



Springfield Township Historical Commission

MARCH 4, 2025

MINUTES OF MEETING OF REGULAR MEETING

HC-48

Meeting held in the Caucus Room at the Springfield Township Building, 1510 Paper Mill Road, Wyndmoor, PA 19038

NOTICE: The Historical Commission of Springfield Township is an advisory board appointed by the Board of Commissioners. The actions of the Historical Commission on any agenda items does not reflect a final decision. The Board of Commissioners must render the final decision on any agenda items

Commission Members

Name:		Name:	
David Sands	Chairperson	Joseph Devine	Commission Member
Matthew Harris	Commission Vice Chair	Peter Wilson	Board of Commissioners
Al Comly	Commission Secretary *	Mark Penecale	Staff Liaison
Baird Standish	Commission Alternate	Heather Snyder Killingier	Commission Member *

Excused: Ms. Snyder-Killinger & Mr. Comly

- Call by Order by Mr. Sands: Called to order at 6:02 PM. Roll was taken and those excused were noted.
- Approval of Minutes: Meeting HC-47 (February 4, 2025) Motion to approve the minutes with several small revised was offered and approved by the Commission.
- Update by Board of Commissioners' Liaison: Commissioner Wilson informed the Commission that the change of zoning application submitted for the property located at 1103 Willow Grove Avenue has been withdrawn by the applicant.

HC1: The Historical Commission discussed the companies and/or individuals available to provide a review of the properties considered of historical importance within the Township. The discussion centered on the type of service and the level of the review that can be provided.

Mr. Harris provided a list of companies he is familiar with. The discussion centered on the type of company and what could be expected with the budget that is available. Mr. Harris provided the list to the balance of the Historical Commission in an email.

The Historical Commission discussed the list of available resources and projected review topics. Mr. Comly had provided a list by way of email of available resources and what he projected to be the consultant's task.

The Historical Commission discussed a projected schedule for interviewing consultants and if that had to be done at a scheduled monthly meeting or if the Commission could conduct the interviews in a "Workshop" setting, outside of an advertised meeting. They also discussed the length of time they projected an interview to last.

The Historical Commission discussed the creation of an "RFP" Request for Proposal and what should be included in this advertisement. They also discussed the need for Township approval prior to any type of advertisement.

They discussed a possible 5:00 P.M. start time for either the next meeting or one in the near future, so that the interviews could be scheduled and possibly three companies be interviewed in one evening. More than one of the Commission members has a conflict with a 5:00 P.M. start time.

Mr. Harris volunteered to reach out to several of the companies to gauge their interest and possible availability.

The Historical Commission discussed the projected number of properties that would be included in the review by the consultant. It appears that list that was vetted by Ms. Snyder Killinger's intern will be the working list to start this project.

Mr. Sands asked if there was anything additional anyone wished to discuss. Seeing none, the meeting was adjourned at 6:48 P.M.

Respectfully Submitted

Mark A. Penecale, BCO
Director of Planning & Zoning
Springfield Township