	5 Years	10 Years	18.5 Years	27.5 Years
Mode Average	1 Year	5 Years	10 Years	20 Years	N/A
Springfield Twp	1 Year	7 Years	15 Years	N/A	N/A

\* 1 additional day for each completed year up to 6 weeks total

\*\* 1 completed year = 1 week

\*\*\* 6 completed months = 1 week

Mean Average = Traditional Average

Median Average = Middle Average

Mode Average = Value Occurring Most Frequently

=

## FULL-TIME EMPLOYEE BENEFIT SCHEDULE

### VACATIONS

REVISION DATE: January 2020

The vacation year extends from January 1 to December 31. Full-time Employees who are on the Township payroll shall be entitled to the following vacations with pay. The rate of pay for vacation shall be the employee's rate of pay at the time vacations are taken.

Length of Active Service as of January 1	Vacation Time
Less than one year	During their first 12 months of employment, employees accrue 10/12ths of a day (6.67 hours) per month of employment
1 year, but less than 5 years	Two (2) weeks (80 hours), accruing at the rate of 10/12ths of a day (6.67 hours) per month
5 years, but less than 15 years	Three (3) weeks (120 hours), accruing at the rate of 15/12ths of a day (10 hours) per month
15 years or more	Four (4) weeks (160 hours), accruing at the rate of 20/12ths (13.5 hours) of a day per month
20 years or more	Five (5) weeks (200 hours), accruing at the rate of 25/12ths (16.7 hours) of a day per month

Vacation entitlement increases take effect on January 1 of the 5<sup>th</sup>, 15<sup>th</sup>, or 20<sup>th</sup> year of an employee's employment anniversary, regardless of the employee's actual anniversary day and month of hire.

Employees shall request vacation time at least fourteen (14) days in advance of their desired time off. Vacation schedules are subject to the approval of an employee's supervisor or Department Head. Subject to Township needs, every effort will be made to accommodate employee vacation schedule requests. Between January 1 and January 31 of each calendar year, when two or more employees request the same vacation dates, and all requests cannot be honored while preserving Township operational capacity, preference for dates requested will be given to employees on the basis of seniority. After January 31, conflicts in requests for vacation dates will be honored on a "first-come-first-served" basis.

If a Township holiday falls within an employee's vacation period, the employee will not be charged a vacation day for the holiday.

Since the Township believes vacations are an important ingredient in maintaining a person's psychological well-being and enthusiasm for their work, employees are encouraged to take vacation in the year it is earned. However, employees cannot carry over more than 5 days (40 hours) of unused vacation into the next calendar year, and will pay an employee for up to 5 days

(40 hours) of unused vacation accrued in any calendar year.

In the first year of an employee's employment up to 5 vacation days may be taken in advance of the actual vacation days earned with the approval of the Township Manager.

Employees who leave the employment of the Township will be paid for their earned, but unused, vacation days. If an employee who received approval to take vacation days before they were accrued leaves Township employment before those days are earned, the Township will deduct those days from the departing employee's final wages.

*Note:* Civilian Police Communication Employees are entitled to the same vacation days as all other non-uniform Township employees. However, their vacation time will be converted into hours as a result of their 12-hour work schedule.

## **HOLIDAYS**

*EFFECTIVE DATE: December 1, 2006*

*REVISION DATE: January 1, 2014*

The Township is closed for 11 holidays each year, and 12 days in Presidential election years. Employees who are scheduled to work on a designated Township holiday are given holidays with pay, and paid for overtime if required to work on a holiday. Unless absent with approval, an employee will be paid for a holiday only if they worked the last full scheduled workday before the holiday, and the first full scheduled workday after the holiday.

The recognized Township holidays granted are:

1. New Year's Day
2. Martin Luther King's Birthday
3. President's Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Veteran's Day
8. Presidential Election Day (Non-Uniformed Employees only)
9. Thanksgiving Day
10. Friday after Thanksgiving Day
11. Christmas Day
12. Floating Holiday (see **Note 1** below)

When a holiday occurs on a Sunday, it will be celebrated on the following Monday; if it occurs on a Saturday, it will be celebrated on the preceding Friday.

**Note 1:** Floating Holiday: The Township will not close on other holidays observed for cultural, religious, or political reasons outside of the 11 listed above. Employees are allowed one floating holiday throughout the calendar year to choose any day that they would like to designate as their 12<sup>th</sup> paid holiday.

**Note 2:** Civilian Police Communication Employees will receive 11 days of Holiday pay each year – in lieu of actual holidays. In Presidential Election years they will receive 12 days of pay.



#### 4.12 HOLIDAYS<sup>bb</sup>

*\*Employees covered by employment or collective bargaining agreements should refer to their contracts.*

Lansdale Borough observes the following holidays:

Holiday Schedule:
New Year's Day
Presidents Day
Good Friday
Memorial Day
Flag Day
Independence Day (July 4 <sup>th</sup> )
Labor Day
General Election Day
Veteran's Day
Thanksgiving Day
Friday after Thanksgiving
Christmas Eve
Christmas Day

The following provisions apply to holidays and personal leave benefits:

1. As a general rule, where a holiday falls on a Saturday, the holiday will be observed on the preceding Friday. If the holiday falls on a Sunday, the holiday will be observed on the following Monday.
2. Holiday overtime pay shall be paid to employees who work on the day the holiday is observed by the Borough.
3. To qualify for holiday pay, the employee must work the full day he or she is scheduled before the holiday and the day scheduled after the holiday (unless on approved paid leave).

#### 4.13 PERSONAL LEAVE

*\*Employees covered by employment or collective bargaining agreements should refer to their contracts.*

1. Notice of requests to use personal leave should be provided at least 3 days in advance wherever possible, except where emergencies are unavoidable.
2. Leave may be taken in increments of one hour, unless otherwise approved.

#### 4.14 VACATION<sup>cc</sup>

*\*Employees covered by employment or collective bargaining agreements should refer to their contracts.*

##### Vacation schedule for management and non-bargaining unit employees:

All non-bargaining unit employees shall receive vacations and vacation pay as follows after completion of:

1 year to 4 years	10 days
5 years to 9 years	15 days
After 10 years	20 days
After 25 years	25 days

##### Administration for Management and Non-Bargaining Unit Employees

1. At the discretion of the Borough Manager, management and non-bargaining unit employees will be permitted to use vacation during the first year of employment.
2. Vacation leave requests must be submitted in writing to the department head at least *two weeks* prior to the time requested and shall be approved by the Borough Manager, Police Chief or designee.
3. Every effort will be made to accommodate individual employee requests; however, seniority, advance notice and operational needs of the Borough will determine choice of vacation dates. Coverage to meet operational needs is critical; for example, managers from the same department will not be granted time off at the same time.
4. Vacation leave will not be earned when an employee is on inactive status.
5. Holidays which occur during vacation, shall not be counted as part of the vacation leave.

[Equal Employment  
Opportunity](#)[Employee Benefits](#)[How to Apply](#)[Print Application](#)[Authorization to Complete  
Background Check](#)[Transparency in Coverage](#)

## Employee Benefits

### Montgomery County Employee Benefits

Our employees are our most important assets. With that in mind, we take pride in offering an affordable, quality benefits package that helps to protect and support our employees and their families.

#### Comprehensive Healthcare Coverage

Keeping our employees and their families healthy is essential to us. Our healthcare benefits include:

- Medical: choice of three Independence Blue Cross HMO plans, and one EPO Plan each of which includes prescription drug and vision coverage as well as Teladoc general medicine and tele-behavioral health services
- Dental: choice of two plans from Aetna, a PPO and DMO
- Employer-paid life, accidental death dismemberment, and long-term disability insurance (all at no cost to the employee).
- Supplemental employee, spouse, and dependent life and supplemental accidental death & dismemberment.
- Voluntary supplemental short-term disability, accident, critical illness, and hospital indemnity insurance
- Healthcare Flexible Spending and Dependent Care Flexible Spending (DC FSA with Employer funding), Employer funded Lifestyle Spending Account.

#### Annual Leave & Vacation

Our employees work hard serving the citizens of Montgomery County! We know that they need time to rest and do the things that are important to them outside of the office. Every year, County employees are entitled to:

- 10 days of vacation, increasing to:
  - 15 days after 5 years of service
  - 20 days after 13 years of service
  - 25 days after 19 years of service
- 5 days of personal time
- 12 days of sick leave
- 11 paid County holidays
- 1 floating holiday

[Archival Record Retrieval](#)

[Conservation District](#)

[Cooperative Extension](#)

[Data & Mapping Services](#)

[Domestic Violence Legal  
Network](#)

[Elected County Legislators](#)

[Food Establishment  
Inspections](#)

[Holidays / Hours of  
Operation](#)

[Montgomery County  
Community College](#)

[MCLINC & Other  
Montgomery County  
Libraries](#)

## Holidays / Hours of Operation

### County Hours

Monday - Friday  
8:30 a.m. - 4:15 p.m.

Montgomery County Courthouse, buildings and facilities will be closed on these following days in 2025:

- New Year's Day - Wednesday, January 1
- Martin Luther King - Monday, January 20
- President's Day - Monday, February 17
- Memorial Day - Monday, May 26
- Juneteenth Day - Thursday, June 19
- Independence Day - Friday, July 4
- Labor Day - Monday, September 1
- Italian American Heritage Day / Indigenous Peoples' Day - Monday, October 13
- Election Day - Tuesday, November 4
- Veteran's Day - Tuesday, November 11
- Thanksgiving Break - Thursday-Friday, November 27-28
- Christmas Day - Thursday, December 25
- New Year's Day 2026, Thursday, January 1

## **Springfield Township Zoning Hearing Board Notice**

Notice is hereby given that the Zoning Hearing Board of Springfield Township, Montgomery County, will hold a meeting as required by the Zoning Ordinance of Springfield Township. This meeting will be held in the Boardroom of the Springfield Township Administration Building, located at 1510 Paper Mill Road, Wyndmoor, PA 19038, on **Monday, March 24, 2025**, at 7:00 p.m. at which time the following application will be presented:

**Case #25-02:** This is the application of **Mrs. Jory Davis**, owner of the property located at 505 Willow Grove Avenue, Wyndmoor, PA 19038, also known as Parcel 5200-1834-0007. The applicant seeks a variance from Section 114-135.A of the Springfield Township Zoning Ordinance. The property owner seeks approval to have a recently installed six-foot-high fence remain as currently erected on the front property line. As per the requirements of Section 114-135.A of the Springfield Township Zoning Ordinance, the fence was required to setback 15 feet from the front property line. The property is zoned within the A Residential District of Ward #5 of Springfield Township.

Copies of the application packets are available for review in the Community Development Office during normal business hours, located at 1510 Paper Mill Road, Wyndmoor, PA 19038 or on our website at [springfieldmontco.org](http://springfieldmontco.org). Any questions you may have can be addressed by contacting the Zoning Department at 215-836-7600, ext. 1114.

By Order of the Springfield Township  
Zoning Hearing Board  
Mark A. Penecale  
Director of Planning & Zoning



# WELCOME

Board of Commissioners Meeting  
Recreation Center Feasibility Study  
Wednesday, February 12, 2025  
7:30 pm



## Springfield Township

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### Introductions

- MKSD Architects
  - Architectural Firm located in Allentown, PA
  - Silvia Hoffman- Partner-President-Architect
  - Ryan Kennedy- Senior Project Manager
  - Jack Rogers- Architectural Designer
  - Isabella Parker- Interior Designer
- Ballard King & Associates
  - Recreation Consulting firm located in Highlands Ranch, CO
  - Ken Ballard- Principal



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## Goals of this Presentation

- Present the data collected from Phase I
  - Survey results and Community Feedback
  - Report on found site and building deficiencies
  - Provide cost estimate related to the renovations of the existing buildings
- Summary of the data collected based on community needs for a recreation center
- Provide the next steps for the feasibility study



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## AGENDA

- Overview of the Existing Recreation Center
- Feasibility Study Timeline
- Market Analysis
- Summary Needs Assessment and Data Collection process
- Site & Facility Deficiencies and Recommended Improvements
- Cost Estimate Overview
- Summary of Findings/Phase 1
- Next Steps of the Feasibility Study



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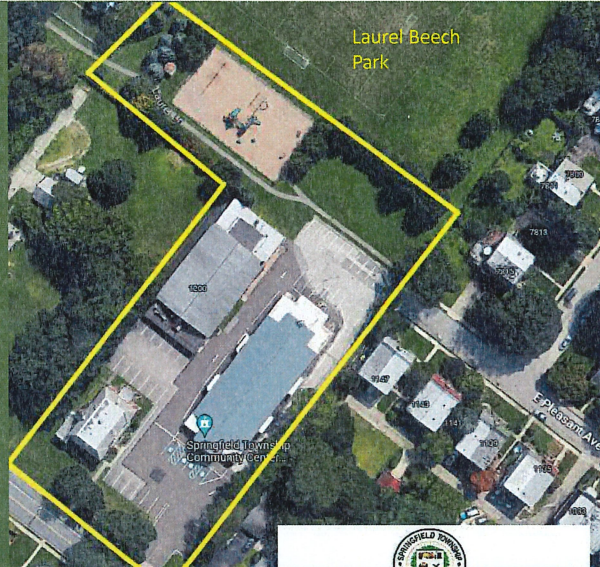
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## BACKGROUND ON SITE

- Purchased in 2015 to serve as an indoor gymnasium and recreation center for the Township as well as temporary Township Municipal Building and Free Library of Springfield Township during construction of the 1510 Paper Mill Road complex.



