

MINUTES OF MEETING  
BOARD OF COMMISSIONERS  
SPRINGFIELD TOWNSHIP

The Board of Commissioners of Springfield Township met in a regular monthly meeting on Wednesday evening, May 13, 2026 at 7:30 PM in the Springfield Township Building for the purpose of transacting the general business of the Township. The meeting was also offered in a live streaming feature. All members of the Board were present. Commissioner Ratsavong presided.

Ms. Ratsavong asked Mr. Taylor if any remote public comments were received prior to the meeting. Mr. Taylor reported that no public comments were received.

Ms. Ratsavong asked everyone to join the Board of Commissioners in a moment of silent reflection honoring the service men and women who have placed themselves in harm's way in order to help preserve our safety at home and overseas.

Ms. Ratsavong led the Pledge of Allegiance.

Motion (Lee-Morris) vote 7-0 dispensing with the reading of the minutes of the previous meeting and approving same as written and recorded in the official minute book of the Township.

Ms. Ratsavong announced that the Board of Commissioners conducted an executive session as part of its May 11<sup>th</sup> workshop meeting to discuss one personnel matter, one litigation matter, and one real estate matter.

As part of this evening's business meeting, Ms. Ratsavong announced that the Board of Commissioners would be conducting a public hearing on a proposed ordinance to amend Chapter 4 (Amusement Devices) and Chapter 114 (Zoning) of the Code of the Township of Springfield. The purpose of the proposed ordinance is to regulate the placement of Amusement Devices and Skill Games in Springfield Township. Ms. Ratsavong asked the audience to hold any questions or comments related to the proposed ordinance until the public hearing is conducted.

Ms. Ratsavong also announced that National Public Works Week will be celebrated May 17 – 23, 2026. The Board of Commissioners offered recognition and commendation for the employees of the Springfield Township Public Works Department for their contributions to improve and maintain the Township's infrastructure, ensure timely performance of essential services such as solid waste and recycling collection, and to respond to weather and other emergencies as needed.

Ms. Ratsavong explained that the Pennsylvania Primary Election will be held on May 19. On the ballot are races for Governor and Lieutenant Governor, along with the entire Pennsylvania House and half of the state Senate. All of Pennsylvania's 17 congressional districts will also be up for election. Locally, members of the Democratic and Republican parties would also vote for state and local committee persons. Polls open at 7 AM and close at 8 PM.

Related, in Springfield Township all polling locations will remain the same with the exception of Wards 2-2 and 2-3. If residents previously voted at the Wyndmoor Hose Company, the polling location has changed to 1200 E. Willow Grove Avenue at the Springfield Township Recreation Center Gymnasium Building.

Ms. Ratsavong reminded residents of an upcoming public meeting at the Township Administration Building on May 28<sup>th</sup> at 6PM for the Cheltenham Avenue Corridor Study. This is the second public meeting on the subject, at which time traffic engineers are expected to review the results of a public survey and offer recommendations for Cheltenham Avenue.

Ms. Ratsavong recognized May as Asian American and Pacific Islander Heritage Month. She also acknowledged milestone birthdays for Commissioners Lee and Morris, as well as the Mother's Day holiday.

Finally, Ms. Ratsavong announced that a limited number of single-day swimming pool passes will be made available this summer for Springfield Township residents to obtain access to the Flourtown Country Club swimming pool. The passes will be made available at the Free Library of Springfield Township beginning June 15 through September 4. The passes are not available on June 20, July 3-5, or July 12.

Ms. Ratsavong opened the meeting to public comment. No public comment was received.

Motion (May-McNamara) vote 7-0 to suspend the May 13, 2026 business meeting of the Board of Commissioners and to convene a Public Hearing on a proposed ordinance to amend Chapter 4 (Amusement Devices) and Chapter 114 (Zoning) of the Code of the Township of Springfield.

The Board of Commissioners conducted a public hearing.

Motion (Lee-Morris) vote 7-0 to close the public hearing and reconvene the May 13, 2026 business meeting of the Board of Commissioners.

Ms. Ratsavong reopened the meeting to public comment.