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## LOCATION

- Address: 1200 E. Willow Grove Ave., Wyndmoor, PA 19039
- Adjoining Property: Laurel Beech Park (6.36 acres)
- Lot Size: 69,696 SF or 1.6 acres
- Contains:
  - Recreation Center A: Gym
  - Recreation Center B: Former Church/ Community Hall
  - Rectory



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## CURRENT AND PAST USAGE BY REC DEPARTMENT

- Martial Arts (All Ages)
- Yoga (All Ages)
- Ceramic Workshops (All Ages)
- Schools Out, In-Service Play Days
- Pottery Camp
- Speeder Running Club
- Drawing Class
- Theater Horizon Drama Club
- Soccer Clinic
- Chess Camp
- Creative Constructors Camp
- Superhero Camp
- Cheerleading Camp
- Flag Football Camp
- Basketball Camp
- GeoVentures Camp

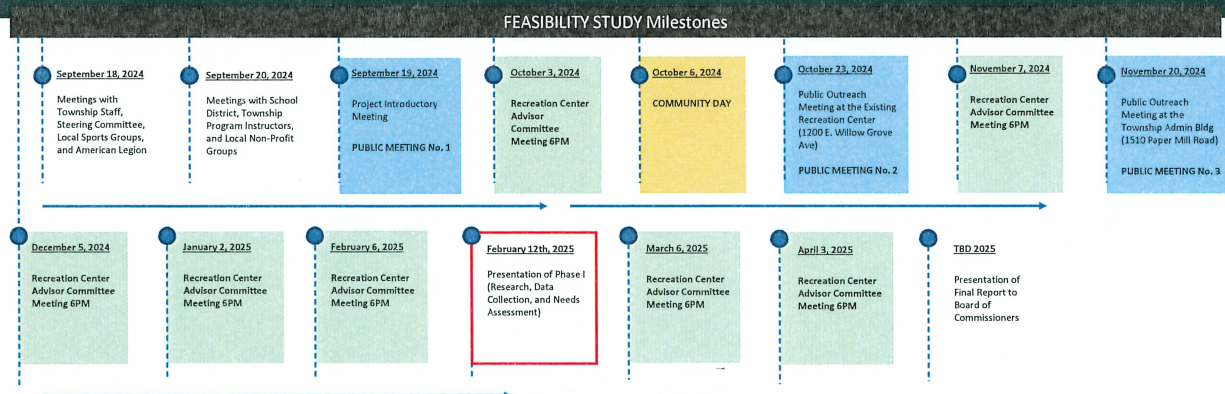


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## PROJECT TIMELINE Workplan



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## Market Analysis

Below are listed some of the market challenges that exist with this project.

### Challenges:

- It will be difficult to draw users from outside of the Township on a consistent basis due to the prevalence of other public, private and non-profit facilities in the area.
- The demographic characteristics of the service areas indicate an older median age and there will be a substantial increase in the older age groups in the coming years. The older the median age, the lower the participation rate is in most recreation activities.
- Scaling the building size to the Township market will be critical to strong financial performance.
- Funding not only the development but the operation of a recreation center will have to be clearly defined.



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## Market Analysis

Below are listed some of the market opportunities that exist with this project.

### Opportunities:

- The Township has an existing indoor recreation center that has an established market for indoor recreation, but it is an inadequate facility.
- The Primary Service Area's (Springfield Township) population is large enough to support a small to moderate sized recreation center by itself. It is possible to draw additional users from the Secondary Service Area as well.
- There is a high percentage of households with children in the Township, who are primary users of recreation centers.
- The Township has a high median household income level and a corresponding high recreation spending index. These are both strong indicators of a greater rate of use of community centers.



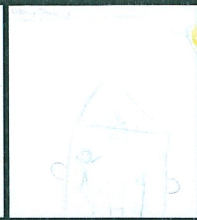
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## Summary of the Needs and Data Collected

- Community Day



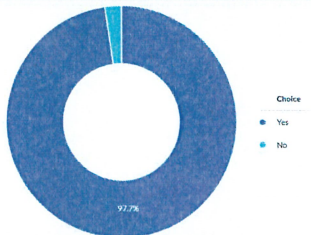
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**MK**  
**SD**  
ARCHITECTS

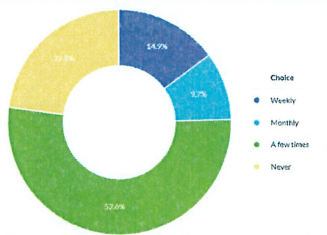
## Survey Results

Are you a Resident?



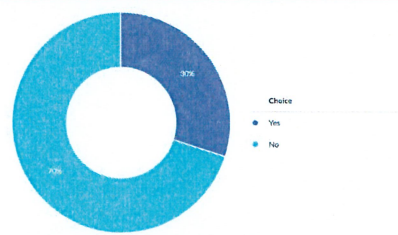
97.7% said YES

How often do you participate in activities?



52.6% said a few times a year  
22.8% said never

Does someone in your household use the existing recreation facility?



70% said NO



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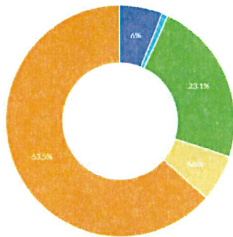


## Survey Results

If YES, Who uses it?

If YES, Is it meeting your needs?

Where do you currently go for recreational needs if not here?



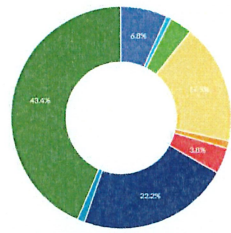
Choice

- Yourself
- Significant Other
- Child
- Family
- N/A



Choice

- Yes, it accommodates my need
- No, it could be improved
- N/A
- „Archived“



Choice

- Greater Plymouth Community Center
- Cornerbrook Community Center at the Fellowship House
- Montgomeryville Township Community & Recreation Center
- Ambler Area YMCA
- Philadelphia Salvation Army Knox Corps Community Center
- LA Fitness
- Plant Fitness
- Anytime Fitness
- Other

23.1% said **CHILD**

The results are indifferent. Majority said N/A. 31.4% said it could be **improved**

43.4% say Montgomeryville Twsp Community & Rec Center



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## Survey Results

Willing to pay to use?

If YES, should it be a membership or per use fee?

If recreation center had amenities you need, how often would you go?



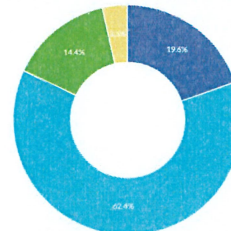
Choice

- Yes
- No



Choice

- Membership Fee
- Per Usage



Choice

- Daily
- Weekly
- Monthly
- Never

67.5% said **YES**

Results are just about split.

62.4% say **WEEKLY**



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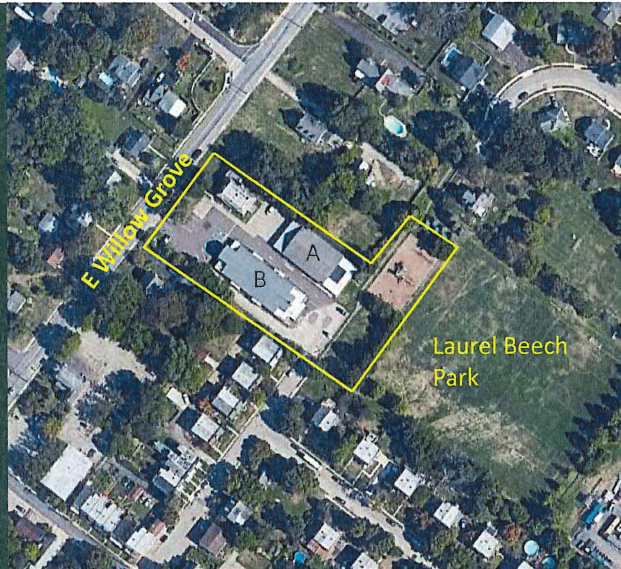
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## Facility & Site Conditions Assessment

- Site Deficiencies
- Building A – Gymnasium
- Building B – Former Church/  
Community Hall
- Rectory



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## Facility, Site Constraints, & Deficiencies

### Site

- Limited space on existing site.
- Parking poses limitations.
- Poor pavement conditions
- Poor pedestrian access/ circulation
- No dedicated pedestrian path to playground
- Poor traffic circulation
- Poor drainage along the southwest side of the site

### Building A (Gymnasium):

- Damaged masonry exterior
- Inefficient and damaged windows
- Cracked gymnasium floor
- Roof systems at the end of their useful life
- Deteriorating exterior finishes
- No Air Conditioning and antiquated building systems
- Lack of activity flexibility
- Court is undersized for intended use.
- Lack of storage with Rec Program Equipment

### Building B (Former Church/Community Hall ):

- Worn and damaged exterior finishes
- Inefficient and damaged windows
- Shingle roof near the end of its useful life
- Furnaces are at the end of useful life
- HVAC System function concerns
- Limited space for desired future program use.
- Existing size of building not conducive to certain community programs.

- Rectory Building will be demolished because it was constructed as a residential structure and serves no purpose for community needs.
- If chosen to remain, the existing buildings pose constraints on intended activity use, additional program, and operability.



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## Site & Facility Repairs

Site and Facility Improvements (including but is not limited to):

- Replace existing pavement
- Regrade southwest area of site to ensure proper drainage
- Repair existing exterior masonry on Buildings A & B
- Replace windows on Buildings A & B.
- Repairing stormwater draining on Building A.
- Replace asphalt shingle roofs.
- Remove and replace cracking gymnasium floor slab.
- Repair and replace interior wall surfaces.
- Replace interior finishes conducive to program use.
- Replace Building A & B HVAC units that serve the building.
- Sprinklers required for intended use.
- Demolition of the Rectory Building will offer additional use of the site and parking.



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## Cost Estimation Overview

The estimated cost is based on the condition of the existing buildings that have been observed and recommended improvements.

The cost includes (but not limited to):

- Deferred maintenance
  - Building repairs
  - Replacement of building elements and antiquated systems
- Capital Improvements
- Renovation Contingency
  - Alterations to the buildings
  - Current Building Code Requirements

Estimated cost for existing site and facility improvements:

**Soft Cost: \$1,650,130.00**

**Site Work: \$555,479.00**

**Building A: \$2,339,250.00**

**Building B: \$1,097,885.00**

**Opinion of Cost: \$5,642,743.07**



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## Phase I Summary

- Based on the analysis and public input a new recreation center would:
  - Create a flexible use of space for various activities
  - Provide opportunity for additional program use for all age groups
  - Support and promote the growth of the community while making a positive impact for Springfield Township.

## Next Steps

- Proceed further with the study of a new recreation facility on the existing site. The study will be presented to the Commissioners as part of Phase II of the feasibility study.



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# THANK YOU!



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# Springfield Township

Rec Center Buildings A&B  
Demolition of existing rectory building  
2/11/2025



<b>OPINION OF COSTS</b>		<b>\$5,642,743.07</b>		
Description of Work	Quantity	Unit	Unit Price	Extension
<b>OWNER DIRECT PROJECT COSTS</b>		<b>\$1,650,130.00</b>		
Project Contingency 10% All Costs	1	Sum	\$482,500.00	\$482,500.00
Construction Management Services Fee (10 Months)	1	Sum	\$350,000.00	\$350,000.00
Pre-Construction Management Services Fee (8 Months)	1	Sum	\$80,000.00	\$80,000.00
Civil engineering fee	1	Sum	\$166,630.00	\$166,630.00
Architectural fee	1	Sum	\$381,000.00	\$381,000.00
Structural engineering fee				In Arch. Above
MEP engineering fee				In Arch. Above
Legal fees				Excluded
Builders Risk Insurance	1	Allowance	\$10,000.00	\$10,000.00
Construction Testing	1	Allowance	\$10,000.00	\$10,000.00
Permit fee				Excluded
Township approval a fees and escrow				Excluded
Utility Company charges (Electric and Communications)	1	Allowance	\$10,000.00	\$10,000.00
Outside Agency Fees				Excluded
Phase 1 ESA& Asbestos/LBP Evaluation and Removal				Excluded
Survey				In CE Above
Owner FF&E				
Security system/cameras	1	Allowance	\$50,000.00	\$50,000.00
Access Control system	1	Allowance	\$50,000.00	\$50,000.00
Moving & Relocation Costs				Excluded
Furniture, Appliances				Excluded
Specialized furnishings and File storage				Excluded
Lockers	1	Allowance	\$25,000.00	\$25,000.00
Computer & IT Systems	1	Allowance	\$10,000.00	\$10,000.00
Phone Systems	1	Allowance	\$10,000.00	\$10,000.00
Audio Visual Systems	1	Allowance	\$15,000.00	\$15,000.00
<b>Site Work</b>		<b>\$555,479</b>		
Demolish Existing Rectory Building	1	LS	\$300,000.00	\$300,000.00
Pave existing rectory footprint	530	SY	\$55.00	\$29,150.00
Mill and Pave entire Lot	2,925	SY	\$25.00	\$73,125.00
Remove Pavement, re-grade and reinstall new Pavement	1,000	SY	\$75.00	\$75,000.00
Insurance, Tech, Bonds and Prime Fee	1	LS	\$78,203.57	\$78,203.57
Demolish Existing Tanks and Test Soils	1	LS	\$25,000.00	\$25,000.00
Owner Contingency Allowance	1	LS	\$50,000.00	\$50,000.00
<b>General Trades Bid Package Building A</b>		<b>\$1,620,460</b>		
Remove Existing Floor Finish, Grind, Level, and Refinish (Option A for Floors)	5,165	SF	\$22.00	\$113,630.00
Remove Existing Floor Slab & replace in its entirety, including new sports flooring (Option B for Floors)	5,165	SF	\$42.00	\$216,930.00
Repair Step cracking in Foundation walls, Wire lath & Stucco	1,176	SF	\$20.00	\$23,520.00
Scrape, Strip and repaint Exterior Elements as required.	1	LS	\$15,000.00	\$15,000.00
Remove and Replace damaged brick and Step Cracking	500	SF	\$75.00	\$37,500.00
Wire lath and Parge over existing masonry foundation				in above



Remove and Replace All Exterior Sealant	1	LS	\$7,500.00	\$7,500.00
Replace existing Damaged Windows	42	EA	\$3,500.00	\$147,000.00
Repaint exterior doors and replace Mech room door	1	LS	\$7,500.00	\$7,500.00
Repair and Replace Downspouts/Gutters	1	LS	\$15,000.00	\$15,000.00
Remove and Replace existing Roof and underlayment	9,100	SF	\$55.00	\$500,500.00
Remove and Replace Canopy and Soffit	1	LS	\$7,500.00	\$7,500.00
Repair and Repaint Damaged Drywall	1	LS	\$25,000.00	\$25,000.00
Repair and Repoint Step Cracking in Interior Masonry Walls	500	SF	\$30.00	\$15,000.00
Remove and Replace all Vinyl wall base	400	LF	\$12.00	\$4,800.00
Remove and Replace VCT Floor with Prep	2,000	SF	\$15.00	\$30,000.00
Install new Gym Wall Padding to 8'High	2,500	SF	\$20.00	\$50,000.00
Remove and Replace Damaged Ceiling Tile and grid	9,100	SF	\$15.00	\$136,500.00
Insurance, Tech, Bonds and Prime Fee	1	LS	\$167,580.00	\$167,580.00
Owner Contingency Allowance	1	Allowance	\$100,000.00	\$100,000.00
<b>Fire Protection Bid Package Building A</b>	<b>\$200,903</b>			
Provide Sprinklers to entire Space	8,255	SF	\$20.00	\$165,100.00
Insurance, Tech, Bonds and Prime Fee	1	LS	\$20,802.60	\$20,802.60
Owner Contingency Allowance	1	Allowance	\$15,000.00	\$15,000.00
<b>Mechanical Bid Package Building A</b>	<b>\$509,757</b>			
Replace HVAC in its Entirety	8,255	SF	\$50.00	\$412,750.00
Insurance, Tech, Bonds and Prime Fee	1	LS	\$52,006.50	\$52,006.50
Owner Contingency Allowance	1	Allowance	\$45,000.00	\$45,000.00
<b>Electrical Bid Package Building A</b>	<b>\$8,130</b>			
Junction Boxes and New Canopy light	1	LS	\$5,000.00	\$5,000.00
Insurance, Tech, Bonds and Prime Fee	1	LS	\$630.00	\$630.00
Owner Contingency Allowance	1	Allowance	\$2,500.00	\$2,500.00
<b>General Trades Bid Package Building B</b>	<b>\$286,165</b>			
Remove and Replace Damaged Brick and Step Cracking	1,000	SF	\$75.00	\$75,000.00
Remove and Replace all Sealant with Backer Rod and Caulk	1	LS	\$7,500.00	\$7,500.00
Remove and Replace Stone Sills	1	LS	\$5,000.00	\$5,000.00
Replace existing Damaged Windows	1	LS	\$15,000.00	\$15,000.00
Remove and Replace existing Windows and Glass Block	20	EA	\$5,000.00	\$100,000.00
Remove and Replace wood trim at exterior doors	1	LS	\$15,000.00	\$15,000.00
Remove and Replace all Damaged Drywall	1	LS	\$10,000.00	\$10,000.00
Remove and Replace Damaged wood Wall Cap	1	LS	\$5,000.00	\$5,000.00
Insurance, Tech, Bonds and Prime Fee	1	LS	\$28,665.00	\$28,665.00
Owner Contingency Allowance	1	Allowance	\$25,000.00	\$25,000.00
<b>Fire Protection Bid Package Building B</b>	<b>\$222,634</b>			
Provide Sprinklers to entire Space	9,220	SF	\$20.00	\$184,400.00
Insurance, Tech, Bonds and Prime Fee	1	LS	\$23,234.40	\$23,234.40
Owner Contingency Allowance	1	Allowance	\$15,000.00	\$15,000.00
<b>Mechanical Bid Package Building B</b>	<b>\$564,086</b>			
Replace HVAC in its Entirety	9,220	SF	\$50.00	\$461,000.00
Insurance, Tech, Bonds and Prime Fee	1	LS	\$58,086.00	\$58,086.00
Owner Contingency Allowance	1	Allowance	\$45,000.00	\$45,000.00
<b>Electrical Bid Package Building B</b>	<b>\$25,000</b>			
Owner Contingency Allowance	1	Allowance	\$25,000.00	\$25,000.00

## Phase Two: Facility Programming Analysis

When Research and Data collection has been completed, MKSD will develop a facility program that will include all space requirements for the building. This program will be based on each activity that will take place in the building being accommodated.

Once the program is approved, MKSD will develop multiple options of plans to be reviewed by the stakeholders. The program will form the basis for the conceptual floor plans. The plans will consist of all spaces within the building and the outdoor spaces that surround the building.

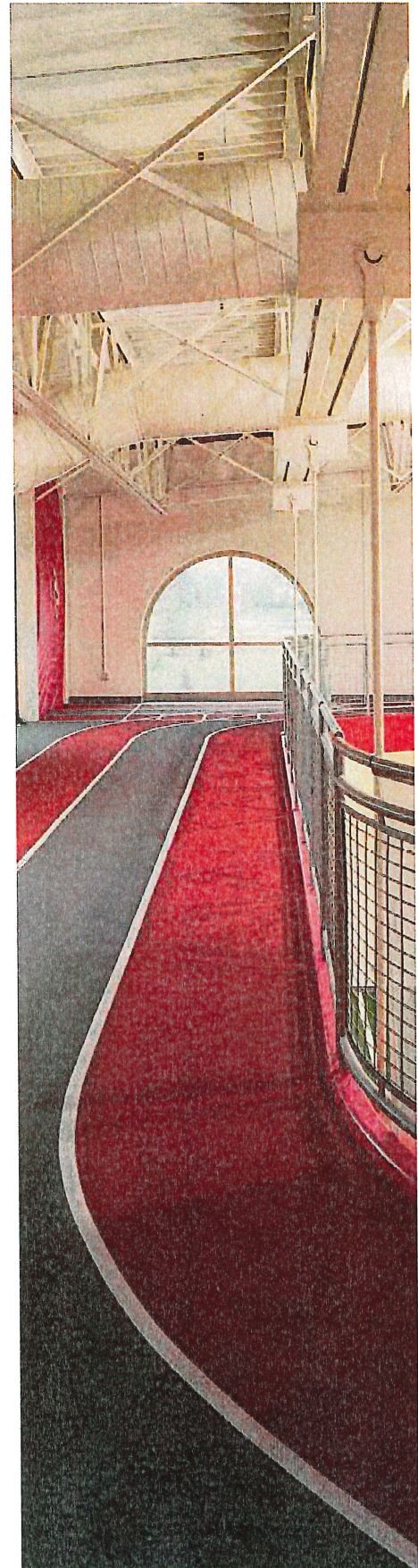
At this point B\*K will also develop a proforma which will include complete pricing and cost recover projections, staffing projections and conduct a market analysis. Ballard King & Associates are experts at handling these details. They will involve the owner in a highly collaborative process that will help solidify your vision and goals and ensure the projects reality.

Our structural, mechanical, electrical, and plumbing engineers will develop building system designs that are most appropriate and cost effective for this building type and also contribute to the cost estimating. Construction cost estimates will be provided for each option to help the owner make the most cost effective decision.

Collaboration and communication with all stakeholders are critical at this stage and all plans will be reviewed in an open forum. Once comments are received, we will move to Phase III.

MKSD will present the findings of Phase I and II to the Township. The final deliverable for Phase II will include:

- Analysis of the existing facilities and their ability to serve current and future community needs. This analysis will include a matrix used to evaluate conditions and infrastructure present or missing from the existing buildings.
- Facility program information, including facility usage and program space requirements, both indoor and outdoor.
- Conceptual floor and site plan options illustrating alternative facility and site space allocations, both interior and exterior, and basic building and site layout including entry points, traffic patterns, parking and play areas.
- Preliminary cost estimates for each concept.





# MKSD Fee Spreadsheet: Springfield Rec Center      REDUCED SF

Revised 02.05.2024

estimated SF      20,000 Based on reduction of program to 1 basketball court and program space as available due to available space on the site  
 construction cost per SF      \$      250.00  
 estimated budget      \$      5,000,000.00

Cost Breakdown									
DESIGN COSTS	Study	DD	CD 50%	CD 80%	CD 100%	Bidding	CA	Totals	Remarks
Arch	\$	9,747.50	\$ 39,200.00	\$ 46,735.50	\$ 23,366.00	\$ 15,568.00	\$ 5,000.00	\$ 33,670.00	\$ 173,287.00
MEP/FP	\$	4,025.00	\$ 18,375.00	\$ 20,387.50	\$ 9,712.50	\$ 6,475.00	\$ 2,000.00	\$ 13,125.00	\$ 74,100.00
Structural	\$	1,225.00	\$ 2,730.00	\$ 4,777.50	\$ 2,870.00	\$ 1,907.50	\$ 910.00	\$ 5,005.00	\$ 19,425.00
	\$	14,997.50	\$ 60,305.00	\$ 71,900.50	\$ 35,948.50	\$ 23,950.50	\$ 7,910.00	\$ 51,800.00	\$ 266,812.00
Total Base Arch, MEP, Structural Costs									

ADDED VALUE COSTS								
Study	DD	CD 50%	CD 80%	CD 100%	Bidding	CA	Totals	Remarks
Civil	\$ 53,300.00	\$ 88,350.00	\$ 9,500.00	\$ 6,000.00	\$ 4,000.00	\$ 4,500.00	\$ 54,280.00	Fees include full land development and reimbursable fees, but could be billed hourly to reduce costs; Geotech excluded.
B*K	\$ 25,200.00						\$ 25,200.00	Programming consultant: Maybe unnecessary if Township decides to proceed as SD of new construction and doesn't require the evaluation of costs vs. payback of different scenarios of program and reuse of buildings
	\$ 78,500.00	\$ 88,350.00	\$ 9,500.00	\$ 6,000.00	\$ 4,000.00	\$ 4,500.00	\$ 54,280.00	Total Added Value Costs

REIMBURSEABLES									
Study	DD	CD 50%	CD 80%	CD 100%	Bidding	CA	Totals	Remarks	
BK Reimb	\$ 6,000.00						\$ 6,000.00	Programming consultant to attend in person meetings, may be done virtually to eliminate costs, or removed if services are not required above.	
Arch Reimb	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 1,500.00	\$ 4,250.00		
Struct Reimb	\$ 250.00					\$ 400.00	\$ 650.00		
MEP/FP Reimb	\$ 500.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ 1,500.00	\$ 4,000.00		
	\$ 7,250.00	\$ 1,000.00	\$ 1,000.00	\$ 750.00	\$ 500.00	\$ 3,400.00	\$ 14,900.00		
Total Reimbursables									

GRAND TOTAL PER PHASE      \$      100,747.50      \$ 149,655.00      \$ 82,400.50      \$ 42,948.50      \$ 28,700.50      \$ 12,910.00      \$ 109,480.00      \$ 526,842.00

NOTE: CM estimating fees have been removed from this number as Springfield Township noted they would be bringing a CM on board during design.

LEED Alternate			
Arch	\$	40,000.00	
MEP/FP	\$	40,000.00	
Civil	\$	6,500.00	
Reimbursables	\$	1,000.00	
LEED Total	\$	87,500.00	

Modified Costs If Programming Consultant Costs are Removed:									
DESIGN COSTS	Study	DD	CD 50%	CD 80%	CD 100%	Bidding	CA	Totals	Remarks
Arch	\$	9,747.50	\$ 39,200.00	\$ 46,735.50	\$ 23,366.00	\$ 15,568.00	\$ 5,000.00	\$ 33,670.00	\$ 173,287.00
MEP/FP	\$	4,025.00	\$ 18,375.00	\$ 20,387.50	\$ 9,712.50	\$ 6,475.00	\$ 2,000.00	\$ 13,125.00	\$ 74,100.00
Structural	\$	1,225.00	\$ 2,730.00	\$ 4,777.50	\$ 2,870.00	\$ 1,907.50	\$ 910.00	\$ 5,005.00	\$ 19,425.00
	\$	14,997.50	\$ 60,305.00	\$ 71,900.50	\$ 35,948.50	\$ 23,950.50	\$ 7,910.00	\$ 51,800.00	\$ 266,812.00
Total Base Arch, MEP, Structural Costs									

ADDED VALUE COSTS							
Study	DD	CD 50%	CD 80%	CD 100%	Bidding	CA	Totals
	\$	53,300.00	\$ 88,350.00	\$ 9,500.00	\$ 6,000.00	\$ 4,500.00	\$ 54,280.00
							\$ 219,930.00

REIMBURSEABLES									
Study	DD	CD 50%	CD 80%	CD 100%	Bidding	CA	Totals	Remarks	
Arch Reimb	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 1,500.00	\$ 4,250.00	
Struct Reimb	\$ 250.00						\$ 400.00	\$ 650.00	
MEP/FP Reimb	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ 1,500.00	\$ 4,000.00	
	\$ 1,250.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 750.00	\$ 500.00	\$ 3,400.00	\$ 8,900.00	Total Reimbursables

GRAND TOTAL PER PHASE      \$      69,547.50      \$ 149,655.00      \$ 82,400.50      \$ 42,948.50      \$ 28,700.50      \$ 12,910.00      \$ 109,480.00      \$ 495,642.00