Tim Huenke, Flourtown, commented that he is applying for a home equity loan and realized he has tax liens on his home and that there is a significant amount of accumulated interest on the unpaid principal. Mr. Huenke asked if the Board would provide some form of consideration to him so that the lien may be settled.

Mr. Taylor requested that Mr. Huenke call him the next business day to discuss the matter.

Ms. Ratsavong, Chairwoman of the Community Development Committee, reported:

Motion (Ratsavong-McNamara) vote 7-0 to enact Ordinance No. 984, an ordinance amending the Code of the Township of Springfield, Chapter 4 (Amusement Devices) and

Chapter 114 (Zoning) to regulate the placement of amusement devices and skill games. In summary, the ordinance repeals, adds and amends certain defined terms, clarifies certain uses that are permitted as uses by-right and by special exception in the B-1 and Shopping Center Districts, and permits skill games as an accessory use to any club, fraternal organization, convenience store or restaurant licensed to serve alcoholic beverages by the PA Liquor Control Board.

Motion (Ratsavong-May) vote 7-0 to appoint Timothy M. O’Kane, of Wyndmoor to fill an unexpired term of service as a member of the Springfield Township Building Code Board of Appeals. The Building Code Board of Appeals hears and rules on all appeals regarding decisions made by the municipal building code official concerning the Pennsylvania Uniform Construction Code. Mr. O’Kane’s term of service shall expire April 15, 2029.

Mr. May commented that Mr. O’Kane had interviewed with the Board on Monday evening, and they were impressed by his interview.

Mr. Lee, Chairman of the Administrative, Fiscal Affairs and Zoning Committee, reported:

Motion (Lee-May) vote 7-0 to approve the April check reconciliation in the amount of \$829,446.19, and the May bill listing in the amount of \$788,734.16.

Mr. Lee announced that the Springfield Township Zoning Hearing Board will meet on Monday, May 18, 2026, at 7:00 PM at the Springfield Township Building to receive testimony on one application. Mr. Lee summarized the petition that was to be heard and announced that a copy of the application and plans are on file in the Code Enforcement Office and may be viewed during normal business hours.

Mr. Lee remarked that the May meeting of the Zoning Hearing Board will be held one week prior to its normal date in order to avoid a conflict with the Memorial Day holiday.

Mr. May, Chairman of the Environmental Resources Committee, reported:

Mr. May announced that during the month of April 2026, Springfield Township residents recycled 153.77 tons of material with a householder participation rate of 45.4%. The net cost for the month was \$18,843.32.

Mr. May also reminded residents that single use plastic bags are not suitable for recycling as part of the Township’s curbside recycling collection program. In addition, plastic bags and can liners should not be used to place recyclables out for collection by Township crews. Plastic bags slow the sorting process speeds at material recovery facilities, which increases processing costs paid by the Township. Residents are encouraged to recycle their plastic bags at drop off locations presently found at the local Acme and Giant supermarkets, and to avoid placing their materials out for collection using plastic trash bags or can liners.

Motion (May-McNamara) vote 7-0 to appoint Beth Zelasky, of Wyndmoor to fill an unexpired term of service as a voting member of the Springfield Township Environmental Advisory Commission. The Environmental Advisory Commission advises and promotes education about issues relating to the management, use and protection of our local environment. Ms. Zelasky's term of service shall expire June 14, 2028.

Mr. May noted that Ms. Zelasky has already been an active participant of the Environmental Advisory Commission as a non-member.

Ms. McNamara, Chairwoman of the Public Safety Committee, reported:

Motion (McNamara-May) vote 7-0 to amend the Springfield Township Code, Section 107-32.A Schedule IX (Parking Prohibited) by creating a prohibited parking zone on the east side of Terminal Avenue from its intersection with Montgomery Avenue to a point fifty (50') feet northerly thereof.

Ms. McNamara noted that the aforementioned parking restriction will address an unsafe condition created when vehicles are parked too close to the intersection.

Mr. Goldberg commented that this was a compromise from the Police Department recommendation of 91 feet.