# PROGRAM WORKSHEET : 24.129 Springfield Township

Department/Space		# of Spaces	Requirements
<b>1.0</b>	<b>Business Operations</b>		
	Shared Office Space	1	Open office for 2 people
	Private Office	1	Office for Director of Parks and Recreation
	Office Storage	1	Office supplies
<b>2.0</b>	<b>Multi-Use Space</b>		
	Multi-Purpose Room A	1	
	Multi-Purpose Room B	1	
	Multi-Purpose Room C	1	
			Flexible space for various activities. All 3 rooms next to each other for larger group events.
<b>3.0</b>	<b>Multi-Use Space</b>		
	Indoor/Outdoor Patio	1	
<b>4.0</b>	<b>Gymnasium</b>		
	Gymnasium	1	1 Full size Basketball Court, 2 Volleyball Court, 3 Pickleball Courts. Area for seating.
	Gym Storage	1	
	Indoor Walking Track	1	
<b>5.0</b>	<b>General Building</b>		
	Reception Lobby	1	Area for Lockers, Coffee Bar
	Front Desk	1	Welcome desk for greeting visitors. Security for those who need to wait in the lobby.
	Women's Individual Toilet Room	3	Include baby changing stations
	Men's Individual Toilet Room	3	Include baby changing stations
	Staff Toilet Room	1	
	Outdoor Access Individual Toilet Rooms	2	lockable, non-gender, high abuse materials (these may not count toward code required due to exterior access, but can count for the outdoor pavilion)
	Janitor closet	1	cleaning supplies, paper, mop sink, vacuum, etc, near exterior trash bins, include incoming sprinkler service
	Electrical Room	1	
	Water Room	1	
	Radio/IT Room	1	
	General Storage	1	Storage for entire building. Adjacent to the MP rooms



## Native Plant Garden in Wyndmoor: A Community-Driven Sustainability Project



*Presented by Springfield Open Space & Journeywork*

### Project Overview:

**Objective:** Establish **native plant garden** in lawn area behind Veterans Park with journeywork

#### Key Benefits:

- Supports bees, butterflies, and birds.
- Reduces water/mowing demands.
- Educational hub for sustainable landscaping.
- No cost to township

#### Alignment with Township Goals:

Sustainability, biodiversity, walkability





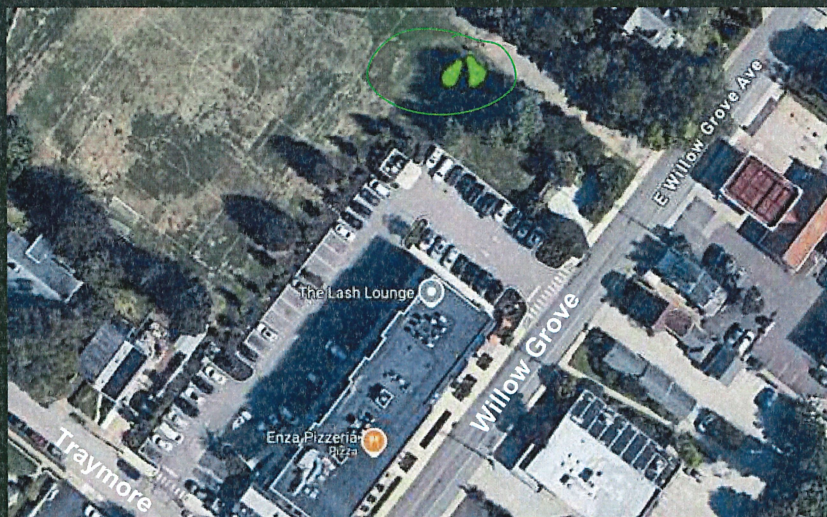
## Project Background:

Journeywork is applying for a PA DCNR “Community Conservation Partnership, Community and Watershed Forestry Lawn-to-Habitat Grant” to:

- *Establish native pollinator gardens with Municipalities*
- *Host annual giveaways of pollinator garden kits (plants + guides)*

**We would like Springfield Township to take part!**

## Proposed Location:



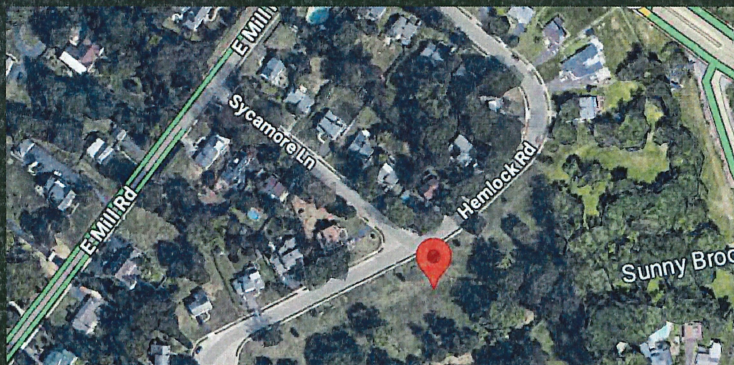


## Lawn Area behind Veteran's Park



We prefer this site for community engagement + walkability

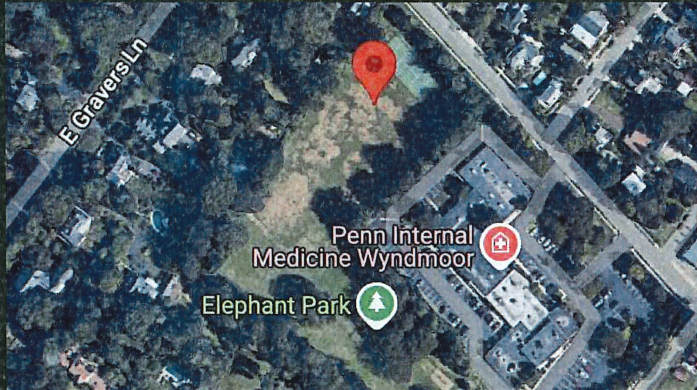
## Other sites are possible:



**James R. Fulginiti Park (500 Hemlock Rd):** Not on a business/recreational parkway, limiting community visibility.



## Other sites are possible:



**Wyndhill Park** (8300 Flourtown Ave): Used as an informal dog park, posing risks to plant establishment.

## Soil & Site Readiness

- **Soil Condition:**
  - "Poor" for turf grass
  - **Ideal for native plants.**
- **Preparation:**
  - Sheet mulching with leaf compost (fall 2025).
  - No soil amendments
  - Neat appearance



Sheet mulching ( [journeywork.org](http://journeywork.org) )



Sheet mulching crew ( [journeywork.org](http://journeywork.org) )



## Garden Design:

Two roughly bean shaped beds including these plant species



## Adaptable from pollinator palooza:

B	A		M		F		F		M	A	B
C		A				F				A	C
	B			M	F		F	M		B	
		C	B	C	B	C	B	C	B	C	

### Plants:

- **Anise hyssop** (*Agastache Foeniculum*)
- **Foxglove beardtongue** (*Penstemon digitalis*)
- **Mountain mint** (*Pycnanthemum miticum*)
- **Butterfly weed** (*Asclepias tuberosa*)
- **Whorled coreopsis** (*Coreopsis verticillata*)

\*Borrowed from West Vincent EAC, each square is one foot



## journeywork native plant installation examples



### Financial Scope:

Covered in full by PA DCNR CCP, Community and Watershed Forestry Lawn-to-Habitat Grant (3 years)

Category	Estimated Cost
Materials	\$1,500
Labor	\$1,125
Installation	\$375
Maintenance	\$500
Total Cost	\$3,500



## Maintenance Strategy:

Weeding, watering, plant replacement, signage, etc.

- First 3 Years: (Grant-funded ) VOLUNTEERS & Done Residential Services
- Long-Term: (SOS + funded) VOLUNTEERS (community and high-school outreach)



## Pollinator Palooza:

- Annual giveaways by garden
- 28 plugs + garden map + care tips
- Build on success: 46 yards in 2023 and 107 yards in fall 2024.



Plant Plugs



Yard in second year



Happy Pollinator Palooza Recipients



## Key Collaborators:

Springfield Open Space (lead).

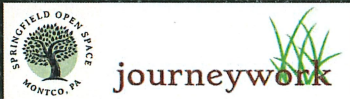
Journeywork (grant management).

Springfield Township

Parks and recreation (project approval).

BOC (project approval, letter of support).

Public Works (site logistics).



# Thank You!



**Become a Journeywork member! All donations of \$40 or more entitle you to membership--  
please join us today! (<https://journeywork.org/donate/>)**



## about journeywork

### what we do

We work in neighborhoods, schools, and congregations to give people the tools to enhance the ecological value of their landscapes. We grow and source plants, provide design guidance, and engage volunteers to help people improve the habitats they steward. We foster community dialogue, education, skill-building & sharing through workshops, consultations, and client work. We meet people where they are as we seek to revitalize the land, one lawn at a time.

# why we do it

When climate scientist Katharine Hayhoe is asked, "What can I do to mitigate climate change?" her answer is, "Do anything!"

Journeywork provides the opportunity to move from awareness to action. Together we can acquire skills and build networks to create vibrant, climate-resilient landscapes.

Much of southeastern Pennsylvania was once patches of forest and mixed farmland. That biological ecosystem has been fractured, as have the social networks that once nourished our human need for connection. Journeywork seeks to repair this damage and restore hope through conscious cultivation of plants and people. We organize and equip communities to replace lawns and landscaping with plantings that are ecologically functional, economically viable, and socially appropriate in southeastern Pennsylvania. We can start with our own yards. And we can start now.

## mission

To restore the land together, joyfully.

## vision

We envision local landscapes repaired and flourishing with beauty and life. We envision community members building and renewing healthy connections with the plants, animals, and other humans who share their ecosystem. We envision a climate-resilient society that begins with people outside talking to each other while they put plants in the ground.

**RECYCLING REPORT  
STATISTICAL DATA  
FOR THE MONTH OF FEBRUARY 2025**

	<u><b>THIS MONTH</b></u>	<u><b>YEAR TO DATE</b></u>	<u><b>2025 BUDGET</b></u>
<b>Materials Collected (tons)</b>			
Single Stream Recyclables	138.28	337.82	1,996.5
<b>Householder Participation</b>			
No. of Curb Stops	21,817	47,151	266,263
Percent of Total (7,200)	75.8	72.8	71.0
Avg. Lbs. per Curb Stop	12.7	14.3	14.8
<b>Sales Value of Recyclables (net)</b>			
Single Stream Recyclables (\$6.50)*	(898.82)	(2,195.93)	(70,538.36)
<b>Disposal Savings/Cost Avoidance</b>			
COVANTA Tipping Fee @ \$82.75	11,442.67	27,954.61	162,727.88
<b>State Performance Grant</b>			
Prorated Annual Award	2,426.67	4,853.34	29,120.00
<b>Grand Total Sales/Savings</b>	<b>12,970.52</b>	<b>30,612.02</b>	<b>121,309.52</b>
<b>Cost of Collection (prorated)</b>			
Labor and Overhead	(28,134.58)	(56,269.16)	(337,615.00)
Equipment Cost	(5,250.00)	(10,500.00)	(63,000.00)
General Expense/Recycling Center	(83.33)	(166.66)	(1,000.00)
Total Cost	(33,467.91)	(66,935.82)	(401,615.00)
<b>Net Income and Saving</b>	<b>(20,497.39)</b>	<b>(36,323.80)</b>	<b>(280,305.48)</b>

\* ESTIMATED; Sales value adjusts monthly



# No Mow May

March, 2025

Martin Ryan  
EAC

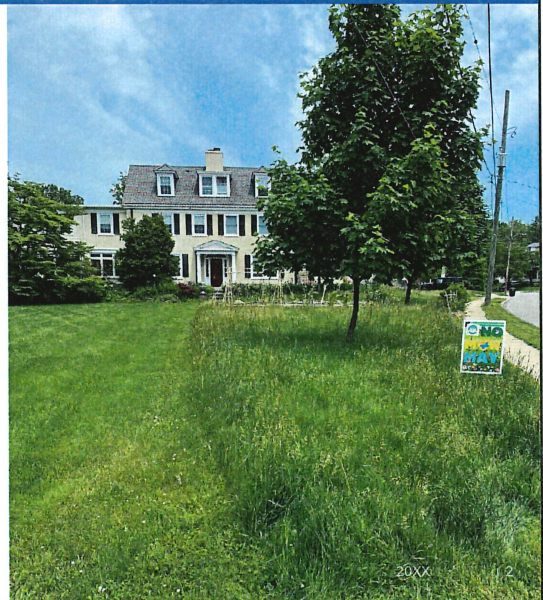


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## Agenda

- What is No Mow May?
- What are the benefits?
- 2024 Survey Results
- Conservation Management Plan
- Proposed No Mow May 2025
- Appendix - Township Regulation

Presentation title



2





## What is No Mow May?

- The goal of No Mow May is to pause mowing during the month of May, allowing flowers to bloom in your lawn to help early season pollinators. Late winter and early spring is a time when blooming flowers are often limited.

20XX

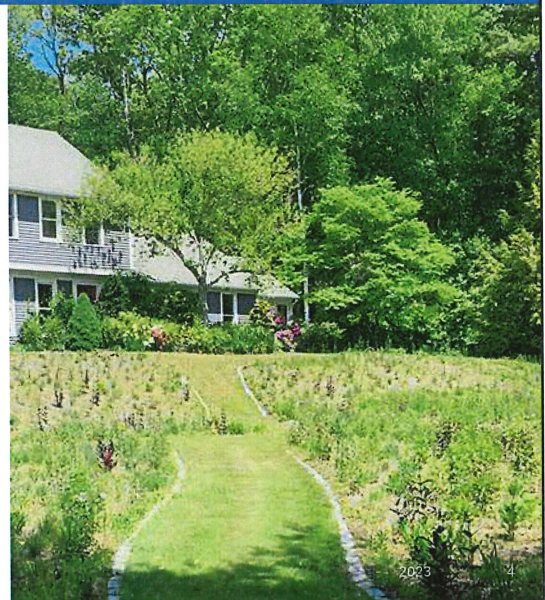
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## What are the benefits of No Mow May?

- There are several studies that illustrate how reducing the frequency of mowing benefits bees, as well as butterflies, grasshoppers, and many other insects.
- Taller grass means longer root systems which helps absorb rainwater and reduces Storm Water Runoff, an important township priority.
- Reduce air and noise pollution from gas-powered lawn equipment. Reduced costs.
- Some studies also indicate that less intense mowing practices lead to fewer pest insects including ticks.

Presentation title



4

## 2024 Survey Results

- No Mow May generated 0 calls to the township regarding unmowed lawns in 2023 and 2024
- Of the 80 residents that participated, 28 responded to the survey.
  - 93% would recommend to a neighbor
  - 93% would participate in the future
  - 96% talked with between 5 – 10 neighbors about No Mow May.
  - 14% received some type of negative comment, mainly from people that prefer a tightly mowed lawn.
- Improvement Suggestions from the Survey
  - Expand to more lawns, even Township wide
  - Expand to Township Parks
  - Social Media sources to help educate other residents.

Presentation title

20XX

5

5

## Conservation Management Plan

- Using the language in Chapter 11.1, there is an exemption from mowing grass if a Conservation Management Plan is in place. We used a similar plan in 2023.
- No Mow May would run during the month of May
- Each residence participating is required to mow
  - the curb strip grass between the street and the sidewalk.
  - the perimeter of the lawn next to the sidewalk for the width of a lawn mower.
- Each residence participating must display a sign identifying participation on the lawn. Signs will be provided by EAC.
- The EAC will collect and share the names and addresses of those residents participating with the Chief of Police and the Fire Marshall.
- All lawns would need to be cut back to regular length by the end of the first weekend in June, by end of day Sunday June, 8.

No Mow May

2023

6

6



## Proposed 2025 No Mow May

- We ask the Springfield Township Board of Commissioners to support a No Mow May Residential participation of up to 150 lawns in the Township.
  - During the 2023 Pilot we had 25 lawns.
  - 2024 expanded to 100 lawns, 80 signups
- Signups and residents participation would be managed by the EAC and shared with the enforcement authorities.
- The EAC will provide each participating residence with a No Mow May Lawn sign.
  - Approximately \$600 from the EAC Budget.
- The EAC will promote the No Mow May page on the Township website.
- Thank you for your consideration!

No Mow May

2023

7

7

## Appendix

8

# Chapter 11 - Brush, Grass and Weeds

## § 11-1 Accumulation of objectionable vegetation prohibited.

**A.** No person, firm or corporation, being the owner or occupant of premises situated in Springfield Township, shall permit the growth or accumulation of weeds, tall grasses or other objectionable vegetation on such premises or any part thereof to such an extent or in such manner as shall, in the judgment of the Code Enforcement Officer of said Township, be prejudicial to the public health

**D.** The following areas shall be exempt from the requirements of this chapter except that noxious weeds shall be controlled within those areas: woodlands, wildflower gardens, meadows, steep slopes, wetlands, floodplains, riparian corridors, areas within 15 feet of a watercourse, pond or lake, an active farm field, pasture, and areas where stormwater management or conservation management plans have been established. Noxious weeds shall include ragweed, thistle, oriental bittersweet, hogweed, bamboo, multiflora rose, poison ivy, poison oak, poison sumac, and wild grapevines

2023

9

# PROPOSED 2025 HIGHWAY MAINTENANCE PROGRAM

## 1st DRAFT

### RESURFACING

	YEAR LAST PAVED	PAVING		MILLING		EDGE FULL	UTILITY Reimburse ESTIMATED	TOTAL EST. COST	Est cost to Twp	
		EST. TONS	EST. COST \$92.00 / TON	EST. SQ. YDS.	EST. COST \$3.40 / SY					
SANDY HILL - Willow Grove to Church	17 RAL 99 RES	300	\$27,600	3200	\$10,880	Full		\$38,480	\$38,480	
SHEPHERDS - Sandy Hill to Cul-de-sac	1999	140	\$12,880	650	\$2,210	E		\$15,090	\$15,090	
EASTERN - Mermaid to Willow Grove	1996	265	\$24,380	1400	\$4,760	E	\$7,196	\$29,140	\$21,944	
E. MORELAND - Eastern to Pine	2003	225	\$20,700	1300	\$4,420	E	\$7,032	\$25,120	\$18,088	
ARDMORE - Mermaid to Willow Grove	2003	315	\$28,980	1650	\$5,610	E	\$6,796	\$34,590	\$27,794	
AVONDALE - Longfield to Dead End	09 RAL 00 RES	275	\$25,300	1200	\$4,080	E	\$16,821	\$29,380	\$12,559	
GLENDALOUGH - Terminal to Avondale	09 RAL 00 RES	410	\$37,720	1800	\$6,120	E	\$25,651	\$43,840	\$18,189	
TERMINAL - Glendalough to Longfield	09 RAL 01 RES	275	\$25,300	1250	\$4,250	E	\$16,617	\$29,550	\$12,933	
LARRIMORE - Terminal to Avondale	09 RAL 01 RES	250	\$23,000	1250	\$4,250	E	\$16,026	\$27,250	\$11,224	
QUEEN - Willow Grove to Mermaid	09 RAL 95 RES	315	\$28,980	1700	\$5,780	E	\$2,460	\$34,760	\$32,300	
PLEASANT - Beech (dead end) to Flouertown (dead end)	1996	455	\$41,860	2450	\$8,330	E		\$50,190	\$50,190	
PLEASANT - Eastern to Willow Grove	2002	240	\$22,080	1350	\$4,590	E		\$26,670	\$26,670	
S. FAIRWAY - Station to N. Fairway	Half AQUA 2021	130	\$11,960	1375	\$4,675	Half		\$16,635	\$16,635	
N. FAIRWAY - Station to S. Fairway	Half AQUA 2021	95	\$8,740	1100	\$3,740	Half		\$12,480	\$12,480	
TEE - N. Fairway to S. Fairway	Half AQUA 2021	60	\$5,520	620	\$2,108	Half		\$7,628	\$7,628	
<b>Totals of Above</b>		<b>3750</b>	<b>\$345,000</b>	<b>22295</b>	<b>\$75,803</b>		<b>\$98,599</b>	<b>\$420,803</b>	<b>\$322,204</b>	
GROVE - Bethlehem to W. Mill	1995	550	\$50,600	2800	\$9,520	E		\$60,120	\$60,120	
BRADFORD - Malinda to Bergen (upper)	1993	410	\$37,720	1950	\$6,630	E		\$44,350	\$44,350	
BRADFORD - Bergen (upper) to cul-de-sac	Half AQUA 2011	215	\$19,780	1000	\$3,400	E		\$23,180	\$23,180	
CHURCHILL - Southampton to Gladstone	1998	425	\$39,100	1950	\$6,630	E		\$45,730	\$45,730	
CLARIDGE/WIDENER - Cheltenham to Hull	1998	690	\$63,480	2850	\$9,690	E		\$73,170	\$73,170	
CLARK - Hull to cul-de-sac	1998	200	\$18,400	950	\$3,230	E		\$21,630	\$21,630	
GLADSTONE - Willow Grove to Childs	1998	320	\$29,440	1700	\$5,780	E		\$35,220	\$35,220	
GLENWAY - Fraser to Harston	1998	420	\$38,640	2000	\$6,800	E		\$45,440	\$45,440	
BRIDGE STREET - Bruce Road to RR	06 RAL 93 RES	90	\$8,280	400	\$1,360	E		\$9,640	\$9,640	
BYSSHER AVE - Bethlehem to Dead End	08 RAL 00 RES	322	\$29,624	1725	\$5,865	E		\$35,489	\$35,489	
PATTON ROAD - Chelt. To #8808	1999	1090	\$100,280	4900	\$16,660	E		\$116,940	\$116,940	
APEL AVE - Pennsylvania Ave to Dead End	08 RAL 02 RES	70	\$6,440	312	\$1,061	E		\$7,501	\$7,501	
HERITAGE DR - Pennsylvania Ave to Ronald Cir.	08 RAL 98 RES	70	\$6,440	320	\$1,088	E		\$7,528	\$7,528	
LYNN AVE - Pennsylvania Ave to Dead End	08 RAL 87 RES	230	\$21,160	1000	\$3,400	E		\$24,560	\$24,560	
RONALD CIRCLE - Heritage to Heritage	08 RAL 88 RES	430	\$39,560	1900	\$6,460	E		\$46,020	\$46,020	
<b>Totals of Both Sections</b>		<b>7502</b>	<b>\$690,184.00</b>	<b>37625</b>	<b>\$127,925.00</b>		<b>\$98,599.00</b>	<b>\$818,109.00</b>	<b>\$719,510.00</b>	





March 4, 2025

Michael Taylor  
Township Manager  
Springfield Township  
1510 Paper Mill Road  
Wyndmoor, PA 19038

RE: **Proposal for Design Services – Single ADA Ramp and MSJA Frontage Trail Connection**  
ADA Design – Erdenheim Farm Trail (completion of Wissahickon Avenue pedestrian crossing facilities)  
Stenton Avenue (SR 3003) and Northwestern Avenue/Wissahickon Avenue  
Springfield Township, Montgomery County, PA

Dear Mr. Taylor:

As requested and pursuant to multiple conversations with you, Tim Woodrow, and/or Montgomery County, Bowman Consulting Group, Ltd. (Bowman), is pleased to submit this proposal to provide engineering design services relative to the implementation of ADA improvements that will complete the pedestrian crossing of the Wissahickon Avenue northern leg at the intersection of Stenton Avenue (SR 3003) and Northwestern Avenue/Wissahickon Avenue located in Springfield Township, Montgomery County, PA. These services include topographic survey, preparation of ADA design plans, preparation of a Traffic Signal Permit Plan and construction services. The services performed pursuant to this agreement are limited to the installation of one ADA curb ramp and an approximate 25-foot connection to the existing asphalt path located on the northeast corner of the intersection of Stenton Avenue (SR 3003) and Northwestern Avenue/Wissahickon Avenue.

If any of the above items of understanding are not correct, please notify us prior to the commencement of the scope of services. If during the review process, PennDOT requires additional improvements beyond those outlined herein, Bowman will provide an addendum proposal for the change in scope.

**Please note that this proposal is the product of Bowman. It has been prepared exclusively in scope and fee for review and authorization only by Springfield Township. Further distribution of this proposal or any portion of its contents to any other firm, person, or entity is not authorized without the written consent of Bowman.**

## **SCOPE OF SERVICES**

The services to be performed pursuant to this agreement are strictly limited to those expressly set forth herein. No additional services will be provided unless requested and agreed to in writing. The specific tasks to be completed as part of this proposal are as follows:

- Lot 1: Topographic ADA Survey and Right-of-Way Research
- Lot 2: ADA Design
- Lot 3: Traffic Signal Design Permit Plan (1<sup>st</sup> Submission) and Revisions (2<sup>nd</sup> Submission)
- Lot 4: Construction Services

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## **LOT 1 – TOPOGRAPHIC ADA SURVEY AND RIGHT-OF-WAY RESEARCH**

The specific work to be completed for this task will include obtaining topographic survey at Stenton Avenue (SR 3003) And Northwestern Avenue/Wissahickon Avenue. The procedures and requirements are listed below:

- a. Verify/Obtain existing right-of-way information
- b. Detailed topographic survey for ADA curb ramp design on the northeast corner of the intersection and trail location
- c. Survey on all legs at 50-foot intervals for 100-feet from curb PC's
- d. Location of existing signal poles and lane striping
- e. Per the request of Springfield Township to Montgomery County, obtain, supplement and utilize available topographic data from the County trail project with additional survey to be obtained from this proposal

### **Research**

Deed and parcel research will be conducted at Montgomery County Recorder of Deeds. Right-of-Way research will be performed utilizing the State, County and local public records and resources.

## **LOT 2 – ADA DESIGN**

The specific work to be completed for this task will include preparing curb ramp design plans and supporting documentation for the project intersection. Bowman will complete detailed design and preparation of the construction drawings for submission to Springfield Township for review and approval. The detailed design and document submission will be prepared in accordance with Springfield Township requirements along with guidance from *Publication 13, "Design Manual Part 2 (DM-2) Highway Design," most current edition*. Bowman will provide ADA curb ramp plans and documentation, including a CS-4401 Design Form and a Technically Infeasible Form, if applicable.

### **ADA Curb Ramp Design**

Bowman will prepare ADA curb ramp plans, details and design forms in accordance with current PennDOT standards, drawn to 1"=5' scale (including the preparation of a Technically Infeasible Form, if necessary). These documents will be submitted to the Township for review and approval. For this proposal, **1 curb ramp design has been assumed**. If additional curb ramp designs are required, an addendum will be provided for your approval prior to proceeding.

***The proposed ramp is for crossing a Township Road and it is not anticipated that a Highway Occupancy Permit will be required. Therefore, preparation and submission of a Highway Occupancy Permit application is not included in this proposal.***

## **LOT 3 – TRAFFIC SIGNAL DESIGN PERMIT PLAN (1<sup>ST</sup> SUBMISSION) AND REVISIONS (2<sup>ND</sup> SUBMISSION)**

The specific work to be completed for this task will include the development of one new traffic signal permit plan for the project intersection. Included is the initial submission of the traffic signal plan and one resubmission of the traffic signal plan to address comments received from PennDOT for this project. Work to be completed as part of this task will include preparation of a response letter, revisions to plans and reports to address comments received and coordination with PennDOT District 6-0's Traffic Signal Unit (written and verbal correspondence) throughout

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the submission process to discuss plan and report information required as part of the TSP application. ***If PennDOT requests any major design revisions, or additional resubmissions are necessary, Bowman will contact you to discuss the review letter and determine the scope of services and fee required to address those comments.***

## **Traffic Signal Base Plan**

The base plan will be generated utilizing the work completed under Task 1 and the existing electronic CAD files to be provided to the Township and our office by Montgomery County. The traffic signal plans will be presented at 1"=25' scale and will illustrate right-of-way, locations of traffic signal supports, detection systems, traffic signs, pavement markings, pavement widths, and the phasing, timing and sequencing for the signals. Bowman will field verify the existing conditions. The plans will be completed utilizing Bowman's computer aided design system (CADD).

## **Traffic Signal Permit Plan**

Bowman will prepare the traffic signal permit plan for the project intersection that will be consistent with Publication 14M, Design Manual Part 3, Publication 148, Traffic Standards (TC-8800), and Publication 149, Traffic Signal Design Handbook and PennDOT District 6-0 standards. We will submit the plans to PennDOT District 6-0 and Springfield Township for review and approval.