Ms. McNamara also announced that the next Public Safety Forum will be held on Thursday, June 18 at 7 PM in the Springfield Township Building and will feature a presentation on Traffic, Speed Education and Enforcement. Additional Forums are planned as follows:

Thursday, September 17 – Preventing Vehicle Theft and Thefts from Vehicles  
Thursday, December 17 – Crimes Against the Elderly and Care-dependent People

Each forum will conclude with a question-and-answer session and an informal meet and greet with members of the Police Department and other public officials.

Mr. Morris, Chairman of the Cultural Resources Committee, reported:

Mr. Morris announced that the Friends of the Library will be conducting their annual used book sale on Saturday, May 30, 2026 from 10 AM to 3 PM at the Free Library of Springfield Township. A large selection of gently used fiction and non-fiction books will be available for donations of \$2 for hardback books and \$1 for paperback books. No credit card payments will be accepted.

Mr. Goldberg, Chairman of the Parks & Recreation Resources Committee, reported:

Motion (Goldberg-Lee) vote 7-0 to reappoint Brian Sokel and Charles Wattley to new, three-year terms of service as members of the Springfield Township Parks & Recreation Advisory Committee. The new terms of service shall expire May 12, 2029.

Mr. Goldberg also congratulated Kedar Moore, a senior at Springfield Township High School, on his upcoming graduation. Mr. Moore has served as one of two student representatives to the Parks & Recreation Advisory Committee since September 2025, offering a youth perspective to new and existing programs and recreational needs. Mr. Goldberg thanked Mr. Moore for contributing his time and talents to the Springfield Township community.

Mr. Goldberg added that as a result of Mr. Moore's graduation, a vacancy will exist as a non-voting student representative on the Parks & Recreation Advisory Committee. Interested candidates must be a resident of Springfield Township and enrolled as either a sophomore, junior or senior in high school. Candidates are asked to send a letter of interest to the attention of the Township Manager, 1510 Paper Mill Road, Wyndmoor, PA.

Motion (Goldberg-McNamara) vote 7-0 to grant permission to the Arthur V. Savage American Legion Post of Wyndmoor to utilize Veterans Park for a community day event following the annual Memorial Day Parade, and to serve beer at the park as part of the event. The permission is granted subject to the following: (1) the American Legion Post secures a permit from the Parks & Recreation Director for the use of the park, (2) the American Legion Post hires a police detail officer to be at the park while beer is served, and (3) the American Legion Post secures an insurance rider for the day's events naming Springfield Township as an additional insured.

Mr. Goldberg commented that the parade, which takes place in Wyndmoor annually, is well worth attending.

Ms. Ratsavong acknowledged that volunteers are hard to come by and encouraged residents to attend.

Motion (Goldberg-May) vote 7-0 to waive the requirement that 75% of the participants in a league utilizing Township facilities are Springfield Township residents in order that the Next Play Summer Basketball League may utilize the basketball courts at McKelvie Park. The waiver is granted in accordance with a request to utilize the facility on specified dates beginning Monday, June 22 through Thursday, August 13, 2026. Use of the facilities is limited to 5:30 PM to 9 PM, Monday through Thursday. The Next Play Basketball League has operated successfully under similar conditions since 2021.

Mr. May commented that discounts are offered to Springfield Township residents for this basketball camp, and that summer basketball leagues can be difficult to find.

Ms. Ratsavong noted that the Springfield Township Parks and Recreation Department will be organizing an Adult Field Day on Saturday, May 30<sup>th</sup>.

Mr. Kirk, Chairman of the Public Works and Facilities Committee, reported:

Motion (Kirk-May) vote 7-0 to authorize the sale of the following vehicles and equipment via the Municibid on-line public auction site:

- 2008 International 7400 Dump Truck
- 2011 International Refuse Truck
- 2015 Chevrolet K3500 Dump Truck
- 2016 Chevrolet Tahoe SUV
- 2019 Chevrolet Tahoe SUV
- 2022 Ford Explorer SUV
- Miscellaneous equipment valued at less than \$1,000

Property valued in excess of \$2,000 will be advertised for sale in the *Chestnut Hill Local* at least 10 days prior to the ending date for the auction.