Bowman will also prepare the TE-160 "Application for Traffic Signal Approval" form for completion by the Township. Once executed by the Township, Bowman will submit the completed form to PennDOT.

## **Traffic Data Analysis**

Bowman will complete and submit to PennDOT vehicular and pedestrian clearance interval calculations to ensure that the timings meet the most current PennDOT District 6-0 standards.

***Note: Based upon the scope of work, it is proposed to maintain the existing timings at the project intersection. Therefore, additional traffic capacity analysis for this intersection is not anticipated and not included in this proposal.***

## **ADA Pedestrian Study**

Bowman will complete an evaluation and documentation of pedestrian needs and functionality of the existing facilities at the project intersection. Bowman will complete and submit the Pedestrian Accommodation Intersections Checklist (*Publication 149, Chapter 4 – Traffic Signal Design Handbook*) for the project intersection. The study will be submitted to Springfield Township for concurrence and PennDOT District 6-0 for approval.

## **Traffic Signal Permit Application**

Bowman will submit the traffic signal permit plan through the web-based traffic signal application system that is a part of PennDOT's ePermitting System (EPS) on behalf of the Township.



# Bowman

***Note: The project intersection is a standalone intersection and is not coordinated or interconnected with adjacent intersections per the existing PennDOT traffic signal permit plan. Therefore, interconnection and coordination with adjacent signals and preparation of a fiber optic splicing diagram is not anticipated and is not included in this proposal.***

## **Traffic Signal Permit Approval**

Upon approval of the traffic signal permit plan, Bowman will coordinate with the Township for final signature of the signal plan. Once a signed plan is obtained, Bowman will submit the plan and all associated documents through PennDOT's ePermitting System (EPS) on behalf of the Township for final PennDOT approval and issuance.

## **LOT 4 – CONSTRUCTION SERVICES**

As directed by Springfield Township, Bowman can provide construction services including construction administration and construction inspection as required throughout the duration of the ADA and signal construction phases of the project, as well as, coordination with Montgomery County and their Trail project construction. The construction services fees are on a time-and-material, estimate basis. We will only invoice actual time and expenses. At the approach of the limit (75%), we will contact you to determine if authorization for further services is necessary.

## **SCHEDULE**

We will proceed upon receipt of your signed authorization of this proposal. The anticipated project duration for engineering and permitting is 2-3 months. We will try to meet the County's schedule for construction of the Trail project.

## **FEE**

Our fee for the phases will be provided on an Hourly Not-to-Exceed basis described herein is as follows:

Lot 1 – Topographic ADA Survey and Right-of-Way Research.....	\$2,500
Lot 2 – ADA Design .....	\$2,500
Lot 3 – Traffic Signal Design Permit Plan (1 <sup>st</sup> Submission) and Revisions .....	\$8,000
Lot 4 – Construction Services .....	\$3,500*
<b>TOTAL .....</b>	<b>\$16,500</b>

**\* We have provided an estimated fee for budgeting purposes, as the level of work is unknown at this time. If there are changes to the fee, we will contact you for authorization prior to continuing the project.**

The above **fee is exclusive of reimbursable and out-of-pocket expenses** including ATR rental, reproduction, overnight mail packages, plotting, graphics, personal automobile usage, tolls, permit fees, and other incidental expenses, to which a 15% mark-up will be applied, in accordance with the attached **SCHEDULE A - FEES FOR REPROGRAPHIC, DELIVERY, TRAVEL AND OTHER SERVICES**. Additionally, meeting preparation and/or attendance, will be invoiced on a time-and-materials basis at the rates contained in the attached **SCHEDULE B**, when requested and authorized and billed separately. If any of the additional services are required, we will prepare a change order for authorization, as requested.

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P: 215.283.9444

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The individual signing this Proposal acknowledges that he or she has received and read Bowman Consulting Group Ltd.'s (Bowman) Standard Terms and Conditions and agrees on behalf of the Client, to be bound by them. Upon authorization of this proposal, please include your accounts payable information on the attached **SCHEDULE C**.

If you should have any questions, or require further information, please feel free to contact me at (267) 419-1239 or [akuhner@bowman.com](mailto:akuhner@bowman.com).

Sincerely,

A handwritten signature in black ink that reads "Anton Kuhner".

Anton Kuhner, P.E.  
Regional Service Lead - Signals

AKK/ejr

Attachments

- Schedule A
- Schedule B
- Schedule C
- Terms and Conditions

# Bowman

**Accepted for Springfield Township**

By: \_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
(Printed Name of Authorized Representative)

Title: \_\_\_\_\_

Date: \_\_\_\_\_





## BOWMAN CONSULTING GROUP LTD.

### SCHEDULE A - FEES FOR REPROGRAPHIC, DELIVERY, TRAVEL AND OTHER SERVICES

January 2024

#### Reprographic Services

B&W Photo Copies	\$0.35/sf, or \$0.23 for 8-1/2" x 11" sheet
Color Photo Copies	\$0.50/sf, or \$0.32 for 8-1/2" x 11" sheet
Printing (bond)	\$0.35/sf, or \$2.10 for 24" x 36" sheet
Printing (mylar)	\$3.00/sf, or \$18.00 for 24" x 36" sheet

Binding, Mounting and Folding of plan sets, reports, or drawings will be invoiced at our standard hourly rates. Copying of Plans that have been archived in storage is subject to a minimum archive retrieval fee of \$50 plus applicable reprographic fees above.

#### Delivery Services

In-house delivery services are invoiced at \$2.00 per mile (one way) and subject to a minimum \$20.00 charge for standard delivery during normal business hours. Rush services and times outside normal business hours are subject to a minimum \$20.00 surcharge.

Outsourced courier services (i.e. Federal Express, DHL, etc.) are invoiced at cost plus 15%.

#### Travel

Mileage for employee travel by car to facilitate the project, including travel to the project site and for meetings with the client, project team, contractors, or governmental agencies, will be invoiced at the current IRS standard mileage rate.

Airfare and/or lodging to facilitate the project will be coordinated with the client in advance and will be invoiced at cost plus 15%.

#### Miscellaneous

Other costs associated with sub-consultants, specialty equipment, laboratory testing, field testing, tolls, parking or other miscellaneous items will be invoiced at cost plus 15%.

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/ Client



**BOWMAN CONSULTING GROUP LTD.**

**SCHEDULE B – MUNICIPAL HOURLY RATES**

**January 2025**

<b>CLASSIFICATION</b>	<b>HOURLY RATES</b>
Principal	\$225.00/HR
Department Executive	\$225.00/HR
Team Leader	\$225.00/HR
Senior Project Manager	\$210.00/HR
Project Manager II	\$210.00/HR
Project Manager	\$185.00/HR
Assistant Project Manager	\$170.00/HR
Project Coordinator	\$145.00/HR
Senior Surveyor	\$200.00/HR
Engineer I   Engineer II   Engineer III  Engineer IV	\$120.00/HR   \$145.00/HR   \$155.00/HR   \$185.00/HR
Planner I   Planner II   Planner III	\$120.00/HR   \$145.00/HR   \$155.00HR
Designer I   Designer II   Designer III	\$100.00/HR   \$105.00/HR   \$110.00/HR
CAD Drafter I	\$100.00/HR
Construction Manager	\$185.00/HR
Senior Construction Technician	\$170.00/HR
Senior Construction Inspector	\$145.00/HR
Construction Inspector	\$125.00/HR
Sr. Project Engineer/Hydro/Geo	\$200.00/HR
Traffic Technician	\$105.00/HR
Traffic Counter	\$ 70.00/HR
Survey Tech I   Survey Tech II   Survey Tech III	\$100.00/HR   \$110.00/HR   \$155.00/HR
Survey Field Crew–1 Man	\$140.00/HR
UAV Operation	\$110.00/HR
Administrative Professional	\$ 95.00/HR

Initials: Bowman\_\_\_\_\_/ Client\_\_\_\_\_

# Bowman

## Schedule C – Request for Information

### Accounts Payable Contact:

Point of Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

### Billing Information:

Billing Entity: \_\_\_\_\_  
Billing Address: ☐ Same as Proposal  
☐ If Different, Please Provide.....  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Billing Requirements:

Invoice Due Date: \_\_\_\_\_  
Requirements/Attachments: \_\_\_\_\_  
Invoices Transmitted Via  
Electronic Mail to: \_\_\_\_\_  
Offer ACH Direct Deposit: ☐ Yes, Contact: \_\_\_\_\_  
☐ Not Sure, Contact our Office  
☐ Not at this Time



# Bowman

## TERMS AND CONDITIONS

These Terms and Conditions are incorporated by reference into the Proposal and its exhibits (the "Proposal") from Bowman Consulting Group, Ltd. ("Bowman") to Springfield Township ("Client") for performance of services described in the Proposal and associated with the project described in the Proposal (the "Project"), and in any subsequent approved Change Order related to the Project. These Terms and Conditions, the accepted Proposal, and any Change Orders or other amendments thereto, shall constitute a final, complete, and binding agreement (the "Agreement") between Bowman and Client, and supersede any previous agreement or understanding.

**1. Scope of Services.** Bowman will provide the services expressly described in and limited by the Proposal (the "Scope"). If in Bowman's professional judgment the Scope must be expanded or revised, Bowman will forward a change order agreement to Client that describes the revision to the Scope (the "Change Order") and the adjusted fee associated therewith.

**2. Standard of Care.** The standard of care for all services performed by Bowman for Client shall be the care and skill ordinarily used by members of the applicable profession practicing under similar circumstances at the same time and locality of the Project. Client shall not rely upon the correctness or completeness of any design or document prepared by Bowman unless such design or document has been properly signed and sealed by a licensed professional on behalf of Bowman.

**3. Payment Terms.** Bowman will invoice Client monthly or more frequently based on a percentage of the work completed for lump sum tasks, number of units completed for unit tasks, and actual hours spent for hourly tasks. Invoices are due and payable in full upon receipt without offset of any kind or for any reason. Bowman shall have the discretion to apply payments made by Client to an invoice or retainer account of Client in accordance with its business practices. Client agrees to pay a finance charge of one and one-half percent (1.5%) per month from the invoice date on any unpaid balance not received by Bowman within thirty (30) days of the invoice date. Payment of invoices is subject to the following further terms and conditions:

(a) If any invoice is not paid in full within forty-five (45) days of the invoice date, and Client has not timely and in good faith disputed the invoice as provided below, Bowman shall have the right at its election by giving notice to Client to either: (i) suspend the performance of further services under this Agreement and, at its sole discretion, suspend the performance of further services on other projects which are being performed by Bowman on behalf of Client or any related Client entities, until all invoices are paid in full and Bowman has received a retainer in such amount as Bowman deems appropriate to be held as described below; or (ii) deem Client to be in material breach of this Agreement and proceed pursuant to Section 17 below. Client agrees to pay any and all charges, costs or fees incurred in collection of unpaid invoices, including reasonable attorneys' fees and costs. Following Bowman's election above, Bowman shall bear no liability to Client or any other person or entity for any loss, liability or damage resulting from any resulting delay, and any schedule for the performance of services hereunder prepared previously shall be deemed void with any future schedule for the performance of services requiring the approval of both Client and Bowman.

(b) If Client disputes any submitted invoice, Client shall give written notice to Bowman within thirty (30) days of the invoice date detailing the dispute. If no written notice of a dispute is provided to Bowman within that time period, the invoice shall then be conclusively deemed good and correct. If part of an invoice is disputed, Client shall remain liable to timely pay the undisputed portion of the invoice in accordance with

Initials: Bowman \_\_\_\_ / Client \_\_\_\_

the terms of this Agreement. Client and Bowman shall promptly negotiate in good faith to resolve any disputed portion of an invoice.

**4. Retainer and Other Payments.** Bowman reserves the right to require that Client make a payment to be held by Bowman as an advance against future billings (the "Retainer"). The Retainer is not intended as the regular source of payment for invoices issued to Client under this Agreement or otherwise, and the parties intend that the Retainer be applied to the final invoice for the services described in the Agreement, or against any other unpaid amounts owed to Bowman should Client (or any affiliate of Client) fail to timely pay invoices due Bowman. The Retainer account may consist in part of payments applied by Bowman pursuant to the authority granted it under Paragraph 3 above. If the Retainer is applied during the course of the Agreement, Client agrees to promptly replenish the Retainer upon request of Bowman. Upon the conclusion of this Agreement, or its earlier termination, Bowman shall (a) apply the Retainer to any unpaid amount owed Bowman by Client (or its affiliates), and (b) return any unapplied portion to Client. The Retainer shall not be required to be held in a separate account nor shall it bear interest, and the Retainer may include other amounts paid to Bowman by Client with respect to the Project or other projects.

**5. Client Duties and Responsibilities.** Client shall inform Bowman of any special criteria or requirements related to the Project or Scope, and shall timely and at its cost furnish any and all information in its possession relating to the Project, including reports, plans, drawings, surveys, deeds, topographical information and/or title reports. Bowman shall bear no responsibility for errors, omissions, inaccuracy or incompleteness in third-party information or additional costs arising out of its reliance upon such third-party information supplied by Client. Client warrants and represents that: (a) Client has obtained the full and unconditioned prior written consent from any third-party for Bowman to use such third-party information; (b) such consent shall be provided to Bowman upon request; and (c) such consent shall be in a form that, in Bowman's reasonable discretion, does not violate any applicable law, regulation, or code of ethics. If the Scope requires a current title report, Client shall timely and at its cost provide such title report to Bowman. If the Scope includes preparation of plats to be recorded in the land records of the Project jurisdiction, Client shall timely prepare, submit, and record necessary deeds and pay all recording fees associated with deeds and plats. All off-site easements are the responsibility of Client. Client shall indemnify and hold harmless Bowman from and against any and all claims, demands, losses, costs, and liabilities, including without limitation reasonable attorney fees and expenses incurred by Bowman and arising out of (a) Client's breach of this Agreement or (b) an action by Client or a third-party with respect to any matter not included in the Scope or that is excluded from the responsibility of Bowman pursuant to this Agreement.