Motion (Kirk-McNamara) vote 7-0 to authorize the Township Manager to execute a Multiple Listing Agreement with Dan Helwig, Inc. to market and secure tenants for office suite “F” at the Black Horse Inn, 1432 Bethlehem Pike, Flourtown. Pursuant to the terms of the agreement, Dan Helwig Realtors shall serve as the Township’s Broker and Agent and shall receive compensation during the term of the Agreement in an amount equal to one month’s rent which shall be shared with any cooperating broker pursuant to the Terms of the Agreement. The Agreement shall expire September 20, 2026.

Ms. Ratsavong opened the meeting to public comment. No comments were received.

Motion (Lee-May) vote 7-0, to adjourn the business meeting at 8:17 PM.

Respectfully submitted,

Michael Taylor  
Manager/Secretary

**MINUTES OF PUBLIC HEARING  
BOARD OF COMMISSIONERS  
WEDNESDAY, MAY 13, 2026 - 7:30 PM**

The Board of Commissioners of Springfield Township met in a public hearing on Wednesday evening, May 13, 2026, at 7:30 PM, to consider amending the Springfield Township Code, Chapter 4, Amusement Devices, and Chapter 114, Zoning, to regulate the placement of amusement devices and skill game machines.

Ms. Ratsavong announced that the Public Hearing is being held in compliance with Section 609 of the Pennsylvania Municipalities Planning Code to zoning code text amendments to regulate the placement of amusement devices and skill game machines within Springfield Township.

Ms. Ratsavong announced that the legal requirements associated with the Public Hearing have been met by publishing a Notice of the Public Hearing in the April 2 and 9, 2026 issues of the *Chestnut Hill Local*. In addition, Public Hearing Notices were posted in the Township Building and Library, and on the Township website. Copies of the full text ordinance were available in the Township Building, the Library, the offices of the Chestnut Hill Local, the Montgomery County Law Library and the Township website.

Ms. Ratsavong summarized the proposed ordinance which amends the Code of the Township of Springfield, Chapter 4 (Amusement Devices), by repealing and replacing the defined term for “Amusement Device,” and by adding a new defined term for “Skill Game,” raising the annual license fee from \$100 to \$250 for each amusement device, repealing and restating the requirements for the area surrounding an amusement device, and setting forth age requirements for the supervision, use and play of skill games. The ordinance also amends Chapter 114 (Zoning) of the Code of the Township of Springfield, Article II (Definitions), by repealing and deleting the definition of Amusement Device and by adding new defined terms for “Convenience Store,” “Indoor Recreation Facility,” “Skill Game,” and “Significant Tobacco Retailer,” and by amending Article IX (B-1 Business District) to clarify that retail uses are permitted in the District, and to amend Article X (B-2 Business District) to revise the term for Indoor Recreation Facility, and to repeal Section 114-101.L concerning Amusement Devices, and to Amend Article XI (Shopping Center District) to clarify that retail uses are permitted in the District, to repeal existing regulations related to Amusement Devices, and to permit an Indoor Recreation Facility by special exception, and to further amend Article XIII (General Regulations) to add a new subsection 114-139.4 entitled “Skill Games” by permitting Skill Games as an accessory use to a Club, Fraternal Organization, Convenience Store or restaurant licensed to serve alcoholic beverages by the Pennsylvania Liquor Control Board.

Mr. Freimuth provided additional context to the ordinance, explaining that the amendments are intended to allow for skill games to be placed in additional locations in the Township and to address other potential discrepancies with the existing ordinance.

Ms. Ratsavong announced that the Board received a letter from the Springfield Township Planning Commission dated April 8, 2026, stating that the Planning Commission discussed the

proposed ordinance at their meeting of April 7, 2026, and voted unanimously to recommend enactment of the ordinance with no material comments.

Ms. Ratsavong also announced that the Board received a letter from the Montgomery County Planning Commission dated April 2, 2026, wherein the County provided a review of the ordinance. The County recommended enactment of the ordinance with no material comments.

Ms. Ratsavong called on members of the Board and those in the audience who wished to make comment or ask questions on the proposed ordinance. No comments or questions were received.

Motion (Lee-Morris) vote 7-0 to close the public hearing and to reconvene the business meeting.

Respectfully submitted,

A. Michael Taylor,  
Secretary

AMT:jld  
5/13/26