**6. Insurance.** Bowman and its employees are protected by workman's compensation, commercial general liability, automobile liability, and professional liability insurance policies. Upon request of Client, Bowman shall provide a certificate of insurance to Client evidencing such coverage and shall attempt to include Client as an additional insured on those coverages that permit additional insured status. Client acknowledges it has been offered the opportunity to review the current limits of such coverage and finds them satisfactory, and further agrees that in no event shall Bowman's liability to Client or any party claiming through Client be greater than the limits of such insurance. From time to time Bowman may, without notice to Client, amend the carriers, conditions, exclusions, deductibles or limits of any such insurance; provided that prior to any decrease in any insurance limit becoming effective Bowman shall give notice thereof to Client.

**7. Potential Liability of Bowman.** The following provisions shall operate with respect to any potential liability of Bowman arising under the Agreement:

- (a) Client may not assert that there is a breach, defect, error, omission or negligence in the services performed by Bowman that Client believes creates liability on the part of Bowman unless Client gave written notice to Bowman not later than the first to occur of (i) the beginning of any corrective work, or (ii) thirty (30) days after Client had knowledge of the existence of the breach, defect, error, omission or negligence.

Bowman shall have the opportunity to participate in decisions regarding the corrective work, and Client shall ensure that corrective action is taken at the lowest reasonable expense under the circumstances.

(b) Notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of Bowman and Bowman's officers, directors, partners, employees, agents, and consultants to Client and anyone claiming through Client, shall not in any manner whatsoever exceed the direct losses incurred by Client (to the extent of and in proportion to Bowman's comparative degree of fault) that resulted from the error, omission or negligent act of Bowman in the performance of services under this Agreement.

(c) To the fullest extent permitted by law, Bowman and Bowman's officers, directors, partners, employees, agents, and sub-consultants shall not be liable to Client or anyone claiming through Client for any special, incidental, indirect, or consequential damages whatsoever arising out of, resulting from, or in any way related to the Project or this Agreement, regardless of whether such damages are alleged to be caused by the negligence, professional errors or omissions, strict liability, breach of contract, or breach of express or implied warranty.

(d) Client agrees that Bowman's shareholders, principals, partners, members, agents, directors, officers and/or employees shall have no personal liability whatsoever arising out of or in connection with this Agreement or the performance of services hereunder.

**8. Certificate of Merit.** In addition to the requirement of notice under section 7(a) above, Client shall make no claim (whether directly or in the form of a third-party claim) against Bowman unless Client shall have first provided Bowman with a written certification executed by an independent professional licensed in the state in which the Project is located and licensed in the profession to which the claim relates. Such certificate shall: (a) contain the name and license number of the certifier; (b) specify each and every act or omission which the certifier contends constitutes a violation of the standard of care expected of a professional performing professional services under similar circumstances; (c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation; and (d) be provided to Bowman thirty (30) days prior to the presentation of and as a precondition to any such claim, or the institution of any mediation, arbitration, judicial or other dispute resolution proceeding.

**9. Conflict Resolution and Applicable Law.** Any dispute, controversy or claim arising out of or relating to this Agreement, or the breach thereof, that cannot be resolved by the parties and for which the amount in controversy is less than One Hundred Thousand Dollars (\$100,000.00) shall be settled by arbitration administered in Fairfax County, Virginia by the American Arbitration Association in accordance with its Commercial Arbitration Rules and Expedited Procedures, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction over the parties. For any other dispute, controversy or claim arising out of or relating to this Agreement, or the breach thereof, the parties agree to first submit such dispute, controversy or claim to non-binding mediation, with each party to bear its own costs of such mediation and to equally share the costs of any mediator. If such mediation does not successfully resolve all issues, then the parties agree that the state and federal courts located in Virginia shall have jurisdiction and venue over such dispute. This Agreement shall be governed and interpreted in accordance with the laws of the state in which the Project is located, without giving effect to conflicts of laws principles thereof.

**10. Ownership of Documents and Other Rights of Bowman.**

(a) All reports, plans, specifications, computer files, field data, notes, and other documents and instruments prepared by Bowman as instruments of service ("Work Product") shall remain the property of Bowman up until such time as all monies due to Bowman have been paid in full, at which time (i) Client may take possession of the Work Product, and (ii) Bowman shall be deemed to have granted Client a fully paid, non-



exclusive license to use the same solely for the Project. Subject to such license Bowman shall retain all common law, statutory, and other reserved rights, including the copyright to all Work Product. If Client or a party acting on Client's behalf modifies any part of the Work Product or reuses them on a different project, Client agrees to indemnify and hold Bowman harmless from any claim, liability or cost (including reasonable attorneys' fees and defense costs) arising therefrom. Client acknowledges that if Bowman provides Client with Work Product in an electronic or digital format ("Electronic Data"), Client is responsible for cross checking the Electronic Data with the applicable paper document for full conformance and consistency between such paper document and the Electronic Data.

(b) Bowman reserves the right to include photographs and descriptions of the Project in its promotional, marketing, and professional materials. Client grants its consent to Bowman for Bowman to install reasonable signage at the Project equivalent to that which is or could be installed by other vendors to the Project.

**11. Modification.** From time to time Bowman may either in writing or by electronic mail submit a Change Order to Client and Client shall be deemed to have approved such Change Order if: (a) Client signs the Change Order; (b) Client signifies its consent to the Change Order by electronic mail; or (c) a representative of Client with actual or apparent authority to approve the Change Order orally approves it and Bowman subsequently confirms such approval in writing or by email and begins work associated therewith without receiving written or electronic mail objection thereto. Except for Change Orders authorized by Client as provided immediately above, this Agreement may be amended, modified, or supplemented only in writing signed by all parties hereto. Any signature required or permitted hereunder may be either by hand or by electronic signature.

**12. Exclusions from Scope.** By way of illustration and not limitation, unless specifically included in the Scope, Bowman has no obligation or responsibility for: (a) favorable or timely comment or action by any governmental entity; (b) taking into account off-site conditions or circumstances that are not clearly visible or reasonably ascertainable by the performance of on-site services; (c) the accurate location or characteristics of any subsurface utility or feature that is not clearly and entirely visible from the surface; or (d) structural design (including, but not limited, to structural design of retaining wall(s) or of special drainage structure(s)).

**13. Limits of Scope.**

(a) Early Bid Documents. Client agrees that if it requests submission of Work Product documents to contractors for bid purposes either prior to full completion thereof by Bowman or prior to final governmental approval, the potential exists for additional design and construction costs arising from required subsequent revisions and additions to Bowman design documents so as to conform to those of other design disciplines and/or governmental agencies, and any such costs shall be Client's responsibility.

(b) Estimates. Any cost, timing or quantity estimates provided as a part of the Scope are estimates only and reflect Bowman's judgment as a design professional familiar with the construction industry, but expressly do not represent a guarantee of quantities or construction costs. Client agrees that Bowman has no control over contractors as to cost, timing, or quantity matters, and further agrees that if Client desires greater accuracy as to construction costs it should engage an independent cost estimator.

(c) Construction Means and Methods. Client agrees that Bowman does not control and is not responsible for construction means, methods, techniques, sequences, or procedures, or for any safety precautions in connection with the Project or for the acts or omissions of any contractor, subcontractor, or any other person or entity performing work for the Project.

(d) Shop Drawing Review. If specifically included in the Scope, Bowman shall review and check the contractor's shop drawings, product data, and samples, but only for the limited purpose of checking for

general conformance with the intent of such contract documents. Client acknowledges that such review is not for the purpose of determining or substantiating the accuracy and completeness of other details, such as dimensions or quantities, or for substantiating instructions for installation or performance of equipment or systems designed by the contractor. Bowman's review shall not constitute approval of safety precautions, construction means, methods, techniques, schedules, sequences or procedures, or of structural features.

(e) Plan and Permit Processing. If the Scope includes preparation of plans and/or plats for review and approval by public agencies, submission and processing of such plans and plats in a manner consistent with a normal course of business is included within the Scope. If Client requests Bowman to either expedite the plan review process by attending meetings, hand carrying plans and documents from agency to agency, or performing similar services, or to prepare and process permit applications of any type, then, unless specifically included in the Scope, those services will be performed by Bowman as hourly rate services under Section 14 below.

(f) Building Plan Coordination. If the Scope includes preparation of site plans, site grading plans, subdivision plans, or similar plans that involve coordination with building plans (including architectural, mechanical, structural, or plumbing plans) to be prepared by others, Client shall provide such building plans to Bowman by such date and in such state as Bowman reasonably deems necessary to timely perform its services. If Client fails to so provide building plans to Bowman, Bowman may make reasonable assumptions regarding building characteristics in order to timely perform its services and any later revisions to Bowman plans required to properly coordinate them with building plans will require a Change Order, subject to an additional fee.

**14. Fees by Hourly Rate Schedule.** If Client requests Bowman to perform services not included in the Proposal or an approved Change Order (including, without limitation, attending meetings and conferences on an as-needed basis with public agencies), Client shall compensate Bowman for such services in accordance with the Hourly Rate Schedule attached to and made a part of the Agreement. Expert witness testimony or participation at legal discussions, hearings or depositions, including necessary preparation time, will be charged at 150% of the quoted rates. If the Project extends beyond the calendar year in which the Proposal is dated, Bowman may revise its Hourly Rate Schedule in January of each subsequent year.

**15. Covenants Benefiting Third-Parties.** Bowman and Client acknowledge that from time to time third-parties may request Bowman to execute documents which benefit that third-party. These documents may include certifications, consent of assignment, and/or waiver of certain of Bowman's rights under this Agreement ("Requested Covenant"). Client acknowledges that execution of Requested Covenants is beyond the Scope, is at Bowman's discretion, and, if Bowman decides to so execute a Requested Covenant, the language, terms, and conditions of such Requested Covenant must be acceptable to Bowman, at Bowman's discretion.

**16. Assignment.** This Agreement may not be assigned by one party without the express written consent of the other party. Notwithstanding the forgoing, Bowman may employ consultants, sub-consultants, or subcontractors as it deems necessary to perform the services described in the scope. Also, Bowman may assign its right to receive payments under this Agreement.

**17. Termination.** Either party may terminate the provision of further services by Bowman under this Agreement for convenience with thirty (30) days advance notice to the other party. In addition, following a material breach by the other party, the non-breaching party may terminate the provision of further services by Bowman under this Agreement by giving ten (10) days prior notice and an opportunity to cure to the reasonable satisfaction of the non-breaching party. Client acknowledges that its failure to timely pay undisputed invoices is a material breach and that full payment of all undisputed invoices is required to cure such breach. Following any termination of services: (a) Client shall immediately pay Bowman for all services performed through the termination date, including reasonable

costs of transitioning the Project to a new design professional designated by Client, if applicable; (b) Bowman shall have the right to withhold from Client the use or possession of Work Product prepared by Bowman for Client under this or any other agreement with Client, until all outstanding invoices are paid in full; (c) if the termination by Bowman resulted from a material breach by Client, Bowman shall have the right to withdraw any Work Product or other documents filed with any governmental agency by Bowman in its name on behalf of Client; and (d) if Client selects a new design professional then, as a condition of transferring any files or documents, Client and Client's new design professional shall execute Bowman's standard Electronic File Transfer Agreement or such other similar agreement as the parties shall in good faith negotiate.

**18. Miscellaneous.** If any provision of this Agreement shall be held invalid, illegal or unenforceable, the other provisions of this Agreement shall remain in full force and effect. The failure of a party to enforce any provision hereof shall not affect its right at a later time to enforce same. A waiver by a party of any condition or breach hereunder must be in writing to be effective and, unless that writing provides otherwise, shall waive only one instance of that condition or breach. This Agreement is solely for the benefit of the parties hereto and no provision of this Agreement shall be to confer upon third-parties any remedy, claim, liability, reimbursement, cause of action, or other right. The headings in this Agreement are for convenience and identification purposes only, are not an integral part of this Agreement, and are not to be considered in the interpretation of any part hereof. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. References in this Agreement to any gender shall include references to all genders. Unless the context otherwise requires, references in the singular include references in the plural and vice versa. The words "include," "including," or "includes" shall be deemed to be followed by the phrase "without limitation." The individual who signs this Agreement warrants that he has the authority to sign as, or on behalf of, Client, and to bind Client to all of the terms and conditions of this Agreement. To the extent that they are inconsistent or contradictory, the terms of the Proposal or an authorized Change Order shall supersede these Terms and Conditions.

**19. Notices.** Any notice, request, instruction, or other document to be given hereunder by a party hereto shall be in writing and shall be deemed to have been deemed delivered: (a) on the day sent if delivered personally or by courier service during regular business hours (i.e., prior to 5:00 p.m. on weekdays that are not Federal holidays); (b) on the business day after the day sent if sent by overnight delivery service; or (c) two business days after the day sent if sent by certified mail or delivered by two-day delivery service.

If to Client, notice shall be addressed to the individual signing this Agreement at the address noted on the Proposal.

If to Bowman, notice shall be sent to the address set forth in the proposal, with a copy sent to:

Bowman Consulting Group Ltd.  
12355 Sunrise Valley Drive, Suite 520  
Reston, Virginia 20191  
Attn: Robert A. Hickey

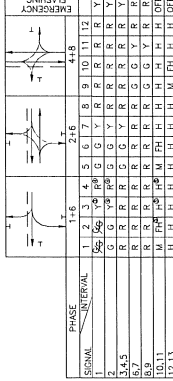
or to such other individual or address as a party hereto may designate for itself by notice given as herein provided.



**Existing Conditions** – Looking east on Wissahickon Avenue from the intersection with Stenton Avenue. View of NE and SE corners with no ADA facilities. Frontage trail along Mount Saint Joseph Academy largely constructed short of intersection awaiting completion of County project to tie-into an ADA ramp to the pedestrian crosswalk for the crossing.



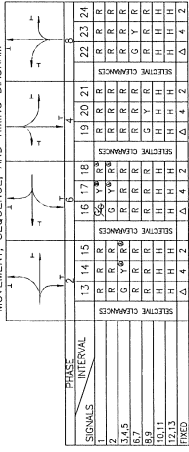
## MOVEMENT, SEQUENCE, AND TIMING DIAGRAM



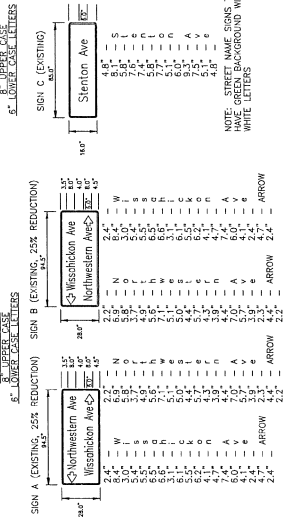
	4	2	4	2	4	2
FITTED						
MINIMUM	3		27			5
PASSAGE	7					27
MAXIMUM	7					33
PEDESTAL	②		7	11		7
MEMORY	MX		MX			L
PROGRAM 1	7	4	2	33	4	27
PROGRAM 2	7	4	2	27	4	33
PROGRAM 3	7	4	2	32	4	28
PROGRAM 4	7	4	2	32	4	28

## EMERGENCY PRE-EMPTION PHASING

## MOVEMENT, SEQUENCE, AND TIMING DIAGRAM



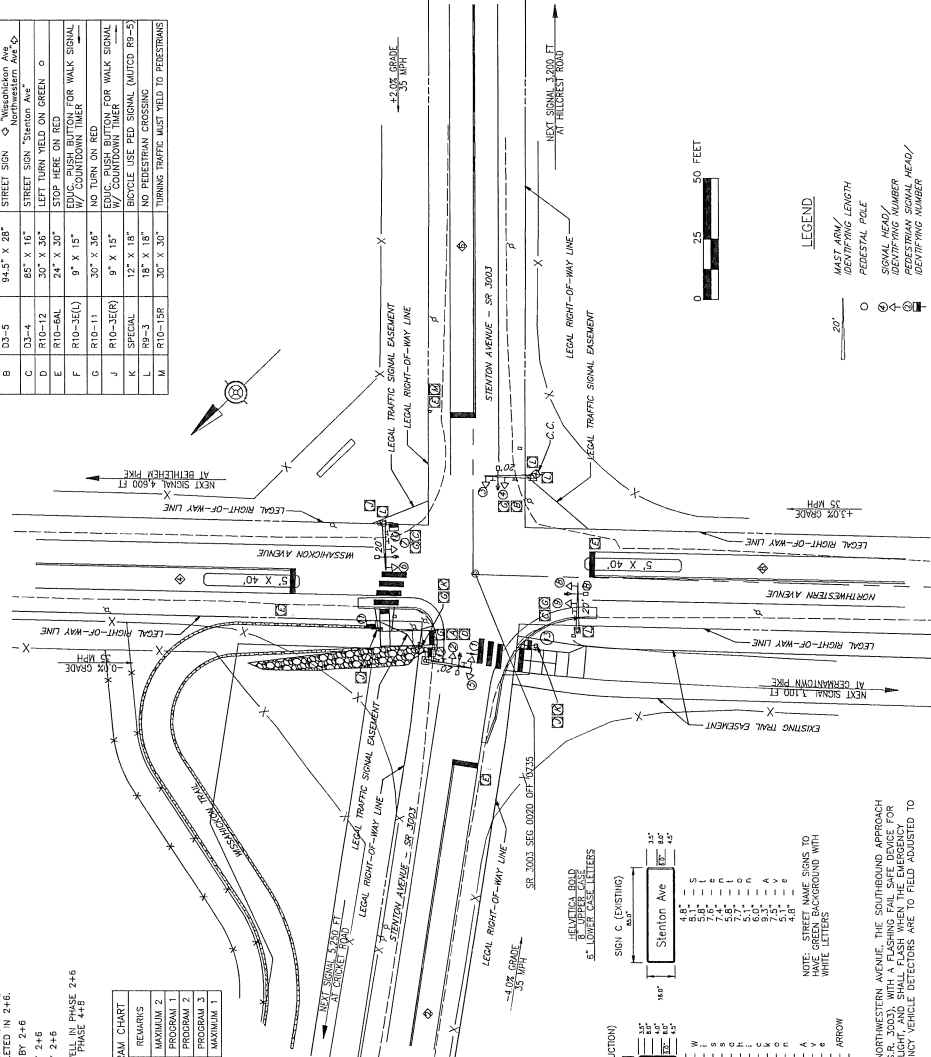
- SIGNAL TO REMAIN GREEN WHEN RETURNING TO NORMAL OPERATION
- SIGNAL TO BE G/Y WHEN RETURNING TO NORMAL OPERATION
- Δ FOR DURATION OF PRE-EMPTION



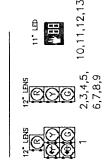
EMERGENCY PRE-EMPTION NOTES:

- CONTROL TO BE EQUIPPED WITH EMERGENCY PRE-EUPTION FOR THE BACKGROUND APPROACH OF NORTHWESTERN AVENUE, THE SOUTHERNDOWN APPROACH OF MISSISSAUGUA AVENUE AND THE EASTBOUND AND WESTBOUND APPROACHES OF STATION AVENUE (S.R. 204) WITH A FLASHING FAUL SAFETY DEVICE FOR EACH DIRECTION OF OPERATION. THIS FAUL SAFETY DEVICE SHALL CONSIST OF A FLASHING WHITE FLOOD LIGHT, AND SHALL FLASH WHEN THE EMERGENCY VEHICLE WAS CONTROL OF THE INTERSECTION FOR THE APPROPRIATE APPROACH, LOCATION OF EMERGENCY VEHICLE DETECTIONS ARE TO FIELD ADJUSTED TO ACHIEVE MAXIMUM OPERATION.
- THE SIGNALS, WHEN ACTIVATED BY AN EMERGENCY VEHICLE, SHALL TERMINATE ALL GREEN INDICATIONS IMMEDIATELY, FOLLOWED BY THE COMPLETE YELLOW FLASHING PHASE, AND THEN FOLLOWED BY A COMPLETE RED FLASHING PHASE. FOLLOW-UP YELLOW PHASES NOT POSSIBLE.
- A YELLOW TRAP CONDITION MAY REMAIN GREEN (1-8) WHEN GOVERNED BY APPROACHING EMERGENCY VEHICLE.
- THE SIGNALS WHEN GOVERNED BY AN EMERGENCY VEHICLE SHALL TURN OUT ALL YELLOW AND RED INDICATIONS, FOLLOWED BY THE GREEN INTERVAL OF THE PRE-EUPTION PHASE GOVERNED BY THE APPROACHING EMERGENCY VEHICLE.
- IF SIGNALS HAVE BEEN ACTIVATED BY PEDESTRIAN PUSH BUTTON, AND THE SIGNAL IS PRE-EUPTION, THE PEDESTRIAN TIME SHALL BE SHUT BETWEEN "RED FLASHING" AND "RED FLASHING" PHASES. THE SIGNALS SHALL REMAIN IN THE PRE-EUPTION PHASE UNTIL FOLLOWED BY THE APPROPRIATE SELECTIVE CHANGES BEFORE PROCEEDING TO THE PRE-EUPTION PHASE.
- IF THE SIGNALS, WHEN ACTIVATED BY AN EMERGENCY VEHICLE ARE FLASHING, ALL SIGNALS SHALL REMAIN FLASHING.
- IF ADDITIONAL PRE-EUPTION PHASES ARE ACTIVATED WHILE IN PRE-EUPTION, THE ORIGINAL PRE-EUPTION PHASE SHALL TIME OUT BEFORE PROCEEDING TO THE NEXT PRE-EUPTION PHASE.
- UPON COMPLETION OF PRE-EUPTION PHASE 2, 4, 6 OR 8 IN RETURNING TO NORMAL OPERATION, PHASES 2+4-8 INTERVAL 5 SHALL FOLLOW.
- IN EMERGENCY PRE-EUPTION, NO SPORETRY SHALL BE ESTABLISHED. PRE-EUPTION SHALL BE A "FIRST COME FIRST SERVED" OPERATION.

SIGN FABULATION			DESCRIPTION
PLAN SHEET	SERIES	SIZE	
A	DJ-5	94.5" x 28"	STREET SIGN ◊ Northwestern Ave Washington Ave Wisconsin Ave
B	DJ-5	94.5" x 28"	STREET SIGN ◊ Washington Ave Wisconsin Ave
C	DJ-4	85" x 36"	STREET SIGN "Street A" ◊
D	E	R10-12	LEFT TURN LANE ON GREEN ◊
E	R10-84L	30" x 36"	STOP HERE ON RED
F	R10-3E(L)	9" x 15"	NO TURN ON RED
G	R10-11	30" x 36"	NO TURN ON RED
H	R10-1E(R)	9" x 15"	EDUC. PUSH BUTTON FOR WALK SIGNAL
I	C SPECIAL	10" x 18"	COMBINED PED. SIGNAL (WALK-SIGNAL)
J	RN-3	18" x 30"	NO PEDESTRIAN CROSSINGS
K	R10-15R	30" x 30"	TURNING DRIVER MUST YIELD TO PEDESTRIANS



### SIGNAL INDICATIONS



- 1 2,3,4,5, 6,7,8,9 10,11,12,13

## GENERAL NOTES

NO MODIFICATIONS OF THIS INSTALLATION ARE PERMITTED UNLESS PRIOR APPROVAL IS GRANTED IN WRITING BY A REPRESENTATIVE OF THE DEPARTMENT OF TRANSPORTATION.

ALL MAINTENANCE WORK INCLUDING TRIMMING OF TREES, NECESSARY FOR PROPER VISIBILITY OF THE SIGNALS IS THE RESPONSIBILITY OF THE PERMITTEE.

ALL SIGNS AND PAVEMENT MARKINGS INDICATED ON THIS DRAWING ARE CONSIDERED PART OF THE PERMIT AND SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH PUBLICATION NO. 212.

POST MOUNTED SIGNALS SHALL BE INSTALLED WITH THE SIGNAL HEADS A MINIMUM OF 2 FEET BEHIND THE FACE OF CURB OR THE EDGE OF THE SHOULDER. SUPPORT POLES FOR OVERHEAD SIGNALS SHALL ALSO HAVE A MINIMUM CLEARANCE HORIZONTALLY OF 2 FEET.

SIGNALS ERECTED OVER THE ROADWAY SHALL HAVE A MINIMUM VERTICAL CLEARANCE OF 16 FT. ABOVE THE ROADWAY. POST MOUNTED SIGNALS SHALL BE A MINIMUM OF 8 FT. ABOVE THE SIDEWALK OR PAVEMENT.

ALL OVERHEAD SIGNALS MUST BE RIGIDLY MOUNTED, TOP AND BOTTOM, AND EQUIPPED WITH BACKPLATES.

EXACT LOCATION OF DETECTORS SHALL BE DETERMINED PRIOR TO INSTALLATION BY A REPRESENTATIVE OF PENNDOT.

CURBING TO BE INSTALLED BY MUNICIPALITY AND WHERE NOTED, SHALL BE PLAIN CEMENT CONCRETE CURB OR GRANITE CURB, INSTALLED IN ACCORDANCE WITH DEPARTMENT SPECIFICATIONS FORM 408.

PRIOR TO INSTALLATION THE CONTRACTOR SHALL CONSULT WITH THE LOCAL OFFICIALS AND UTILITY COMPANIES TO RESOLVE ANY PROBLEMS WHICH MAY BE CREATED DUE TO THE LOCATION OF UTILITIES.

THIS DRAWING CANNOT BE USED AS A CONSTRUCTION DRAWING  
UNLESS THE PERMITEE COMPLIES WITH THE PROVISIONS OF THE  
LATEST AMENDMENT TO ACT 287, PREVENTION OF DAMAGE TO  
UNDERGROUND UTILITIES, DATED DECEMBER 20, 1974.

WHEN LIQUID FUELS MONEY IS USED, SIGNAL INSTALLATION MUST CONFORM TO FORM 408 AND A COPY OF THE PROPOSED SPECIFICATIONS MUST BE SUBMITTED TO THE DISTRICT TRAFFIC UNIT, FOR REVIEW, PRIOR TO BIDDING.

CONDUIT INSTALLED IN BITUMINOUS ROADWAY LESS THAN 5 YEARS OLD, OR CONCRETE ROADWAY REGARDLESS OF AGE, MUST BE BORED OR JACKED UNDER THE ROADWAY. INSTALL IN ACCORDANCE WITH TRAFFIC SIGNAL STANDARDS, IC-8500 SERIES.

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION  
ENGINEERING DISTRICT 6-0

COUNTY: MONTGOMERY  
MUNICIPALITY: SPRINGFIELD TOWNSHIP  
INTERSECTION: STENTON AVENUE (SR 3003) &  
NORTHWESTERN AVENUE/MISSAHOCON AVENUE

REVIEWED: \_\_\_\_\_

DATE \_\_\_\_\_

MUNICIPAL OFFICIAL \_\_\_\_\_ DATE \_\_\_\_\_

MARK L. KRAY  
5-23-95

DOUGLAS MAY 3-23-93  
DISTRICT TRAFFIC ENGINEER DATE

NO.	REVISION	REVW.	DATE	REVW.	DATE	RECOM.	DATE
1	NEW DRAWING	REF TIME CHANGED	MCM	9/23/03	MLK	1/10/04	9/23/04

2	ADDED CROSSWALK FOR TRAIL	MBJ	2/5/00	IMK	2/12/00	LKB	12/3/00
3	IMPROVED GRASSY CIRCULAR TRAIL	MBJ	2/5/00	IMK	2/12/00	LKB	12/3/00

[illegible][illegible][illegible]

64-2390	64-2390	64-2390
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SHEET 2 OF 2 PERMIT # 01-2000- FILE #